



THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

PANCHANAN, 3rd FLOOR, MALVIYA NAGAR, BHOPAL

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**ONLINE
RATE CONTRACT OFFER DOCUMENT (RCO)**

**FOR SUPPLY OF
ISI MARK
PLASTIC CRATES AND TRAYS**

Useful in Horticulture, Sericulture and Fisheries

(IS:15532:2004 with up to date amendments)

HO/ HORTI/ 2022 - 23/

DATED 20-09-2022

For Financial year 2022-23, 2023-24 (onwards*)

DUE DATE 12.10.2022



**THE MADHYA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT
Corporation LIMITED**

"PANCHANAN" 3rd FLOOR, MALAVIYA NAGAR, BHOPAL

Phone (0755)- 2551652, 2551756, 2761392, Fax: 0755-2557305

HO/ HORTI /2022-23/

Dated 22-09-2022

NOTICE INVITING RATE CONTRACT OFFER (RCO)

The Corporation invites On-line notice Rate Contract Offer (RCO) from eligible manufacturers/ authorized distributors as per details mentioned in the RCO documents, under e tendering system for supply of **PLASTIC CRATES AND TRAYS (ISI MARKED)** (IS:15532:2004 with up to date amendments) useful in Horticulture, Sericulture and Fisheries along with Earnest Money Deposit of Rs 1,00,000 (EMD) for each Item as detailed in RCO document, up **5.00 pm on 12.10.2022.**

RCO document is available at www.mptenders.gov.in. Amendments if any, will be published on Corporation's website www.mpagro.org, and portal www.mptenders.gov.in only. No further Notice will be published in the news paper.

Manager {Horticulture}



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THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

**RATE CONTRACT OFFER DOCUMENT FOR SUPPLY OF PLASTIC CRATES AND TRAYS
USEFUL IN HORTICULTURE, SERICULTURE AND FISHERIES**

This document contains 20 pages, Index is as below:

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Meaning of the words used in this document:

1.	The Corporation	-	M.P. State Agro Industries Development Corporation Ltd.
2.	RCO Document	-	Rate Contract Offer Document
3.	Beneficiary/ Consignee	-	The person/department who wish to purchase the items through this Corporation.
4.	Application forms/ the document	-	Application forms and all other relevant annexure/ documents
5.	Applicant /Offerer	-	The Manufacturer/Authorized Distributor who submits offers for Rate contract for supply and installation of Items as per document.
6.	The supplier	-	Firm whose name is registered against this RCO
7.	EMD	-	Earnest Money Deposit
8.	SD	-	Security Deposit
9.	Department	-	Directorate of Horticulture and Farm Forestry, Govt. of Madhya Pradesh.
10.	Managing Director	-	Managing Director of M P State Agro Industries Development Corporation Ltd, Bhopal
11.	CIPET/MANIT	-	Central Institute of Plastic engineering and Testing/ Maulana Azad National Institute of Technology

A. DISCLAIMER

Though adequate care has been taken in the preparation of this RCO document and Technical Specifications. The Offerer should satisfy himself that the document is complete in all respect. Intimation of discrepancy, if any, should be informed to the Corporation before **30.09.2022 up to 2.00 pm**. In case of non-receipt of such intimation, it shall be deemed that the Offerer is satisfied that the document is complete in all respects.

Information received against any discrepancy (up to due date and time as mentioned above) will be examined and if any amendments required same will be appended with RCO document. If no amendments are required the Offerer have no right to raise objection.

B. SCHEDULE OF RATE CONTRACT OFFER BIDDING PROCESS

The Rate Contract Offer (RCO) is invited under E- Tender system and bidding process will have following steps:

Bidding Process

Stages of Bidding	Scheduled Date	Scheduled time
On Line Purchase of RCO	on payment of 11,800/- With GST www.mptenders.gov.in	1-00 PM on 22-09-2022 to 5.00 PM on 12.10.2022
EMD	On Line payment of 1,00,000/- for Each Item on www.mptenders.gov.in	1-00 PM on 22-09-2022 to 5.00 PM on 12.10.2022
Due date of receipt of Queries or suggestions from Applicant (offerer) if any pertaining to the terms and condition mentioned in RCO.		Up to 2.00 PM On 4.10.2022
Due date of uploading reply to queries and suggestions		Up to 5.00 PM On 04-10-2022
Closing of Bid	12.10.2022	2.00 PM
Opening of on Line Technical Bid	12.10.2022	3.00 PM

Opening date of Price bid of eligible offerers will be informed by email provided by them and published on Notice Board and website of the corporation

Each stage of bidding process will take place on the date and time mentioned against them. However if the date and time is changed / postponed, information in this regard will be published on Corporation's web site only.

