



**THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED**

PANCHANAN, 3 rd FLOOR, MALVIYA NAGAR, BHOPAL

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**ONLINE  
RATE CONTRACT OFFER DOCUMENT (RCO)**

**FOR SUPPLY OF**

**NURSERY POLY BAGS (USEFUL FOR PLANT PROPAGATION)**

DUE ON 15-10-2018

*\* see clause no 15 Annexure 1*



**THE MADHYA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT  
Corporation LIMITED**

"PANCHANAN" 3rd FLOOR, MALAVIYA NAGAR, BHOPAL  
Phone (0755)- 2551652, 2551756, 2761392, Fax: 0755-2557305

HO/ HORTI /2018-19/

Dated 22-9-2018

**NOTICE INVITING RATE CONTRACT OFFER (RCO)**

The Corporation invites On-line Rate Contract Offer (RCO) from eligible manufacturers/ authorized distributors as per details mentioned in the RCO documents, under e tendering system for supply of Nursery Poly bags useful for plant propagation along with Earnest Money Deposit of Rs 50,000 (EMD) as detailed in RCO document, up 2.00 pm on 15-10-2018. RCO document is available at [www.mpeproc.gov.in](http://www.mpeproc.gov.in). Amendments if any, will be published on Corporation's website [www.mpagro.org](http://www.mpagro.org), and portal [www.mpeproc.gov.in](http://www.mpeproc.gov.in) only. No further Notice will be published in the news paper.

**General Manager  
{Horticulture}**

**THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED**

**RATE CONTRACT OFFER DOCUMENT FOR SUPPLY OF NURSERY POLY BAGS USEFUL  
FOR PLANT PROPAGATION**

This document contains 20 pages as below:

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### Meaning of the words used in this document

|   |                                 |   |   |
|---|---------------------------------|---|---|
| • | The Corporation                 | - | M.P. State Agro Industries Development Corporation Ltd.   |
| • | RCO Document                    | - | Rate Contract Offer Document  |
| • | Beneficiary/ Consignee          | - | The person / department who wish to purchase the items through this Corporation.  |
| • | Application forms/ the document | - | Application forms and all other relevant annexure/ documents  |
| • | Applicant /Offerer              | - | The Manufacturer/<br>Authorized Distributor who submit offers for Rate contract for supply and installation of Items as per document. |
| • | The supplier                    | - | Firm whose name is registered against this RCO  |
| • | EMD                             | - | Earnest Money Deposit   |
| • | SD                              | - | Security Deposit  |
| • | Department                      | - | Directorate of Horticulture and Farm Forestry Govt. of Madhya Pradesh.  |
| • | Managing Director               | - | Managing Director of M P State Agro Industries Development Corporation Ltd Bhopal   |

**A. DISCLAIMER**

Though adequate care has been taken in the preparation of this RCO document. The offerer should satisfy himself that the document is complete in all respect. Intimation of discrepancy, if any, should be informed to the Corporation before 01-10-2018 up to 2.00 pm. In case of non-receipt of such intimation, it shall be deemed that the Offerer is satisfied that the document is complete in all respects.

Information received against any discrepancy (up to due date and time as mentioned above) will be examined and if any amendments required same will be appended with RCO document. If no amendments are required the offere have no right to raise objection.

**B. SCHEDULE OF RATE CONTRACT OFFER BIDDING PROCESS**

The Rate Contract Offer (RCO) is invited under E- Tender system and bidding process will have following steps:

**Bidding Process**

| Stages of Bidding        | Scheduled Date               | Scheduled time |
|--------------------------|------------------------------|----------------|
| Purchase of RCO          | From 24-9-2018 to 15-10-2018 | From 2.00 PM   |
| Closing of Bid           | 15-10-2018                   | 2.00 PM        |
| Opening of Technical Bid | 15-10-2018                   | 3.00 PM        |

Opening date of Price bid of eligible offerers will publish on Notice Board and website of the corporation

Each stage of bidding process will take place on the date and time mentioned against them. However if the date and time is changed / postponed, information in this regard will be published on Corporation's web site.

**C. SCOPE OF WORK:** The Nursery Poly bags useful for plant propagation having specification as mentioned at annexure 5 of this document is being required in various schemes of State Government. The Corporation with its 51 district offices takes the advantages of these schemes to generate business of the said items.

