



THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

PANCHANAN, 3 rd FLOOR, MALVIYA NAGAR, BHOPAL
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**ONLINE
TENDER DOCUMENT**

**FOR SUPPLY OF
PALLETS**

DUE ON 29.09.2018



दि. एम. पी. स्टेट एग्रो इण्ड. डेव्ह. कार्पो. लिमि.

पंचानन भवन, तृतीय तल, मालवीय नगर, भोपाल

0755- 2761392 Fax - 0755 2557305 email - mpagrohobpl@gmail.com

CIN No.U01119MP19695GC001055

क्रमांक मुख्या/पो.आ./एसआरएलएम/2018/3934

दिनांक 10.09.2018

ई-निविदा (प्रथम आमंत्रण)

निगम द्वारा मध्यप्रदेश राज्य ग्रामीण आजीविका फोरम अंतर्गत विभिन्न सात जिलों (देवास, धार, मण्डला, सागर, शिवपुरी, रीवा एवं होशंगाबाद) में स्थापित किए जाने वाले पूरक पोषण आहार संयंत्रों हेतु दिनांक 31.03.2020 तक के लिए निर्धारित प्रपत्र में वैध निविदाकारों से तथा निगम द्वारा निर्धारित की गई शर्तों को पूर्ण करने वाले निविदाकारों से (1) अनाज की साफ-सफाई, पिसाई, सिकाई एवं मिश्रण तक के समस्त कार्यों को प्रतिटन दर पर ठेका पद्धति से करने हेतु (2) ऑगर फिलर/कप फिलर आटोमेटिक मशीनों से पैकिंग मशीनों से पैकिंग के समस्त कार्यों को प्रतिटन दर पर ठेका पद्धति से करने हेतु (3) 2 लाख किलो कैलोरी के (थर्मिक फ्लूड) थर्मोपैक के संचालन एवं दैनिक रख-रखाव का कार्य प्रतिटन कोयला खपत के आधार पर ठेका पद्धति से करने हेतु (4) लोडिंग/ अनलोडिंग का कार्य प्रतिटन के आधार पर ठेका पद्धति से करने हेतु (5) परिवहन कार्य प्रति मी.टन/प्रति किलो मीटर दर पर करने हेतु (6) हाउस कीपिंग आंतरिक (संयंत्र के आंतरिक क्षेत्रफल के आधार) हाउस कीपिंग बाहरी (संयंत्र के बाहरी क्षेत्रफल के आधार) करने हेतु (7) सुरक्षा व्यवस्था संयंत्र के क्षेत्रफल के आधार पर करने हेतु (8) पेस्ट कंट्रोल कार्य संयंत्र के क्षेत्रफल के आधार पर करने हेतु तथा (9) LABORATORY EQUIPMENTS (10) PALLETS (11) FIRE FIGHTING EQUIPMENTS (12) SEWING MACHINES (13) VARIOUS TOOLS के क्रय हेतु निर्धारित निविदा प्रपत्र में आमंत्रित की जाती है। निविदा की विस्तृत शर्तों का विवरण निगम की website - www.mpagro.org तथा www.mpeproc.gov.in पर प्राप्त किया जा सकता है। निविदा प्रपत्र का क्रय online पद्धति से www.mpeproc.gov.in से दिनांक 29.09.2018 तक अपरान्ह 01.00 बजे तक किया जा सकता है, निविदा प्रपत्र इसी दिन अपरान्ह 02.00 बजे तक अपलोड किए जा सकेंगे। निविदा में किसी भी प्रकार के संशोधन उपरोक्त वेबसाईट पर ही अपलोड किये जाएंगे एवं इसके लिए अलग से समाचार पत्र में कोई प्रकाशन नहीं किया जाएगा।

महाप्रबंधक (पोषण आहार)



दि. एम. पी. स्टेट एग्रो इण्ड. डेव्ह. कार्पो. लिमि.