C. SCOPE OF WORK: The Items having specification as mentioned at **annexure 4** of this document is being required in various schemes / departments of State Government/ Farmers. The Corporation with its 52 district offices takes the advantages of the schemes/ Market to generate business of the said items.

D. SPECIFICATIONS: The Items having specification as mentioned at **annexure 4** of this document is being required.

E. INSTRUCTION OF OFFERERS :

1 The offers are invited under e-tendering system from the manufacturers or their authorized dealer/distributor.

2. The offerers are required to read carefully the terms and conditions of document and submit documents/ relevant information mentioned in RCO document which is available on website only after affixing their digital signatures as a token of acceptance.
3. Any amendment(s) in the document including extension of date etc., such amendment(s) will be hoisted on the Corporation's website www.mpagro.org. & on www.mptenders.gov.in. No further notification will be published in the news paper. Accordingly interested bidders are advised to keep close watch on the Corporation's website in their own interest. It is also to be noted that any such amendments will be part of Rate Contract.
4. The Offerers will have to get registration with www.mptenders.gov.in for E-tendering, without registration Offers cannot be uploaded on portal. To participate in Online RCO interested offerer will be required Registration at Portal and valid class 3 digital signature certificates. Any charge/fee required for registration by www.mptenders.gov.in is to be paid by offerer.
5. The RCO document is available on website www.mpagro.org of the Corporation (for view only) & on www.mptenders.gov.in for on line submission.
6. RCO Document can be downloaded by paying on-line payment **Rs 11,800** Inclusive of GST on www.mptenders.gov.in against the cost of document.
7. **Annexure 1,2,3,5,6 and 7** are common for all items and **annexure 4** for Eligibility Criteria and Technical Specifications and **annexure 8** for Financial offer here the format are separate for each item. Offerer has to submit separate-separate RCO and price bid for different types of items along with required cost of document and EMD.
8. All the Mandatory Documents listed below are to be uploaded (in JPG or PDF format only, in minimum resolution of 100 DPI.) (Self Certified with Seal and signature) Document uploaded in any other format will not be considered.

Sno	TYPE OF DOCUMENTS	AS PER CLAUSE
1	Manufacturing Registration Certificate (License/ Acknowledgement EM Part II /IEM/ Udyog Adhar) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the tendered item (Plastic Item).	Annexure 4 A
2	Manufacturer must have valid license issued by BIS for relevant BIS Standard	Annexure 4 A
3	Valid Permanent Account Number (PAN) along with last three financial years (2019-20, 2020-21 & 2021-22) ITR Certificate.	Annexure 4 A
4	Good and Service Tax Identification Number (GSTN) of Manufacturing Firm alongwith last three month GST return certificate. Offerer must have to submit firm's Profit and Loss & Balance Sheet for Last three Financial years (2019-20, 2020-21 & 2021-22) (Certificate by C.A.) . In last three financial years (2019-20, 2020-21 & 2021-22) minimum average turnover should be Rs 1.00 crores or above.	Annexure 4 A
5	Affidavit on Rs 500/-non judicial stamp paper	Annexure 3

In Case of Authorized Distributor Following Document along with above		
1	Valid Permanent Account Number (PAN) of Authorized Distributor	Annexure 4
2	Good and Service Tax Identification Number (GSTN) of Authorized	Annexure 4

	Distributor	
3	Affidavit on Rs 500/-non judicial stamp paper	Annexure 3
4	Authorization certificate on manufacturers letter head**	Annexure 5

** Note in case of Authorized Distributor, Affidavit as per **Annexure 5** has to be submitted by Authorized Distributor only.

9. If application is submitted by authorised dealer, credentials of manufacturers for turnover and experience shall be considered for eligibility.
10. Offerer has to deposit on line the required Earnest Money Deposit (EMD) of Rupees 1,00,000/- (One Lac only for each Item) on portal www.mptenders.gov.in.
11. Self attested all documents uploaded on web site must be clear and readable. All documents must be properly scanned such that they are clearly readable/ legible as the poorly scanned documents may render the bid unresponsive at technical stage
12. Offerers are advised to upload their offer well in time without waiting for last date of offer submission in order to avoid congestion or any other unforeseen circumstances.