**D. SPECIFICATIONS:** The Nursery poly bags having specification as mentioned at annexure 5 of this document is being required.

**E. INSTRUCTION OF OFFERERS :**

- 1 The offers are invited under e-tendering system from the manufacturers or their authorized dealer/distributor
- 2 The offerers are required to read carefully the terms and conditions of document and submit documents / relevant information mentioned in RCO document which is available on website only after affixing their digital signatures as a token of acceptance.
3. Any amendment(s) in the document including extension of date etc., such amendment(s) will be hoisted on the Corporation's website [www.mpagro.org](http://www.mpagro.org). & on [www.mpeproc.gov.in](http://www.mpeproc.gov.in). No further notification will be published in the news paper. Accordingly interested bidders are advised to keep close watch on the Corporation's website in their own interest. It is also to be noted that any such amendments will be part of Rate Contract.

4. The Offerers will have to get registration with [www.mpeproc.gov.in](http://www.mpeproc.gov.in) for E-tendering, without registration Offers cannot be uploaded on portal. To participate in Online RCO interested offerer will be required Registration at Portal and valid class 3 digital signature certificates. Any charge/fee required for registration by [www.mpeproc.gov.in](http://www.mpeproc.gov.in) is to be paid by offerer.
5. RCO Document can be downloaded / Submitted by paying on line payment of required amount to mpeproc
7. All the Mandatory Documents listed below are to be uploaded (in JPG or PDF format only, in minimum resolution of 100 DPI.) (Self Certified with Seal and signature) Document uploaded in any other format will not be considered.

| Sno | TYPE OF DOCUMENTS   | AS PER CLAUSE            |
|-----|---|--------------------------|
| 1   | Scanned Copy of Demand Draft for Rs 50000 (Rs Fifty Thousand only) against EMD  | Annexure 1 Clause 5      |
| 2   | Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II /IEM/ Udhयोग Adhar) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the tendered item (Plastic Item).      | Annexure 4 Clause 1      |
| 3   | In case of ISI Mark Item Manufacturer must have valid license issued by BIS for relevant BIS Standard<br>And / or   | Annexure 4 Clause 2      |
|     | In case of non ISI mark Item Test Report on all parameter specified in Technical Specification Annexure 5, issued by Central Institute of Plastic Engineering and Testing (CIPET) not older than 6 month from the date of submission of RCO | Annexure 4 Clause 2      |
| 4   | Valid Permanent Account Number (PAN)  | Annexure 4 Clause 4      |
| 5   | Good and Service Tax Identification Number (GSTN) of Manufacturing Firm   | Annexure 4 Clause 4      |
| 6   | Affidavit as per Annexure 3**   | Annexure 1 Clause 4.4 vi |

| In Case of Authorized Distributor Following Document along with above |   |            |
|---|---|------------|
| 1   | Valid Permanent Account Number (PAN) of Authorized Distributor              | Annexure 4 |
| 2   | Good and Service Tax Identification Number (GSTN) of Authorized Distributor | Annexure 4 |
| 3   | Authority to submit the RCO to this Corporation as per Annexure 6           | Annexure 4 |
| 4   | Affidavit as per Annexure 3**   |            |

\*\* Note in case of Authorized Distributor, Affidavit as per Annexure 3 has to be submitted by Authorized Distributor

8. Offerer has to deposit required Earnest Money Deposit (EMD) of Rupees 50000 (FiftyThousand only) by way of demand draft in favor of "**The M.P. State Agro Industries Development Corporation Limited**" payable at Bhopal.
9. Offerer must submit hard copies of complete technical bid including qualification criteria and related documents duly self attested along with Demand Draft of EMD (**except Price Bid**). These documents must be dropped in Tender drop box placed at Office of the Managing Director M P State Agro Industries Development Corporation

Limited, 3<sup>rd</sup> floor, Panchanan Bhawan, Malviya Nagar, Bhopal, on or before due date and time of submission of offer.

10. All documents uploaded on web site must be clear and readable. In case of any non clarity of uploaded documents or any dispute over documents uploaded online in E-Tender, the hard copies submitted by the offerer shall be treated final.
11. Offerers are advised to upload their offer well in time without waiting for last date of offer submission in order to avoid congestion or any other unforeseen circumstances.