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PART I

निविदा क्रमांक	कार्य का विवरण	निविदा प्रपत्र राशि (रु. में) जीएसटी अतिरिक्त	संकल्प धनराशि (रु. में)	
			2500 मी.टन क्षमता के प्रत्येक संयंत्र हेतु	600 मी.टन क्षमता के प्रत्येक संयंत्र हेतु
01	अनाज की साफ-सफाई, पिसाई, सिकाई एवं मिश्रण तक के समस्त कार्यों को प्रतिटन दर पर ठेका पद्धति से करना	5,000	38,000	10,000
02	ऑगर फिलर/कप फिलर आटोमेटिक मशीनों से पैकिंग मशीनों से पैकिंग के समस्त कार्य प्रतिटन दर पर ठेका पद्धति से करना	5,000	47,000	12,000.00
03	2 लाख किलो कैलोरी के (थर्मिक प्लूड) थर्मोपैक के संचालन एवं दैनिक रख-रखाव का कार्य प्रतिटन कोयला खपत के आधार पर करना	5,000	10,000	8,000.00
04	लोडिंग का कार्य प्रतिटन के आधार पर करना	5,000	30,000	7,000.00
	अनलोडिंग का कार्य प्रतिटन के आधार पर करना			
05	परिवहन कार्य प्रति मी.टन/प्रति किलो मीटर दर पर करना	10,000	4,00,000	1,00,000.00
06	हाउस कीपिंग आंतरिक (संयंत्र के आंतरिक एवं बाहरी क्षेत्र) हेतु संयंत्र के क्षेत्रफल के आधार पर।		20,000	8,000.00

	हाउस कीपिंग बाहरी (संयंत्र के आंतरिक एवं बाहरी क्षेत्र) हेतु संयंत्र के क्षेत्रफल के आधार पर।	5,000		
07	सुरक्षा व्यवस्था संयंत्र के क्षेत्रफल के आधार पर	5,000	10,000	10,000
08	पेस्ट कंट्रोल कार्य संयंत्र के क्षेत्रफल के आधार पर	5,000	9,000	4,200

PART II

TE ND R NO	PARTICULARS	TENDER DOCUM ENTS FEE	EMD	
			2500 MT PLANT (EACH)	600 MT PLANT
09	Laboratory Equipments (IV call)	12500	1,25,000	
10	Pallets	10000	75000	
11	Fire fighting Equipments	5000	50000	
12	Sewing machines	2000	5000	
13	Various types of tools	5000	50000	

उपरोक्त समस्त कार्यो हेतु अलग-अलग निविदा प्रपत्र तैयार किए गए हैं । इच्छुक निविदाकार जिस कार्य हेतु निविदा प्रस्तुत करना चाहते हैं, वही निविदा प्रपत्र डाउनलोड करें । निविदा प्रपत्र का क्रय online पद्धति से www.mpeproc.gov.in से दिनांक 12.09.2018 को अपरान्ह 2.00 से 29.09.2018 को अपरान्ह 1.00 बजे तक किया जा सकता है, जो इसी दिन अपरान्ह 2.00 बजे तक अपलोड किए जा सकेंगे। डाउनलोडेड निविदा प्रपत्र इसी दिन अपरान्ह 3.00 बजे उपस्थित निविदाकार अथवा उनके अधिकृत प्रतिनिधि (एक निविदाकार की तरफ से केवल एक) खोले जाएंगे। निविदा की विस्तृत शर्तों का विवरण निगम की website - www.mpagro.org तथा www.mpeproc.gov.in पर प्राप्त किया जा सकता है। यदि निविदा में किसी भी प्रकार का संशोधन किया जाता है तो वह उपरोक्त वेबसाईट पर ही अपलोड किया जाएगा एवं इसके लिए अलग से समाचार पत्र में प्रकाशन नहीं किया जाएगा।

महाप्रबंधक(पोषण आहार)

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

This document contains 21 pages as below:

Sno	Particulars	Annexure no	Page No
1	Meaning of the words used in document	-	
2	General Terms and Conditions	-	
3	Technical Specifications	Annexure I	8
4	Eligibility Conditions	Annexure II	9
5	Mandatory Documents	Annexure III	10
6	Financial Bid	Annexure IV	11
7	Instructions	Annexure V	12-17
8	Details of the Bidder	Annexure VI	18
9	Affidavit	Annexure VII	19
10	Format of Authorization certificate in case of Authorized Distributor/ Dealer	Annexure VIII	20
11	Draft Agreement	Annexure IX	21