Note:- As per the startup India policy the portal provides exemption to startups from criteria of prior experience, turnover and submission of EMD to provide equal opportunity to young entrepreneurs. As mentioned in startup India (Easing Public Procurement)

F. PROCEDURE FOR RATE CONTRACT

1. The Corporation invites the Offers for Rate Contract for supply of items as specified in **Annexure 4**.
2. Not more than one offer for one item will be accepted from any Applicant/ Manufacturer. If any individual participating in the offer, representing more than one firm in one or different names and it comes to our knowledge at any point of time, all such offer will not be entertained and shall be liable for rejection.
3. It is the discretion of the Managing Director of the Corporation to accept/reject the application without assigning any reason thereof.
4. The Managing Director of the Corporation will decide the modus operandi for the selection of Offerer for Rate Contract and Finalizing of Rates.

GENERAL TERMS AND CONDITIONS

General Terms and Conditions of Rate Contract offer is as under :

01- AVAILABILITY OF RATE CONTRACT DOCUMENT (RCO)

- 1.1 The RCO document is available on website www.mpagro.org of the corporation, & on www.mptenders.gov.in.
- 1.2 RCO Document can be purchased by paying on line payment Rs 11,800/- exclusive of GST on www.mptenders.gov.in against the cost of document.
- 1.3 Any amendment(s) in RCO document including extension of date etc., such amendment(s) will be hoisted on the Corporation's website www.mpagro.org. & on www.mptenders.gov.in. No further notification will be published in the news paper. Accordingly interested bidders are advised to keep close watch on the Corporation's website in their own interest. It is also to be noted that any such amendments will be part of Rate Contract.

02- STAGES AND DUE DATES FOR BIDDING-

The stages of bidding with important dates has been mentioned at **point B (page no 5)**

03- RATE CONTRACT OFFER DOCUMENT

The Rate Contract offer document comprises of 20 pages. The Offerer is expected to read carefully all annexure and conditions mentioned herein. Failure to comply with the requirements of submission of offer will be at the offerer risk. Offers that are not substantially responsive to the requirements of the RCO documents will be rejected.

04- SUBMISSION OF RATE CONTRACT OFFER.

- 4.1 Rate Contract Offer has to be submitted on line, on website www.mptenders.gov.in on or before due date and time, mentioned **at Point B page no 5**
- 4.2 All the Mandatory Documents to be uploaded (Self Certified with Seal and signature) as per list in **Point E 8** shall be uploaded in JPG or PDF format only, in minimum resolution of 100 DPI or above. Document uploaded in other format will not be considered.
- 4.3 The Following Documents has to be uploaded on technical bid:-
 - i) RCO Document with **annexure 1, 2, 3, 4, 5, 6 and 7** (signed only) duly filled and signed on each page by authorized signatory. Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II/ Udhog Adhar) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the Plastic Item.
 - ii) Self Certified Copy of Valid BIS Licence for relevant BIS Standard
 - iii) Self Certified Copy of Valid PAN and GSTN. Offerer must have to upload firm's Profit and Loss & Balance Sheet, ITR for last three financial years 2019-20, 2020-21 and 2021-22, (Certified by CA) and last three month GST return certificate (of Manufacturer and Authorized Distributor as the case may be)
 - iv) Affidavit as per **Annexure 3**
 - v) In case of Authorized Distributor valid Authority to submit the RCO to this Corporation in Down Loaded Colored Printout / original (as per **Annexure 5**)

- vi) Authority to sign Rate Contract (In Case Of Authorized Person Specific Power of Attorney has to be submitted/ In Case of Pvt Ltd/ Ltd Company copy of Board Resolution has to be submitted/ Not Applicable In Case of Partnership/ Proprietorship firm)

4.5 The Corporation is Not responsible for non submission of offer due to any unseen reasons like server downs, network problems etc. Offerers are advised to submit their offer well in advance before last date and time of submission to avoid such problems.

4.8 On-line offer will be opened on due date and time as mentioned clause 2 in the presence of the representative of firms who wishes to be present. However if the date and time of opening of offer is changed due to any unforeseen reason the revised date and time of opening will be uploaded on website of the Corporation only.