**F. PROCEDURE FOR RATE CONTRACT**

1. The Corporation invites the Offers for Rate Contract for supply of item as specified in Annexure 5.
2. Not more than one offer will be accepted from any Applicant/ Manufacturer. If any individual participating in the offer, representing more than one firm in one or different names and it comes to our knowledge at any point of time, all such offer will not be entertained and shall be liable for rejection.
3. It is the discretion of the Managing Director of the Corporation to accept/reject the application without assigning any reason thereof.
4. The Managing Director of the Corporation will decide the modus operandi for the selection of Offerer for Rate Contract and Finalizing of Rates.

**GENERAL TERMS AND CONDITIONS**

**General Terms and Conditions of Rate Contract offer is as under :**

01- **AVAILABILITY OF RATE CONTRACT DOCUMENT (RCO)**

- 1.1 The RCO document is available on website [www.mpagro.org](http://www.mpagro.org) of the corporation, & on [www.mpeproc.gov.in](http://www.mpeproc.gov.in) .
- 1.2 RCO Document can be downloaded / Submitted by paying on line payment of required amount to mpeproc.
- 1.3 Any amendment(s) in RCO document including extension of date etc., such amendment(s) will be hoisted on the Corporation's website [www.mpagro.org](http://www.mpagro.org). & on [www.mpeproc.gov.in](http://www.mpeproc.gov.in). No further notification will be published in the news paper. Accordingly interested bidders are advised to keep close watch on the Corporation's website in their own interest. It is also to be noted that any such amendments will be part of Rate Contract.
- 1.4 Cost of Document: Offere has to submit Rs 2000+ GST total 2360 (Two Thousand Three Hundred Sixty Only) along with Hard Copy as per clause 4 of the document, against the cost of document.

02- **STAGES AND DUE DATES FOR BIDDING-**

The stages of bidding with important dates has been mentioned at point B (page no 5)

03- **RATE CONTRACT OFFER DOCUMENT**

The Rate Contract offer document comprises of 20 pages. The Offerer is expected to read carefully all annexure and conditions mentioned herein. Failure to comply with the requirements of submission of offer will be at the offerer risk. Offers that are not substantially responsive to the requirements of the RCO documents will be rejected.

04- **SUBMISSION OF RATE CONTRACT OFFER.**

- 4.1 Rate Contract Offer has to be submitted on line, on website [www.mpeproc.gov.in](http://www.mpeproc.gov.in) on or before due date and time, mentioned at Point B page no 5
- 4.2 All the Mandatory Documents to be uploaded (Self Certified with Seal and signature) as per list in Point D- 7 shall be uploaded in JPG or PDF format only, in minimum resolution of 100 DPI or above. Document uploaded in other format will not be considered.
- 4.3 Self attested hard copies of all documents as mentioned in point 4.4 and demand Draft of EMD must be dropped in Tender drop box placed at Office of the Managing Director M P State Agro Industries Development Corporation Limited, 3<sup>rd</sup> floor of Panchanan Bhawan, Malviya Nagar, Bhopal, on or before due date and time .
- 4.4 The Envelope of Hard Copies shall be submitted in a sealed cover super scribed with words "**Rate Contract Offer for supply of Nursery poly bags useful for plant propagation Technical information regarding eligibility**"

*Envelope should contain the following documents:-*

- i) RCO Document with annexure 1, 2, 3, 4, 5 and 6 duly filled and signed on each page by authorized signatory.
- ii) Demand Draft of Rs 50000.00 against EMD in favour of "***The M P State Agro Industries Development Corporation Ltd Bhopal***" Payable at Bhopal.



- iii) Demand Draft of Rs 2360.00 against cost of document in favour of "**The M P State Agro Industries Development Corporation Ltd Bhopal**" Payable at Bhopal.
- iv) Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II/ Udhog Adhar) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the Plastic Item.
- v) In case of ISI Mark Item Self Certified Copy of Valid BIS Licence for relevant BIS Standard

and/or

In case of non ISI mark Item Test Report on all parameter specified in Technical Specification Annexure 5, issued by Central Institute of Plastic Engineering and Testing (CIPET) not older than 6 month from the date of submission of RCO.