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

MEANING OF THE WORDS USED IN THIS DOCUMENT

1.	The Corporation / MPSAIDC	-	M.P. State Agro Industries Development Corporation Ltd.
2.	Beneficiary/ Consignee	-	The C.E.O. M.P. State Rural Livelihood Mission/ and The Corporation.
3.	Application forms/ the document	-	Application forms and all other relevant annexure/ documents
4.	Plant		Fully automatic plant for manufacturing of Supplementary Nutrition Food (SNF) powder recipe and khichadi mix including supply of items as per specification, installation, electrification and automation
5.	The Bid/Tender		The Bid or tender submitted by the Bidder
6.	Bidder/Tenderer	-	The Manufacturer/ Authorized Distributor who submit Bid for supply of Items as per document.
7.	The Supplier	-	The successful Bidder from whom agreement is executed.
8.	Documents	-	The Tender/Bid documents with all attached Annexure.
9.	Authorized person -	-	The person who signs the bid documents and who is authorized to bind the bidder to the contract. (Proof of authorization shall be furnished in the form of registered power of attorney, which shall annex with the documents).
10.	EMD	-	Earnest Money Deposit
11.	Department	-	M.P. State Rural Livelihood Mission.
12.	The Corporation		M P State Agro Industries Development Corporation Ltd Bhopal
13.	Managing Director	-	Managing Director of M P State Agro Industries Development Corporation Ltd Bhopal

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

GENERAL TERMS AND CONDITIONS

A. DISCLAIMER

Though adequate care has been taken in the preparation of this TENDER document. The Bidder should satisfy himself that the document is complete in all respect. Intimation of discrepancy, if any, should be informed to the Corporation before 20.09.2018 up to 1.00 pm through email or in writing. In case of non-receipt of such intimation, it shall be deemed that the Bidder is satisfied that the document is complete in all respects.

Information received against any discrepancy (up to due date and time as mentioned above) will be examined and if any amendments required same will be uploaded as Corrigendum with TENDER document. If no amendments are required the Bidder will have no right to raise objection.

B. DOCUMENT FEE, EMD AND SCHEDULE OF TENDER BIDDING PROCESS

NO EXEMPTATION IS APPLICABLE FOR TENDER DOCUMENT FEE AND EMD

The Tender Document (TENDER) is invited under E- Tender system. Bidding process will have following steps:

Tender Document Fee including GST	Rs 11,800(shall be paid through D.D/ copy to be uploaded on portal
Earnest Money Deposit (EMD)	Rs. 75,000(shall be paid through Demand Draft (scan copy of DD shall be uploaded on the portal)
Date and time of start of purchase and submission of Tender Documents	2:00 PM ON 12.09.2018
Date and time of end of submission of Bids(Technical/Financial Bids both)	UP TO 1:00 PM ON 29.09.2018
Date and time of opening of Technical Bid	3.00 PM ON 29.09.2018
Tentative date and Time of opening of Financial Bids of qualified Bidder	Will be published on Notice Board and WEBSITE of the Corporation.

C. Opening date of Financial bid of eligible Bidder will be published on Notice Board and uploaded on website of the Corporation as Corrigendum. Each stage of bidding process will take place at scheduled in B above on the date and time mentioned against them. However if there is any change in the date and time, information will be uploaded on Corporation's web site as corrigendum and will be informed to the bidder through e mail address as given in Annexure VI .

D. PRE-BID MEETING

- Pre Bid meeting will be held in the office of The Chief Executive Officer, State Rural Lively Hood Mission, Beej Bhawan, Arera Hills, Bhopal on 15th June 2018 at 13.00 hrs. Any change in the schedule of pre-bid meeting would be communicated on the website only, intimation to bidders would not be given separately.
- Any prospective bidder may raise his queries and/or seek clarifications in writing before or during the pre-bid meeting. The purpose of such meeting is to clarify issues and answer questions on any matter that may be raised at that stage. The Corporation may, at its option, give such clarifications as are felt necessary.
- Pursuant to the pre-bid meeting if the Corporation deems it necessary to amend the Bid Document, it shall be done by issuing Corrigendum. In case of non-receipt of any such intimation, it shall be deemed that the Bidder is satisfied that the document is complete in all respects.

SPECIFICATION OF PALLETS

Pallets	
Size	1200*1200*160 mm
Static Load	300 M.T.
Having 6 Runners	
Top Perforated	
Material	HDPE
Injection	Molded
Pallets Weight	15.25 Kg Approx
Requirement Finished Material Godown*	200 - Per Plant
Requirement RAW Material Godown*	150- Per Plant

*** THIS QUANTITY WILL BE TREATED AS ONE UNIT**

Eligibility Criteria

1. The Bidder should be a Manufacturer or Authorized Distributor.
2. One manufacturer should be represented as Bidder either by themselves or by authorizing distributor.
3. Authority of the concerned manufacturer to the effect that the Bidder has been authorized to submit Online Bid on its behalf and if an order is placed with the Bidder, the manufacturer undertakes to supply the ordered item as per desired quality and in time is not enclosed with the Bid.
4. The Bidder should have supplying capacity and financial resources to supply all equipments as details in Annexure 1 at all 8 places as per specifications within 30 days from the date of purchase order.
5. The Bidder should submit **EMD for Rs 75,000 (Rs. Seventy Five Thousand only)** along with the tender.
6. The Bidder should have **minimum average Turnover of Rs 120.00 lac in last 3 financial years (FY 14-15, FY 15-16, FY 16-17) with a minimum turnover of Rs. 30.00 lac in each financial year.**
7. The Bidder is ready to install the complete unit at the places mentioned at G of Annexure VI.