05- **EARNEST MONEY DEPOSIT (EMD):**

Offerer has to deposit required Earnest Money on-line on www.mptenders.gov.in

- (i) Earnest Money of all unsuccessful Offerer will be returned by mptenders.gov.in directly in the same account of the applicant. No interest is payable on the amount of EMD at the time of refund.
- (ii) Earnest Money shall be forfeited if the offer is withdrawn.
 - a. At any time prior to its rejection,
 - b. Before or after the acceptance is communicated to the Offerer.
 - c. If the selected Offerer fails to execute the agreement within prescribed time limit.
 - d. If it is found that false documents/ information are submitted.
- (iii) The EMD will remain with the Corporation during the currency of the contract and/or till successful execution of all the order placed during the currency of the contract and will be refunded to the supplier without interest in case of no dispute.
- (iv)- Earnest money of successful Offerer will be adjusted against Security Deposit (SD) at the time of the execution of the agreement.

06- **SECURITY DEPOSIT (SD):**

- (i) The Security deposit will remain with the Corporation during the currency of the contract and will be refunded to the supplier without interest only in case of no dispute.
- (ii) Security deposit will be forfeited in case of failure of supply of the material as mentioned in the purchase order, in time and as per the approved specifications or for any breach of terms and condition of the agreement and RCO.
- (iii) The security deposit will be refunded on demand after the successful execution of all orders during currency of the contract period provided no dispute; claims or complaints exist for settlement without interest.

07- **TECHNICAL SPECIFICATION:**

Technical Specifications of Items are given in **Annexure 4**. Supplier has to supply items as per the mentioned specification and submit relevant information as sought by Corporation.

08- **QUOTING OF RATES FOR RATE CONTRACT:**

8.1 The Offerer must submit rates online only as per format given in **Annexure 8**. This Format of price schedule is a sample for the offerer. The offerer are instructed to fill the rates in prescribed price schedule available on portal.

- 8.2 Offerer has to quote supply rate per unit (**as mentioned in Annexure 8**) inclusive of all taxes and F.O.R. destination basis which is usually a block head quarter of the districts of M.P. Rates exclusive GST and inclusive GST should be mentioned as per **Annexure 8**.
- 8.3 Supplier has to indicate GST% and relevant HSN Code in relevant column of **Annexure 8**.
- 8.4 The offerer should quote their lowest price, in accordance to the condition mentioned in **clause No. 9**.
- 8.5 In Case of Taxation rates / Taxation Pattern is revised by Central/ State Govt. the same will be applicable to the rates decided by the Corporation.
- 8.6 Corporation Margin: Normally Corporations will sale this material by adding **maximum of 5% margin** on purchase price excluding GST (basic Price). Suppliers are requested to quote their lowest price, in accordance to the condition mentioned in **clause No. 9**.

09- **REASONABILITY OF RATES:**

Offerer shall have to offer his lowest rates and it should be strictly in accordance with the clause mentioned below (applicable from the date of Submission of RCO).

- (i) The price charged for Item(s) under this contract by the offerer shall in no event exceed the lowest price at which the identical items to any other person /Organization/ Government Department/ Govt. Corporation / or any Govt. Body in Madhya Pradesh during the period of contract till completion of all orders issued during the currency of contract.
- (ii) At any time during the aforesaid period, If the Supplier reduces unit sale price of such offered item(s) or sells such items to any other person/ organization at a price lower than the price chargeable under the contract, the Supplier shall forthwith notify such reduction in the rate to the Corporation.
- (iii) After such reduction in unit sale price, the amount paid under this contract to supplier shall be reduced correspondingly & the Corporation shall be entitled to recover such excess amount from the supplier's forthcoming bills.

- 10- **NEGOTIATION:** It is clarified that normally, no rate negotiation will be done and therefore the offerer should quote their lowest prices only. However if rate received is not reasonable than on recommendation of committee, the Managing Director of the Corporation may decides to give counter offer of the rates decided by the Corporation to all eligible offerers.

14- **VALIDITY OF APPLICATION:**

Applications received against this RCO shall be valid for acceptance for 6 months from the due date of Submission of offer.

15- **VALIDITY OF RATE CONTRACT:**

The Rate Contract against this RCO is valid up to **31-10-2024** and onwards. The RCO can be extended after the expiry i:e **31-10-2024** onwards to further one year or till the new Rates are circulated after finalizing the New RCO in this regards.

16- **EXECUTION OF AGREEMENT:**

- (a) The Corporation will intimate the successful offerer regarding acceptance of his offer and inform him to execute an agreement. In case the offerer fails to execute agreement within time limit the EMD deposited by offerer shall be forfeited.
- (b) The successful offerer shall have to execute an agreement as per **Annexure 7** with the Corporation. The agreement will be executed on non-judicial stamp paper of Rs. 1000/-, the cost of the same will be borne by the offerer.