- vi) Self Certified Copy of Valid PAN and GSTN (of Manufacturer and Authorized Distributor as the case may be)
  - vii) Affidavit as per Annexure 3
  - viii) In case of Authorized Distributor valid Authority to submit the RCO to this Corporation in Down Loaded Colored Printout / original (as per Annexure 6)
  - ix) Authority to sign Rate Contract (In Case Of Authorized Person Specific Power of Attorney has to be submitted/ In Case of Pvt Ltd/ Ltd Company copy of Board Resolution has to be submitted/ Not Applicable In Case of Partnership/ Proprietorship firm)
- 4.5 Hard Copies received in the offer box up to due date and time will be opened on due date and time as mentioned in clause no. 2. In case of any non clarity of uploaded documents or any dispute over documents uploaded online in E-Tender, the hard copies submitted by the offerer shall be treated final.
- 4.6 The Corporation is Not responsible for non submission of offer due to any unseen reasons like server downs, network problems etc. Offerers are advised to submit their offer well in advance before last date and time of submission to avoid such problems.
- 4.7 The Corporation will not be responsible for any delay on any account in receipt of hard copy of offer, even if the delay in receipt was caused in postal transit or any other reason, whatsoever.
- 4.8 On-line offer will be opened on due date and time as mentioned clause 2 in the presence of the representative of firms who wishes to be present. However if the date and time of opening of offer is changed due to any unforeseen reason the revised date and time of opening will be uploaded on Portal/ website of the corporation.

05- **EARNEST MONEY DEPOSIT (EMD):**

Offerer has to deposit required Earnest Money Deposit (EMD) of Rupees 50000 (FiftyThousand only) by way of demand draft in favor of "**The M.P. State Agro Industries Development Corporation Limited.**" payable at Bhopal.

- (i) Earnest Money of all unsuccessful Offerer will be returned. No interest is payable on the amount of EMD at the time of refund.
- (ii) Earnest Money shall be forfeited if the offer is withdrawn.

- a. At any time prior to its rejection,
  - b. Before or after the acceptance is communicated to the Offerer.
  - c. If the selected Offerer fails to execute the agreement within prescribed time limit.
  - d. If it is found that false documents/ information are submitted.
- (iii) The EMD will remain with the Corporation during the currency of the contract and/or till successful execution of all the order placed during the currency of the contract and will be refunded to the supplier without interest in case of no dispute.
- (iv)- Earnest money of successful Offerer will be adjusted against Security Deposit (SD) at the time of the execution of the agreement.

06- **SECURITY DEPOSIT (SD):**

- (i) The Security deposit will remain with the corporation during the currency of the contract and will be refunded to the supplier without interest in case of no dispute.
- (ii) Security deposit will be forfeited in case of failure of supply of the material as mentioned in the purchase order, in time and as per the approved specifications or for any breach of terms and condition of the agreement and RCO.
- (iii) The security deposit will be refunded on demand after the successful execution of all orders during currency of the contract period provided no dispute; claims or complaints exist for settlement without interest.

07- **TECHNICAL SPECIFICATION:**

Technical Specifications of Items are given in Annexure 5. Supplier has to supply items as per the specification mentioned.

08- **QUOTING OF RATES FOR RATE CONTRACT:**

- 8.1 The Offerer must submit rates online only as per format given in Annex.7 This Format of price schedule is a sample for the offerer. The offerer are instructed to fill the rates in prescribed price schedule available on portal.
- 8.2 Offerer has to quote supply rate per unit (as mentioned in Annexure 7) inclusive of all taxes and F.O.R. destination basis which is usually a block head quarter of the districts of M.P. Rates exclusive GST and inclusive GST should be mentioned as per annexure 7,
- 8.3 Supplier has to indicate GST% and relevant HSN Code in relevant column of annexure 7.
- 8.4 The offerer should quote their lowest price, in accordance to the condition mentioned in clause No. 9.
- 8.5 In Case of Taxation rates / Taxation Pattern is revised by Central/ State Govt. the same will be applicable to the rates decided by the corporation.
- 8.6 Corporation Margin: Normally corporations will sale this material by adding maximum of 5% margin on purchase price excluding GST (basic Price). Suppliers are requested to quote their lowest price, in accordance to the condition mentioned in clause No. 9.

09- **REASONABILITY OF RATES:**

Offerer shall have to offer his lowest rates and it should be strictly in accordance with the clause mentioned below (applicable from the date of Submission of RCO).