Mandatory Documents

Envelope A (Technical Documents)

All the Mandatory Documents listed below are to be uploaded on or before 29.09.2018 upto 02:00 p.m. (in JPG or PDF format only, in minimum resolution of 100 DPI.) (Self Certified with Seal and signature). Document uploaded in any other format will not be considered.

In accordance with the procedure, the sealed cover containing hard copies of the documents should be dropped in the tender box separately kept in RTE section on or before 29.09.2018 up to 02:00 PM

1. Copy of Establishment of Shop issued by Labour department.
2. In case Bidder is Authorized distributor, a written consent from the manufacturer to exclusively participate in this tender.
3. Proof of authorization - Original notorised power of attorney.
4. EMD for Rs. 75,000 (Rs. Seventy Five Thousand only) by way of Demand Draft drawn in favour of "MP STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION Ltd" payable at Bhopal is to be enclosed to the tender document
5. Certificate of Annual Turnover for last three years issued by Chartered Accountant showing minimum **Annual Turnover of Rs. 30.00 lac in each financial year and average minimum turnover of Rs 120.00 lac in last 3 financial years (FY 14-15, FY 15-16, FY 16-17).**
6. List of Buyers to whom you have supplied such equipments in last three financial years must be attaches with satisfactory report.
7. Copy of GSTIN No. and Registration Certificate issued by Government of India.
8. Copy of PAN Card.
9. Copy of Aadhar Card of Authorised signatory
10. Copy of latest GST Returns filed by the Firm.
11. Complete tender document duly filled in, signed and stamped page 1 to 11 and 14 to 24. (Financial Bid page no 12-13 to be uploaded separately).

Those Bidder who become eligible during the verification of their technical documents, will be eligible for opening of FINANCIAL BID.

ANNEXURE IV

FINANCIAL BID

FOR SUPPLY OF PALLETS

The price is to be quoted in the proforma given below through online (i.e., the price bid is to be uploaded through e-portal). The price should be quoted for one unit F.O.R. destination. (Rates should be quoted for all equipments, at one place as detailed in Annexure V at sr. no. G)

01. NAME OF THE BIDDER

S.n.	PARTICULARS	MODEL	BASIC PRICE	GST	TOTAL
1	2	3	4	5	6
1	Pallets (As per specification given in Annexure 1)				

Amount in words Rs (A+B)..... only)

01. The above rates are inclusive of all taxes and duties FOR places as detailed in Annexure V at sr. no. G. Rates are to be given for one complete unit as per Annexure 1, the same rates will be applicable to all paces.

03. Rates quoted in column 4 will taken in to consideration for comparison purpose.

SIGNATURE OF THE BIDDER

Amount in words Rs (A+B)..... only)

01. The above rates are inclusive of all taxes and duties FOR places as detailed in Annexure V at sr. no. G. Rates are to be given for one complete unit as per Annexure 1, the same rates will be applicable to all paces.

02. The rate includes installation /commissioning and training charges.

03. Rates quoted in column 4 will taken in to consideration for comparison purpose.

SIGNATURE OF THE BIDDER

THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED**INSTRUCTION FOR BIDDERS**