17- **PLACEMENT OF ORDER:**

On receipt of demand from District Offices of the Corporation, the Authority at Head office/Regional Manager of the Corporation shall place purchase order to the supplier, the Managing Director will decide the order placing authority.

18- **SCHEDULE AND MODE OF SUPPLY / PAYMENT**

1- The supplier has to supply the ordered material as scheduled in supply order and submit bill in triplicate along with receipt/acknowledgement of Consignee (Department).
2- The payment shall be released on "Payment after Payment" basis (i:e on receipt of payment from Consignee (Department) the Corporation will make payment to supplier) as follows:

- a) As far as possible, 80% payment of supplier's bill will be made within 30 days on receipt of bill by the Corporation against the supplies along with proper receipt of items of the ordered quantity at the destination in good condition duly issued by the Consignee and countersigned by the District Manager of the Corporation for the Consignee's district.
- b) Balance 20% payment of the bill be paid after receipt of satisfactory performance report from the user department.

Note: Corporation will release the balance 20 percent payment after 120 days (from the date of supply) considering there is no complaint by the Consignee against the quality of the supplied material after getting the certificate from the District Manager of the Corporation.

- 3- The supplier shall ensure that the ordered material in all as per order supplied by him reaches to the consignee at destination in good condition.
- 4- In case supplier fails to supply material within said time limit, the consignment will be accepted only with due concern of the consignee department.
- 5- Failure on the part of the supplier for timely supply, may lead to forfeiture of the Security Deposit and the rate contract shall stand cancelled and agreement terminated.
- 6- If any dispute regarding the quality/ quantity of the material supplied, the Corporation will make payment after settlement of the dispute only.

19- **TARNISIT INSURANCE:**

The Supplier will arrange for Transit Insurance and Material supplied should be covered under Transit insurance for Road Risk, Theft, Pilferage, and Non Delivery Risk (RRTPND).

20- **WARRANTY:**

The material supplied should carry minimum 1 year warranty (not for biodegradable items) from the date of supply. The Supplier is responsible for damages if any occurring due to manufacturing defect, inferior quality etc. in such case the supplier will replace / repair such material on its own expenses within 10 days from the date of receipt of intimation. If the supplier fails to do so in the given time limit of 10 days the department/ beneficiary will be free to repair/ replace the defective material from open market and The Corporation will recover the cost or expenditure whatsoever, from the future bills of the supplier or from the security deposit. During the warrantee period the suppliers are expected to give hand holding/guiding support to the beneficiary in using the item supplied.

- 21- **TESTING FOR QUALITY:**
In Case of any dispute of quality, the Corporation will get the material tested in order to ascertain the quality by testing in CIPET, the testing charges incurred for the same shall be recovered from the bills of supplier.
- 22- **FORCE MAJEURE CLAUSE:**
If any time during the currency of contract the performance in whole or in part by either party or any obligation under this contract shall be prevented /delayed by reasons of any war, hostility, acts of the public enemy, civil commotions sabotage, fire, floods, explosions, epidemics, quarantine, restrictions, strike. lockouts or beyond human control (hereinafter referred to as eventualities) then neither party will be way of such eventuality be entitled to terminate this contract nor shall have any claim for damages against the other in respect of such non-performance or delay in performance (provided notice of the happening of any such eventualities is given by either party to the other within 21 days from the date of occurrence thereof) Deliveries under this contract shall be resumed as soon as practicable after such eventualities has come to an end or ceased to exist.
- 23- Submission of RCO shall deem to be the acceptance by the offerer of the all the terms and conditions contain herein.
- 24- The Managing Director of the Corporation reserves the right to accept or reject any or all the offers without assigning any reason whatsoever at any time prior to the award of the contract, without incurring any liability to the affected offerer and any obligation to inform the affected offerer of the grounds.
- 25- **PURCHASE PREFERANCE:** As per the policy of the State Govt. in respect of purchase of material for the use of Corporation purchase preference to the extent of 30% shall be given to those Manufacturers who belong to the SC/ST category. A self certified photocopy of certificate issued by competent authority.
- 26- **INSPECTION:** The Managing Director may decide to inspect the Production/ Quality Control Facilities of the offerer before or after the execution of agreement. If any time it is found that the information submitted by offerer/Supplier is not according to the documents submitted the Managing Director reserves the right to reject the offer or terminate the agreement.
- 27- **SELECTION OF FIRMS:** The Managing Director of the Corporation will decide the modus operandi for the selection of offerer for Rate Contract. It should be noted that the Corporation may select one or any number of firms to get Rate contract. The decision of the Managing Director of the Corporation shall be final and binding to the offerer.
- 28- The Managing Director of The Corporation reserves the right to impose penalties at his discretion for breach of the terms and conditions (commensurate with the losses incurred) which may be forfeiture of SD and/or debarring the supplier for maximum period of 5 years to supply all materials, whatsoever may be, through this corporation.
- 29- Managing Director of the Corporation reserves the right to amend or replace or change any condition without any notice, in exigencies required to do so.
- 30- **Arbitration:** In case of any dispute arising between the supplier and Corporation the matter shall be referred to **Manager** of the Corporation. In case the supplier is not satisfied with the decisions of General Manager the matter shall be referred to the Managing Director of the Corporation who will act as sole arbitrator finally passes his verdict, which will be binding, to supplier and Corporation.
- 31- For all legal proceedings, the District Court Bhopal will have jurisdiction.
- 32- The supplier as to ensure proper training after sales and services (as wherever applicable) to the farmers to whom the product is been supplied. The supplier has to submit plan for training and after sale service to farmer to District Horticulture officer and District Manager M.P. Agro. The supplier has ensure that a training must contain training material regarding uses of supplied material, market linkages, production technique and registration for Organic Certification etc.