- (i) The price charged for Item(s) under this contract by the offerer shall in no event exceed the lowest price at which the identical items to any other person /organization/ government department/ Govt. Corporation / or any Govt. body in Madhya Pradesh during the period of contract till completion of all orders issued during the currency of contract.
- (ii) At any time during the aforesaid period, If the Supplier reduces unit sale price of such offered item(s) or sells such items to any other person / organization at a price lower than the price chargeable under the contract, the Supplier shall forthwith notify such reduction in the rate to the Corporation.
- (iii) After such reduction in unit sale price, the amount paid under this contract to supplier shall be reduced correspondingly & the Corporation shall be entitled to recover such excess amount from the supplier's forthcoming bills.

10- **NEGOTIATION:** It is clarified that normally, no rate negotiation will be done and therefore the offerer should quote their lowest prices only. However if rate received is not reasonable than on recommendation of committee, the Managing Director of the Corporation may decides to give counter offer of the rates decided by the corporation to all eligible offerers.

14- **VALIDITY OF APPLICATION:**

Applications received against this RCO shall be valid for acceptance for 6 months from the due date of Submission of offer.

15- **VALIDITY OF RATE CONTRACT:**

The Rate Contract against this RCO is valid up to **31-3-2020** and onwards. The RCO can be extended after the expiry i:e 31-3-2020 till the new Rates are circulated after finalizing the New RCO in this regards. However this period will not be extended for more than one year i.e. up to **31.03.2021**.

16- **EXECUTION OF AGREEMENT:**

- (a) The Corporation will intimate the successful offerer regarding acceptance of his offer and inform him to execute an agreement. In case the offerer fails to execute agreement within time limit the EMD deposited by offerer shall be forfeited.
- (b) The successful offerer shall have to execute an agreement as per Annexure 8 with the Corporation. The agreement will be executed on non-judicial stamp paper of Rs. 1000/-, the cost of the same will be borne by the offerer.

17- **PLACEMENT OF ORDER:**

**On receipt of demand from District Offices of the Corporation,** the Authority at Head office /Regional Manager of the Corporation shall place purchase order to the supplier, the Managing Director will decide the order placing authority.

18- **SCHEDULE AND MODE OF SUPPLY / PAYMENT**

- 1- The supplier has to supply the ordered material as scheduled in supply order and submit bill in triplicate along with receipt/acknowledgement of consignee.
- 2- The payment shall be released on "Payment after Payment" basis (i:e on receipt of payment from consignee the corporation will make payment to supplier) as follows:
  - a) As far as possible, 80% payment of supplier's bill will be made within 30 days on receipt of payment by the corporation against the supplies along

with proper receipt of items of the ordered quantity at the destination in good condition duly issued by the consignee and countersigned by the District Manager of the corporation for the consignee's district.

- b) Balance 20% payment of the bill be paid after receipt of satisfactory performance report from the user department.

**Note:** Corporation will release the balance 20 percent payment after 120 days (from the date of supply) considering there is no complaint by the consignee against the quality of the supplied material after getting the certificate from the District Manager of the Corporation.

- 3- The supplier shall ensure that the ordered material in all as per order supplied by him reaches to the consignee at destination in good condition.
- 4- In case supplier fails to supply material within said time limit, the consignment will be accepted only with due concern of the consignee department.
- 5- Failure on the part of the supplier for timely supply, may lead to forfeiture of the Security Deposit and the rate contract shall stand cancelled and agreement terminated.
- 6- If any dispute regarding the quality / quantity of the material supplied, the corporation will make payment after settlement of the dispute only.

19- **TARNISIT INSURANCE:**

The Supplier will arrange for Transit Insurance and Material supplied should be covered under Transit insurance for Road Risk, Theft, Pilferage, and Non Delivery Risk (RRTPND).

20- **WARRANTY:**

The material supplied should carry minimum 1 year warranty from the date of supply. The Supplier is responsible for damages if any occurring due to manufacturing defect, inferior quality etc. in such case the supplier will replace / repair such material on its own expenses within 10 days from the date of receipt of intimation. If the supplier fails to do so in the given time limit of 10 days the department/ beneficiary will be free to repair/ replace the defective material from open market and The Corporation will recover the cost or expenditure whatsoever, from the future bills of the supplier or from the security deposit

21- **TESTING FOR QUALITY:**

In Case of any dispute of quality, the Corporation will get the material tested in order to ascertain the quality by testing in CIPET, the testing charges incurred for the same shall be recovered from the bills of supplier.