- **ALL THE ITEMS ARE REQUIRED TO BE SUPPLIED AT THE DESTINATION WITHIN THE PERIOD OF 30 DAYS FROM THE DATE OF ORDER.**
 - **THE BID MUST ONLY BE SIGNED BY A PERSON DULY AUTHORIZED TO BIND THE BIDDER TO THE CONTRACT (ALL PAGES OF THE BID DOCUMENTS ARE TO BE SIGNED AND SUBMITTED). PROOF OF AUTHORIZATION SHALL BE FURNISHED (IN ORIGINAL) AS NOTORISED POWER OF ATTORNEY**
- A. The Tender is invited under e-tendering system from the Manufacturer or Authorized Distributor.
- B. Bidders are required to read carefully the terms and conditions of the document and submit documents / relevant information mentioned in TENDER document which is available on website only after affixing their digital signatures as a token of acceptance.
- C. Any amendment / amendments in the document including extension of date etc., such amendment / amendments will be uploaded on the Corporation's website www.mpagro.org. & on www.mpeproc.gov.in. No further notification will be published in the news paper. Therefore, interested bidders are advised to visit Corporation's website regularly for any update. It is also to be noted that any such amendments will be part of the Bid.
- D. The Bidders will have to get registration with www.mpeproc.gov.in for e-tendering, without registration Bid cannot be uploaded on portal. To participate in Online TENDER interested Bidder will require Registration at Portal and valid class 3 digital signature certificates. Any charge/fee required for registration by www.mpeproc.gov.in is to be paid by Bidder.
- E. The TENDER document is available on website www.mpagro.org of the corporation & on www.mpeproc.gov.in .
- F. TENDER Document can be downloaded by paying on-line payment on www.mpeproc.gov.in .
- G. Place of supply

S.N.	PALCE	UNIT	SPECIFICATION
01	SHIVPURI	1	AS PER ANNEXURE I
02	DHAR	1	AS PER ANNEXURE I
03	DEWAS	1	AS PER ANNEXURE I
04	SAGAR	1	AS PER ANNEXURE I
05	MANDLA	1	AS PER ANNEXURE I
06	REWA	1	AS PER ANNEXURE I
07	HOSHANGABAD	1	AS PER ANNEXURE I
08	BADI (RAISEN)	1	AS PER ANNEXURE I

1. TENDER SUBMISSION:

- a. The applicant should pay Rs. 11,800/- through Demand Draft favoring this Corporation. On Payment of application fee, the tender document can be

downloaded from website www.mpstateagro.org. But the application fee is to be paid online only through www.mpeproc.gov.in

- b. All the documents which are uploaded are to be submitted in the form of hard copy duly self-attested, stamped in the Tender Box kept in the office of MPSAIDC Ltd, Panchanan, 3rd Floor, Malviya Nagar, Bhopal before 2 PM on 29.09.2018. The sealed envelope should be super scribed with **“TENDER FOR SUPPLY OF PALLETS ”**
- c. No Bid shall be considered valid if a manufacturer submits more than one Bid or authorizes the submission of more than one Bid on its behalf.
- d. The Bid will be valid for a period of Three Month (90 days) from the opening of Financial Bid.

2. TERMS OF PRICE QUOTE:

- a. The RATE is to be quoted in the prescribed proforma through online (i.e., the price bid is to be uploaded through e-portal).
- b. The rate quoted is applicable for "**SUPPLY OF PALLETS "**
- c. The rate should be FOR destination, inclusive of all taxes.
- d. The rate should be inclusive of Supervision, installation, Insurance, Packing and forwarding.
- e. **It is clarified that no other charges will be paid except the rate given in annexure IV (Financial Bid).**

3. NEGOTIATION:

It is clarified that normally, no rate negotiation will be done; therefore Bidder should quote their lowest prices only. The Managing Director of the Corporation reserves the right to give counter offer as decided by the Committee to the eligible lowest Bidder or ask all eligible Bidders to resubmit their offers of a plant in closed envelop at such place, date and time as may be determined in this regard (This process shall be called Snap Bidding).

4. EARNEST MONEY DEPOSIT (EMD):

Rs. SEVENTY FIVE THOUSAND ONLY

- a. On Earnest Money Deposit, no interest will be paid.
- b. The Earnest Money Deposit Demand Draft should be in favor of "THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD" payable at Bhopal. In the absence of EMD, tender will not be accepted.
- c. EMD will be returned only after work is allotted, agreement signed and necessary Bank Guarantee is submitted as required as per clause 13.
- d. Earnest Money Deposit of unsuccessful Bidder will be refunded as early as possible.

5. OPENING OF TENDER:

- a. The Sealed envelop super scribed with **“TENDER FOR SUPPLY OF PALLETS "** (physical copy of the tender) will be received in the office of MPSAIDC Panchanan, 3rd Floor, Malviya Nagar, Bhopal up to 02:00 PM on 29.09.2018.
- b. The uploaded technical bids of tenders will be opened at 03:00 PM on 29.09.2018 in the presence of Bidders or their authorized representatives.
- c. In case, the technical bids are not opened on the schedule date & time, due to some reason, the next date and time of opening of technical bid will

be displayed on the notice board of the Corporation or it will be informed to Bidders or their representatives.