33. **OPEN ENDED PROCEDURE:-** For supply of Plastic Crates and Trays R.C.O. is "Open Ended", i.e. such offerers who have not been able to submit their offer to the Corporation by the due date and time can submit their offer in open ended process. For this, the following action will have to be taken.
1. Offerers fulfilling the Minimum Eligibility Criteria in the rate contract offer will submit an application to the Managing Director of the Corporation. Self attested copy of all the documents fulfilling Minimum Eligibility Criteria in the Rate Contract Offer (authorization letter and affidavit on stamp paper in original) will have to be submitted along with the application.
 2. Offerers will have to submit requisite EMD (Refundable) and Rate of Contract Offer document fees (including GST, Non-refundable) along with the application in the form of Demand Draft (separately) in favor of M.P.State Agro Industries Development Corporation Ltd.
 3. Application submitted by such offers for participating in Open Ended R.C.O will have to submit Rs 10,000/- (non-refundable) as processing fees, separate for each item offered, in the form of Demand Draft in favor of M.P.State Agro Industries Development Corporation Ltd.
 4. Such applications received by the Corporation up-to 30th of every month will be reviewed. On the basis of the documents submitted, the Corporation can invite the eligible bidders for executing the agreement. The Corporation will cancel the ineligible applications and return their demand draft.

Manager {Horticulture}

ANNEXURE 2

Application Form

To

Manager (Horticulture),
M P State agro Industries Development Corporation Ltd,
3rd Floor, Panchanan Bhawan, Malviya Nagar,
Bhopal.

Subject:- Rate Contract Offer for supply of PLASTIC CRATES AND TRAYS.

Dear Sir,

Kindly accept our application for rate contract offer for supply of PLASTIC CRATES AND TRAYS in the state of Madhya Pradesh. I am submitting application and details as per your prescribed document.

1	Name & Address of the Applicant Firm
2	If Proprietorship
	a) Name of Proprietor
	b) Full Address
	c) PAN number /GSTN No.
3	If Partnership	
	a) Name of partners and their address	1. 2. 3.
	b) Is partnership deed registered If yes then date of registration (attach copy of deed)	Yes / No Date.....
4	Is Limited or Pvt. Limited Company under Indian Companies Act 1956.	Yes / No Please state the following.
	Limited or Private Limited	
	Registered Office Address	
	Date of Certificate of in Corporation	
	Memorandum & article of Association	
5	Email Address for Correspondence :-	
	Whats'app mobile number :-	
6	Location of Production units	
7	Year of Establishment of the units.	
8	Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II/ IEM) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the Plastic Item.	
9	Name of Person Singing the RCO (In Case Of Authorized Person Specific Power of Attorney has to be submitted)

I hereby confirm that all the above information is true to the best of my knowledge & belief. All the documents as required in the documents as enclose.

Date

Seal & Signature of the offerer

or

their authorized Representative

Note: Separate sheet may be used if necessary

AFFIDAVIT

We.....hereby offer for the supply of PLASTIC CRATES AND TRAYS (ISI MARKED) conforming to the Specifications as mentioned in RCO.