22- **FORCE MAJEURE CLAUSE:**

If any time during the currency of contract the performance in whole or in part by either party or any obligation under this contract shall be prevented /delayed by reasons of any war, hostility, acts of the public enemy, civil commotions sabotage, fire, floods, explosions, epidemics, quarantine, restrictions, strike. lockouts or acts of God (hereinafter referred to as eventualities) then neither party will be way of such eventuality be entitled to terminate this contract nor shall have any claim for damages against the other in respect of such nonperformance or delay in performance (provided notice of the happening of any such eventualities is given by either party to the other within 21 days from the date of occurrence thereof) Deliveries under this contract shall be resumed as soon as practicable after such eventualities has come to an end or ceased to exist.

- 23- Submission of RCO shall deem to be the acceptance by the Offerer of the all the terms and conditions contain herein.
- 24- The Managing Director of the Corporation reserves the right to accept or reject any or all the offers without assigning any reason whatsoever at any time prior to the award of the contract, without incurring any liability to the affected offerer and any obligation to inform the affected offerer of the grounds.
- 25- **PURCHASE PREFERANCE:** As per the policy of the State Govt. in respect of purchase of material for the use of Corporation purchase preference to the extent of 30% shall be given to those Manufacturers who belong to the SC/ST category. A self certified photocopy of certificate issued by competent authority.
- 26- **INSPECTION:** The Managing Director may decide to inspect the Production / Quality Control Facilities of the offerer before or after the execution of agreement. If any time it is found that the information submitted by Offerer/Supplier is not according to the documents submitted the Managing Director reserves the right to reject the offer or terminate the agreement.

- 27- **SELECTION OF FIRMS:** The Managing Director of the Corporation will decide the modus operandi for the selection of Offerer for Rate Contract. It should be noted that the Corporation may select one or any number of firms to get Rate contract. The decision of the Managing Director of the Corporation shall be final and binding to the Offerer.
- 28- The Managing Director of The Corporation reserves the right to impose penalties at his discretion for breach of the terms and conditions (commensurate with the losses incurred) which may be forfeiture of SD and/or debarring the supplier for maximum period of 5 years to supply all materials, whatsoever may be, through this corporation.
- 29- Managing Director of the Corporation reserves the right to amend or replace or change any condition without any notice, in exigencies required to do so.
- 30- **Arbitration:** In case of any dispute arising between the supplier and Corporation the matter shall be referred to General Manager of the Corporation. In case the supplier is not satisfied with the decisions of General Manager the matter shall be referred to the Managing Director of the Corporation who will act as sole arbitrator finally passes his verdict, which will be binding, to supplier and Corporation.
- 31- For all legal proceedings, the District Court Bhopal will have jurisdiction.

General Manage {Horticulture}

**ANNEXURE 2****Application Form**

To

General Manager  
M P State agro Industries Development Corporation Ltd  
3rd Floor, Panchanan Bhawan Malviya Nagar  
Bhopal

**Subject:-** Rate Contract Offer for supply of-----.

Dear Sir,

Kindly accept our application for rate contract offer for supply of ----- in the state of Madhya Pradesh. I am submitting application and details as per your prescribed document.

|   |  |   |
|---|--|---|
| 1 | Name & Address of the Applicant Firm   | .....                                   |
| 2 | <b>If Proprietorship</b>   | .....                                   |
|   | a) Name of Proprietor  | .....                                   |
|   | b) Full Address  | .....                                   |
|   | c) PAN number /GSTN No   | .....                                   |
| 3 | If Partnership   |   |
|   | a) Name of partners and their address  | 1.      2.      3.                      |
|   | b) Is partnership deed registered If yes then date of registration (attach copy of deed)   | Yes / No<br>Date.....                   |
| 4 | Is Limited or Pvt. Limited Company under Indian Companies Act 1956.  | Yes / No<br>Please state the following. |
|   | Limited or Private Limited   |   |
|   | Registered Office Address  |   |
|   | Date of Certificate of in Corporation  |   |
|   | Memorandum & article of Association  |   |
| 5 | Location of Production units   |   |
| 6 | Year of Establishment of the units.  |   |
| 7 | Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II/ IEM) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the Plastic Item. |   |
| 8 | Name of Person Singing the RCO<br>(In Case Of Authorized Person Specific Power of Attorney has to be submitted)  | .....                                   |

I here by confirm that all the above information is true to the best of my knowledge & belief. All the documents as required in the documents as enclose.