- d. The date of opening of Financial Bid of only qualified Bidders will be displayed on the notice board of the Corporation, uploaded on the Corporations WEBSITE and will be informed by email as informed by the bidder as per Annexure VI.

6. PROCESS OF OPENING OF THE TENDERS:

- a. The technical bids received shall be opened on the due date and time as notified. All technical papers submitted therein shall be examined by the Competent Authority. During such scrutiny if any additional information is required, the same shall be asked for.
- b. The Competent Authority shall, while doing scrutiny, refer to both the online documents received and also physical (hard copies) submitted by the bidder.
- c. Such bidders who qualify the technical criteria laid down in this tender shall be notified about the date and time of opening of the financial bids.
- d. The financial bids shall be opened in the presence of bidders or their authorised representative if they chose to represent.
- e. The chart of the price bids received shall be prepared plant wise.
- f. The competent authority shall first examine the rates received and where it considers that revised bids needs to be called for. It shall take reference to clause 3 of Annexure- V for that particular plant.
- g. If after opening price bids and where applicable taking reference of clause 3 of Annexure- V the competent authority considers the rates to be unreasonable bids of the same shall be rejected. The competent authority shall thereafter prepare the chart of the price bids received of those plants where the rates received are considered to be reasonable. Thereafter the plant wise chart shall be prepared in the order of tender number. Where bidder is L-1 for more than one plant he will be considered for award of the same in the order of such tender numbers subject to terms and conditions contained herein.

7. THE EARNEST MONEY DEPOSIT (EMD) WILL BE FORFEITED UNDER THE FOLLOWING CIRCUMSTANCES:

Earnest Money shall be forfeited if the Bid is withdrawn:-

- a. At any time prior to its rejection.
- b. Before or after the acceptance is communicated to the Bidder.
- c. If the successful Bidder fails to execute the agreement within 10 days of date of letter of acceptance.
- d. In case, it is found that the Bidder has given wrong information or submitted wrong documents in the tender, the concerned firms will be Debarred for a period of three years from participation in the tenders called by the Corporation, besides forfeiting EMD.

8. EXECUTION OF AGREEMENT:

- a. Corporation will intimate the successful Bidder regarding acceptance of his offer and inform him to execute an agreement. In case the Bidder fails to execute agreement within time limit the EMD deposited by Bidder shall be forfeited.

- b. The successful Bidder shall have to execute an agreement as per Annexure **IX** with the Corporation. The agreement will be executed on non-judicial stamp paper of Rs. 1000/-, the cost of the same will be borne by the Bidder.
- c. After execution of Agreement the Bidder will be called supplier.

9. PROCEDURE & TIME SCHEDULE FOR SUPPLY OF MATERIAL:

- a. As per the time schedule stipulated by the Corporation, it is necessary that the all the materials and equipments (herein after called as the plant) are to be supplied at the destination within 90 days from the date of order. Further 60 days will be allowed for installations i.e total 150 days will be allowed for a trial run from the date of order.
- b. It is the responsibility of the supplier to effect quality supplies as per the order.
- c. In case, the supplies are delayed by the supplier, the loss caused to the Department /Corporation due to delay, the supplier will be made responsible for which the recovery of the loss amount will be made from BANK GURANTEE of the supplier, depending upon the cost of the material. The amount to be recovered will be decided by the Managing Director of the Corporation and it would be binding on the supplier.

10. ORDER PROCEDURE:

- d. The orders issued by the Corporation for supply of the plant are subject to change regarding date. If any changes are there, they will be communicated to the supplier. According to new schedule, the supplier has to supply the plant at the approved rate. If unexpected changes take place, the Corporation will not be able to pay extra amount for the plant.
- e. Any damages/ breakdowns or losses caused during transportation of material or loss occurred due to theft, fire accident, breakage etc. the supplier will responsible and will bear the loss and the Corporation will not be responsible. It is advised that Bidder should take necessary insurance coverage.

11. AUTHORITY FOR ACCEPTING/ NON-ACCEPTING OF THE ITEMS OF THE PLANT :

It is necessary that the supplier has to abide the instructions for supply of the items of the plant within time stipulation. A committee for quality inspection will be formed, whose decision will be final. As per decision of the committee the supplied item can be rejected in the following conditions:

- a. If the supplied items are not in accordance with specifications or ordered quantity.
- b. In case, the consignment is received after expiry of time schedule.
In the above circumstances, if the consignment is not accepted, the supplier has to take back the same as per the time schedule indicated by the Corporation at its own cost. Under any circumstances, the Corporation will not be responsible for any loss occurred due to return of goods.