We undertake to supply such quantities of material as per Specification as mentioned in RCO, as we may be called upon to supply and under the conditions here-to enclosed during the allotted period from the date of execution of the agreement on the rates agreed upon, at the places to be specified by the M.P. State Agro Industries Development Corporation Limited within the specified delivery period.

We undertake that our firm has neither been Blacklisted/Debarred by any Government / Government Undertaking/Bank nor penalized on the same ground. We also undertake that no legal proceeding is pending in any Courts on the same grounds.

We undertake that the rates given to the Corporation are the lowest price, in accordance to the prevailing rates of the Company/their other authorized dealer & market condition. In case of any dispute or discrepancy in the submitted rates we will be sole responsible. In such cases the Corporation will be free to recover the losses or impose penalties as decided by the Managing Director of the Corporation.

We hereby agree to abide by and fulfill all the terms and conditions of contract annexed hereto and in default thereof to forfeit and pay to the M.P. State Agro Industries Development Corporation Limited, the penalties or sum of money mentioned in the said conditions.

The sum of Rs. 100000 (One Lacs Only) in the form of Demand draft or any of the form specified in the agreement of RCO Documents is herewith forwarded as Surety Money Deposit which shall be retained by The MP State Agro Industries Development Corporation Limited.

I have read and fully understood the terms and conditions of supplies etc. mentioned in the documents.

Name :.....
Designation:.....
(Signature with Office Seal..)

Witness:

- 1.
- 2.

Note: To be submitted on non judicial stamp of Rs 500.00

ANNEXURE 4

01- PLASTIC CRATES AND TRAYS- TECHNICAL SPECIFICATION AND ELIGIBILITY

A- ELIGIBILITY CRITERIA

- 1- The Manufacturer having valid Manufacturing Registration Certificate (Licence/ Acknowledgement EM Part II/ IEM Udhog Adhar) issued by District Trade Industries Centre (DTIC) or Statutory Competent Authority for manufacturing the Plastic Item.
- 2- For ISI mark Plastic Crates Manufacturer must have valid license issued by BIS for IS15532:2004 with up to date amendments.
- 3- Offerer should have valid Permanent Account Number (PAN) and GSTN along with last three financial years (2019-20, 2020-21 & 2021-22) ITR Certificate and last three month GST return certificate. Offerer must have to submit firm's Profit and Loss & Balance Sheet for Last three Financial years (2019-20, 2020-21 & 2021-22) (Certificate by C.A.)
- 4- TURNOVER: In last three financial years (2019-20, 2020-21 & 2021-22) minimum average turnover should be Rs 1.00 crores or above.

or

Authorized distributor having valid PAN and GSTN can also submit RCO enclosing all documents as above along with Authority to submit the RCO to this Corporation as per Annexure 6 (Authorization Should submitted in original/Downloaded Colored Print Out (Photo copy) will not be accepted.

Offerer has to submit/uploaded all the documents as above (at Sr 1, 2 and 3).

C- TECHNICAL SPECIFICATIONS

Plastic Crates (as per IS 15532:2004 PLASTICS CRATES FOR FRUITS AND VEGETABLES — SPECIFICATION with up to date amendments) should be made with Virgin/unpigmented UV stabilized resins of HDPE.

The offerer should give other Details of offered model as detailed below

S.No	Minimum Specification (Declaration)						
	Model No	Outer Dimensions L x W x H	Inner Dimensions L x W x D	Capacity in Liters	Perforation	Minimum Weight in Gms per unit	Useful in Horticulture/ Sericulture/ Fisheries

* Use separate sheet if required

D- Marking – Each unit of crates shall be marked legibly with the following information:

- a) Manufacturer's name and i.e recognized trade-mark, if any;
- b) Month and Year of Manufacture
- c) Batch or code number
- d) Any other specific information if required by Department/ Corporation
(In case department needs to embossed/ engrave any details or information supplier has to provide accordingly without any extra cost)

E- DISPLAY & SUBMISION OF SAMPLES:

Three samples of offered items in each category (For each Type) should be submitted along with complete nomenclature. Corporation may decide to examine / check the samples by his officers or through recognized laboratories as decided by Managing Director of this Corporation. The cost of such testing including cost of material shall be borne by the supplier.