Date

Seal &amp; Signature of the offerer

or

their authorized Representative

**Note: Separate sheet may be used if necessary**

**AFFIDAVIT**

We.....hereby offer for the supply of ----- conforming to the Specifications as mentioned in RCO.

We undertake to supply such quantities of material as per Specification as mentioned in RCO, as we may be called upon to supply and under the conditions here-to enclosed during the allotted period from the date of execution of the agreement on the rates agreed upon, at the places to be specified by the M.P. State Agro Industries Development Corporation Limited within the specified delivery period.

We undertake that our firm has neither been Blacklisted/Debarred by any Government / Government Undertaking /Bank nor penalized on the same ground. We also undertake that no legal proceeding is pending in any Courts on the same grounds.

We undertake that the rates given to the Corporation are the lowest price, in accordance to the prevailing rates of the Company / their other authorized dealer & market condition. In case of any dispute or discrepancy in the submitted rates we will be sole responsible. In such cases the Corporation will be free to recover the losses or impose penalties as decided by the Managing Director of the Corporation.

We hereby agree to abide by and fulfill all the terms and conditions of contract annexed hereto and in default there of to forfeit and pay to the M.P. State Agro Industries Development Corporation Limited, the penalties or sum of money mentioned in the said conditions.

The sum of Rs. 50000 (Fifty Thousand Only) in the form of Demand draft or any of the form specified in the agreement of RCO Documents is herewith forwarded as Surety Money Deposit which shall be retained by The MP State Agro Industries Development Corporation Limited.

I have read and fully understood the terms and conditions of supplies etc. mentioned in the documents.

|                      |  |
|----------------------|--|
|                      | Name :.....<br>Designation:.....<br>(Signature with Office Seal..) |
| Witness:<br>1.<br>2. |  |

Note: To be submitted on non judicial stamp of Rs 500.00



**ELIGIBILITY CRATERIA**

- 1- The Manufacturer having valid Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II/ IEM Udhog Adhar) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the Plastic Item.
- 2- Manufacturer must have Test Report of Nursery Poly bags on all parameter specified in Technical Specification Annexure 5, issued by Central Institute of Plastic Engineering and Testing (CIPET) not older than 6 month from the date of submission of RCO
- 3- Offerer should have valid Permanent Account Number (PAN) and GSTN.

Offerer has to submit/uploaded all the documents as above (at Sr 1, 2 and 3) duly self attested.

or

Authorized distributor having valid PAN and GSTN can also submit RCO enclosing all documents as above along with Authority to submit the RCO to this Corporation as per Annexure 6 (Authorization Should submitted in original / Downloaded Colored Print Out (Photo copy will not be accepted)

General Manager {Horticulture}

**TECHNICAL SPECIFICATIONS- NURSERY POLY BAGS USEFUL FOR PLANT PROPAGATION**

- 1- Nursery Poly Bags should be made by Virgin quality U V Stabilized LLDPE Granules.
- 2- The offerer should give other Details of offered Micron as detailed below

| Sno | Minimum Specification |                     |                      |                        |                       |
|-----|-----------------------|---------------------|----------------------|------------------------|-----------------------|
|     | Material              | Colour              | Thickness in Microns | Weight in gms per unit | No of Pices in One Kg |
| 1   | LLDPE                 | Black / Transparent | 40                   |                        |                       |
|     |                       |                     | 50                   |                        |                       |
| 2   |                       |                     | 100                  |                        |                       |

- 3- Test Report required on:** Test Report for any one of the offered micron, required on following Parameters issued by Central Institute of Plastic Engineering and Testing (CIPET) not older than 6 month from the date of submission of RCO. (same report will be considered for other offered micron:

| Sno. | Test Required             | Minimum Value      | Value Obtain in test report |
|------|---------------------------|--------------------|-----------------------------|
| 1    | Material Identification   | LLDPE              |                             |
| 2    | Melting Flow Index        | 0.6 to 1 gm/10 min |                             |
| 3    | Density                   | 0.91/0.95 gm/cc    |                             |
| 4    | Presence of UV Stabilizer | Yes/No             |                             |
| 5    | Thickness in Micron       | 40 to 100 Micron   |                             |

*Enclose self certified copy of Test report. Please ensure that report must contain all 5 parameter as above.*

**4- DISPLAY & DIPOSITION OF SAMPLES:**

**Three samples of offered items in each category** (For each Type) should be submitted along with complete nomenclature. Corporation may decide to examine / check the samples by his officers or through recognized laboratories as decided by Managing Director of this Corporation. The cost of such testing including cost of material shall be borne by the supplier.