12. WARRANTY

Warranty will be TWO YEARS from the date of successful trial run.

The supplier shall remain responsible against any manufacturing defect and malfunctioning of any equipment /instrument/ Automation/ Electrical installation.

The same is required to be replaced / repaired with same make and brand within 3 days from the date of complaint in writing by the factory incharge.

13. BANK GUARANTEE

After award of work bidder will sign an Agreement as per Annexure XIII and furnish Bank guarantee for 10 % of the order value valid for two years will be submitted at the time of 90 percent payment..

14. Inspection by the designated committee will be carried out for all the materials / equipments of the plant. The due payment will be made only after getting satisfactory report from the committee (except 50 percent payment against Bank Guarantee).

15. PAYMENT SCHEDULE

100 % payment will be made within 30 days from date of supply as per specifications and on submitting verified bills. Bank Guarantee of 10 % of the total order will be released only after 2 years from the date of successful trial run.

16. TENDER OPENING SCHEDULE:

The schedule date for opening of tender is as per the Point B in General Terms & Condition section. In case, above schedule date is announced as a holiday, the next working day will be the date of opening of tender as per schedule time of 03.00 PM.

17. PURCHASE FROM SC/ST CATEGORY ENTREPRENEURS:

As per the state Govt. Policy, if the SC/ST entrepreneur participate in the tender and submits certificate of special caste category of SC/ST from concerned Departments and fulfills the terms & conditions of the tender, they will get a minimum 30 percent work i.e. at 2 places, if they agree to accept lowest price received in financial bid.

18. Once the Bidder submits the tender, it is understood that Bidder has gone through all the terms & conditions of the tender and accepted them. The Bidder should sign all the documents of the tender.

19. The Managing Director of the Corporation reserves the right to amend/modify partially/completely or repeal the terms & conditions of the tender if exigencies required doing so without any notice, any time before the bid due date.

20. SETTLEMENT OF DISPUTES:

Any disputes or differences which may arise between Bidder and Corporation, it is to be amicably settled and the Managing Director of the Corporation will be the arbitrator. If amicable settlement cannot be reached, the court of Bhopal only shall have the jurisdiction to deal with and decide any legal or dispute arising between them.

21. FORCE MAJEURE CLAUSE:

If at any time during the currency of contract the performance in whole or in part by either party or any obligation under this contract is prevented /delayed by reasons of any war, hostility, acts of the public enemy, civil commotions sabotage, fire, floods, explosions, epidemics, quarantine, restrictions, strike. lockouts or acts of God (hereinafter referred to as eventualities) then neither party will be way of such eventuality be entitled to terminate this contract nor shall have any claim for damages against the other in respect of such nonperformance or delay in performance (provided notice of the happening of any such eventualities is given by either party to the other within 21 days from the date of occurrence thereof)

Deliveries under this contract shall be resumed as soon as practicable after such eventualities has come to an end or cease to exist.

22. The Managing Director of the Corporation subject to clause 20 mentioned above may extend time limit maximum up to 4 weeks and imposing penalty up to Rs 15,000 per week of such delay . The Managing Director of the Corporation reserves the right to impose penalties at his discretion for breach of the terms and conditions (commensurate with the losses incurred)which may be revoking Bank Guarantee and/or debarring the supplier for maximum period of 3 years to supply all materials, whatsoever may be, to/through this Corporation.
23. Please note that **Annexure VII** i.e. **Affidavit** is to be submitted on non judicial stamp of Rs 500/-.
24. For all legal proceedings, the District Court Bhopal will have jurisdiction.

General Manager (RTE)

**THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION
LIMITED**

DETAILS OF THE BIDDER

To

Managing Director
M P State agro Industries Development Corporation Ltd
3rd Floor, Panchanan Bhawan Malviya Nagar
Bhopal

Subject:- DETAILS ABOUT THE BIDDER

Dear Sir,

We are submitting our bid for **"TENDER FOR SUPPLY OF PALLETS"** Our other relevant details are as under:-

Name & Address of the Applicant Firm
If Proprietorship
a) Name of Proprietors
b) Full Address
c) PAN number
d) GSTN No
If Partnership	
a) Name of all the partners and their address	
b) Is partnership deed registered If yes then date of registration (attach copy of deed)	Yes / No Date.....
If Limited or Pvt. Limited Company under Indian Companies Act 1956.	.
Limited or Private Limited	
Name and address of all Directors as on 31.03.2018	
Registered Office of the Company	
Date of Certificate of Incorporation	
Memorandum & article of Association (submit copy)	
Location of Production units	
Year of Establishment of the units.	
E-mail address for all future correspondence	
Name of Person Signing the TENDER (as per Power of Attorney submitted)

I here by confirm that all the above information is true to the best of my knowledge & belief. All the documents as required in the documents as enclose.