Note :- As per the startup India policy the portal provides exemption to startups from criteria of prior experience, turnover and submission of EMD to provide equal opportunity to young entrepreneurs. As mentioned in startup India (Easing Public Procurement)

Authorization Certificate

(On Manufacturers letter Head)

This is to certified that M/s ----- having it's registered office -----
----- is our authorized distributor for Madhya Pradesh for product-----
manufactured by this company.

We have gone through the terms and condition of Rate contract Offer Document invited
by this corporation which is due on ----- and M/s -----has
only been authorized to submit Rate Contract offer for supply of -----on behalf of
our company.

We undertake that as a manufacturer, we are also responsible for the quality of
material supplied against this contract through authorized distributor.

We undertake that our firm has neither been Blacklisted/Debarred by any Government
/ Government Undertaking /Bank nor penalized on the same ground. We also undertake that
no legal proceeding is pending in any Courts on the same grounds.

Authorized Signatory

Seal

Name and Designation

*Note : * To be submitted in original.*

*** In Case of Company it should be supported with board resolution. In other case it
should be issued by Proprietor/ Managing Partner.*

**CERTIFICATE ISSUED BY CHARTERED ACCOUNTANT FOR TURNOVER,
(TO BE SUBMITTED IN ORIGINAL ON LETTER HEAD OF C.A.)**

TO WHOM SO EVER IT MAY CONCERN

On the basis of verification of books of accounts and other documents produced before us and maintained by the Company/Firm, we certify that M/s is engaged in Supply of This is to certify that M/s have average turnover of Rs. crore in last three financial years. The details are as follows :-

S. No	Financial Year	Turnover* *(Rs. in Crore)
1	2019-20	
2	2020-21	
3	2021-22	
	Average of above	

CHARTERED ACCOUNTANT

Seal and signature

Membership no.....

Note:

* In Case applicant is having Tax Audit Report for Year 2021- 22 then turn over and Tax Audit Report for Year 19-20, 20-21and 21-22 has to be submitted.

DRAFT AGREEMENT

This agreement made at Bhopal this day ofbetween Madhya Pradesh State Agro-Industries Development Corporation, 'Panchanan, 3rd Floor, Malviya Nagar, Bhopal, M.P. hereinafter referred to as the 'Corporation' which expression shall unless repugnant to the context or meaning there of includes its successors and assigns on the one part.

AND

M/s. having its office at through Shri designation(hereinafter referred to as the Supplier whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations on the other part.

WHEREAS the Corporation invited Rate Contract Offer (RCO) for supply of ----- on the terms and conditions envisaged in the terms schedule issued with the Rate Contract Offer Document and purchased by the supplier.

AND WHEREAS the supplier has accepted each and every term and condition contained in the Rate Contract Offer Document, while submitting his offer.

AND WHEREAS the Corporation accepted the offer submitted by the supplier vide its letter of acceptance no.dated in consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the Tender. The following documents shall form and be constructed a part of the Agreement Deed:-

- a. The Tender submitted by the supplier including all the annexure attached thereto.
- b. Schedule of specifications for supply of -----
- c. The letter of acceptance dated ----- issued by the Corporation.
- d. The offer submitted by the supplier.
- e. The rates mentioned in annexure to agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. State Agro-Industries Development Corporation Limited shall be final.

IN WITNESS WHEREOF the parties hereto have signed this agreement on the day and year referred to above.

For Supplier

.....
.....

Signature with Office Seal

Witnesses

- 1.
- 2.

For

M.P. STATE AGRO INDUSTRIES
DEVELOPMENT CORPORATION
LIMITED

MANAGER (Horticulture)

Witnesses

- 1.
- 2.

ANNEXURE 8**FORMAT FOR FINANCIAL OFFER FOR SUPPLY OF
ISI MARKED PLASTIC CRATES USEFUL FOR HORTICULTURE, SERICULTURE AND FISHERIES**

- 1- NAME OF OFFERER-----
 2- NAME OF MANUFACTURER -----

Sno	Item	Model no	Outer Dimensions In mm	Capacity in Ltrs (Approximate)	Declared Weight in Gms	Supply Rate in Rs Per Unit to corporation Excluding of all tax (GST) FOR Destination	GST		Supply Rate in Rs Per Unit to corporation including of all tax (GST) FOR Destination	HSN code of GST	Unit
							%	Value			
1	2	3	4	5	6	7	8	9	10	11	12
1	ISI Marked Plastic Crates useful for Horticulture sericulture and Fisheries										Per unit
2											Per unit
3											Per unit
4											Per unit
5											Per unit