**Authorization Certificate**  
(On Manufacturers letter Head)

This is to certified that M/s ----- having it's registered office -----  
----- is our authorized distributor for Madhya Pradesh for product-----  
manufactured by this company.

We have gone through the terms and condition of Rate contract Offer Document invited  
by this corporation which is due on 15-10-2018 and M/s -----has only  
been authorized to submit Rate Contract offer for supply of -----on behalf of our  
company.

We undertake that as a manufacturer, we are also responsible for the quality of  
material supplied against this contract through authorized distributor.

Authorized Signatory  
Seal  
Name and Designation

*Note : \* To be submitted in original.*

*\*\* In Case of Company it should be supported with board resolution. In other case it  
should be issued by Proprietor/ Managing Partner.*

**ANNEXURE 7****FORMAT FOR FINANCIAL OFFER FOR SUPPLY OF NURSERY POLY BAGS USEFUL FOR PLANT PROPAGATION**

NAME OF OFFERER-----

NAME OF MANUFACTURER-----

| Sno | Item  | Colour          | Thickness<br>in Micron | Supply Rate in<br>Rs Per Unit to<br>corporation<br>Excluding of all<br>tax (GST)<br>FOR Destination | GST |       | Supply Rate in Rs<br>Per unit to<br>corporation<br>including of all<br>tax (GST)<br>FOR Destination | HSN<br>code of<br>GST | Unit   |
|-----|---|-----------------|------------------------|---|-----|-------|---|-----------------------|--------|
|     |   |                 |                        |   | %   | Value |   |                       |        |
| 1   | 2   | 3               | 4                      | 5   | 6   | 7     | 8   | 9                     | 10     |
| 1   | Nursery Poly<br>Bags useful<br>for plant<br>propagation | Black<br>colour | 40                     |   |     |       |   |                       | Per kg |
| 2   |   |                 | 50                     |   |     |       |   |                       | Per kg |
| 3   |   |                 | 100                    |   |     |       |   |                       | Per kg |
| 4   |   | Transparent     | 40                     |   |     |       |   |                       | Per kg |
| 5   |   |                 | 50                     |   |     |       |   |                       | Per kg |
| 6   |   |                 | 100                    |   |     |       |   |                       | Per kg |

**Note:**

- 1- This format of price schedule is a sample for the Bidder's. The bidder's are instructed to fill the rates in prescribed price schedule available on Portal.
- 2- Price schedule should not be submitted in Technical Bid.

**Annexure 8**

**DRAFT AGREEMENT**

This agreement made at Bhopal this ..... day of .....between Madhya Pradesh State Agro-Industries Development Corporation, 'Panchanan, 3rd Floor, Malviya Nagar, Bhopal, M.P. hereinafter referred to as the 'Corporation' which expression shall unless repugnant to the context or meaning there of includes its successors and assigns on the one part.

AND

M/s. .... having its office at ..... through Shri ..... designation .....(hereinafter referred to as the Supplier whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations on the other part.

WHEREAS the Corporation invited Rate Contract Offer (RCO) for supply of ----- on the terms and conditions envisaged in the terms schedule issued with the Rate Contract Offer Document and purchased by the supplier.

AND WHEREAS the supplier has accepted each and every term and condition contained in the Rate Contract Offer Document, while submitting his offer.

AND WHEREAS the Corporation accepted the offer submitted by the supplier vide its letter of acceptance no. ....dated ..... in consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the Tender. The following documents shall form and be constructed a part of the Agreement Deed:-

- a. The Tender submitted by the supplier including all the annexure attached thereto.
- b. Schedule of specifications for supply of -----
- c. The letter of acceptance dated ----- issued by the Corporation.
- d. The offer submitted by the supplier.
- e. The rates mentioned in annexure to agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. State Agro-Industries Development Corporation Limited shall be final.

IN WITNESS WHEREOF the parties hereto have signed this agreement on the day and year referred to above.

For Supplier

.....  
.....

Signature with Office Seal

Witnesses

- 1.
- 2.

For

M.P. STATE AGRO INDUSTRIES  
DEVELOPMENT CORPORATION  
LIMITED

GENERAL MANAGER (Horticulture)

Witnesses

- 1.
- 2.