Date

Seal & Signature of the Bidder
or their authorized Representative

Note: Separate sheet may be used if necessary

AFFIDAVIT

We.....hereby offer for the supply **“TENDER FOR SUPPLY OF PALLETS ”** conforming to the Specifications as mentioned in TENDER.

We undertake to supply such quantities of material as per Specification as mentioned in TENDER, as we may be called upon to supply and under the conditions here-to enclosed during the allotted period from the date of execution of the agreement on the rates agreed upon, at the places specified by the M.P. State Agro Industries Development Corporation Limited within the specified delivery period.

We undertake that our firm has neither been Blacklisted/Debarred by any Government / Government Undertaking /Bank nor penalized on the same ground. We also undertake that no legal proceeding is pending in any Courts on the same grounds.

We undertake that the rates given to the Corporation are the lowest price, in accordance to the prevailing rates of the Company / their other authorized dealer & market condition. In case of any dispute or discrepancy in the submitted rates we will be solely responsible. In such case the Corporation will be free to recover the losses or impose penalties as decided by the Managing Director of the Corporation.

We hereby agree to abide by and fulfill all the terms and conditions of tender document and annexure there to. In case of any default, the Corporation will be free to forfeit EMD as per clause 7 of annexure V.

The sum of Rs. 75,000 (Rs. Seventy Five Thousand Only) in the form of Demand draft is herewith enclosed as Earnest Money Deposit which shall be retained by The MP State Agro Industries Development Corporation Limited till satisfactory completion of order.

I have read and fully understood the terms and conditions of supplies etc. mentioned in the documents.

Name :.....

Designation:.....

(Signature with Office Seal..)

Witness:

1.

2.

Note: To be submitted on non judicial stamp of Rs 500.00

Authorization Certificate
(On Manufacturers letter Head)

This is to certify that M/s ----- having registered office at ----- is our authorized distributor for Madhya Pradesh for product----- manufactured by this company.

We have gone through the terms and condition of Tender Document invited by this corporation which is due on2018 and M/s ----- only is authorized to submit Tender Document for supply of "**SUPPLY OF PALLETS**" on behalf of our company.

We undertake that as a manufacturer, we are also responsible for the quality of material supplied against this contract through authorized distributor.

Authorized Signatory
Seal
Name and Designation

Note :

- *To be submitted in original.*
- *In Case of Company it should be supported with board resolution. In other case it should be issued by Proprietor/ Managing Partner.*

DRAFT AGREEMENT

This agreement made at Bhopal this day ofbetween Madhya Pradesh State Agro-Industries Development Corporation, 'Panchanan, 3rd Floor, Malviya Nagar, Bhopal, M.P. hereinafter referred to as the 'Corporation' which expression shall unless repugnant to the context or meaning there of includes its successors and assigns on the one part.

AND

M/s. having its office at through Shri designation(hereinafter referred to as the Supplier whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations on the other part.

WHEREAS the Corporation invited Tender Document (TENDER) for "**SUPPLY OF PALLETS**" on the terms and conditions envisaged in the terms schedule issued with the Tender Document and purchased by the supplier.

AND WHEREAS the supplier has accepted each and every term and condition contained in the Tender Document, while submitting his offer.

AND WHEREAS the Corporation accepted the offer submitted by the supplier vide its letter of acceptance no.dated in consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the Tender. The following documents shall form and be constructed a part of the Agreement Deed:-

- a. The Tender submitted by the supplier including all the annexure attached thereto.
- b. Schedule of specifications for supply of -----
- c. The letter of acceptance dated ----- issued by the Corporation.
- d. The offer submitted by the supplier.
- e. The rates mentioned in annexure to agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. State Agro-Industries Development Corporation Limited shall be final.

IN WITNESS WHEREOF the parties hereto have signed this agreement on the day and year referred to above.

For Supplier
.....
.....

For
M.P. STATE AGRO INDUSTRIES
DEVELOPMENT CORPORATION LIMITED

Signature with Office Seal

General Manager (RTE)

Witnesses 1 2

Witnesses 1 2