



M P AGRO

**THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD.
PANCHANAN, 3RD FLOOR, MALVIYA NAGAR, BHOPAL-462003**

☎ - 0755- 2551652, 2551756 Fax - 0755 2557305 - email -

mpagrohobpl@gmail.com

website : www.mpstateagro.nic.in - CIN No. U01119MP1969SGC001055

**EXPRESSION OF INTEREST FOR
EMPANELMENT OF THIRD PARTY
INSPECTION AGENCY FOR
MATERIAL VERIFICATION AND
TRIAL RUN OF MICRO
IRRIGATION SYSTEM & OTHER
SUPPLY MADE BY CORPORATION
(DRIP & SPRINKLER)
YEAR 2021-22 & ONWARDS**

DUE ON 14.10.2021

RCO DOCUMENT FEES

Rs. 10000 + 1800 (18%GST) = 11800

(Eleven Thousand Eight Hundred Only) Shall be paid.

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HO : MKTG/THIRD PARTY/2021-22/

Dated: 27.09.2021

EOI NOTICE (SHORT TERM)

- M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED (hereinafter referred to as M.P. AGRO)** is pleased to invite bids from experienced and financially sound agencies for empanelment as **EXPRESSION OF INTEREST FOR EMPANELMENT OF THIRD PARTY INSPECTION AGENCY FOR MATERIAL VERIFICATION AND TRIAL RUN OF MICRO IRRIGATION SYSTEM & OTHER SUPPLY MADE BY CORPORATION YEAR 2021-22 & ONWARDS** for an initial period of one year, however, it can be renewed for the further period on same rates, terms & conditions at the discretion of M.P. AGRO Management.

2. Important details about EOI.

Name of Work	Empanelment of THIRD PARTY INSPECTION AGENCY (TPIA) for material verification & trial run under various scheme.
Expression of Interest Fee (in Rs.)	Rs. 10,000/- (Non Refundable) plus applicable GST. EOI Document can be obtained on payment of fee during office hrs till 14.10.2021 upto 14.00 hrs.
EMD (in Rs.)	Rs. 1,00,000/- (Refundable)
Scope of work to be covered	Work as Third Party Inspection Agency will be allotted in accordance with Scope of Work solely decided by M.P. AGRO.
EOI Notice Date	29.09.2021
Pre-Bid Meeting Date, Time & Venue	07.10.2021 at 12:00 Noon M.P. State Agro Industries Development Corporation Limited, Bhopal
Last Date of EOI and Submission of Document	14.10.2021 till 15.00 hrs.

The detailed EOI and other information can be seen at Corporation's website www.mpagro.org Amendments, if any, will be published only on above websites. No further notification will be made in the newspapers.

DY. GENERAL MANAGER



THE MADHYA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED

"PANCHANAN" 3rd FLOOR, MALAVIYA NAGAR, BHOPAL

Phone (0755)- 2551652, 2551756, 2761392, Fax: 0755-2557305

TITLE, TIME SCHEDULE, EOI FEE & EMD

(A) TITLE:

EXPRESSION OF INTEREST FOR EMPANELMENT OF THIRD PARTY INSPECTION AGENCY FOR MATERIAL VERIFICATION AND TRIAL RUN OF MICRO IRRIGATION SYSTEM & OTHER SUPPLY MADE BY CORPORATION (DRIP & SPRINKLER) YEAR 2021-22 & ONWARDS

(B) TIME SCHEDULE:

Stages of Bidding	Scheduled time	Scheduled Date
Purchase of EOI	upto 02.00 PM	14.10.2021
Last date of submission	upto 03.00 PM	14.10.2021
Opening of technical bid	upto 03.00 PM	18.10.2021

Financial Bid of the successful bidders will be opened on the date decided by corporation which will be intimated to bidders & published on website in due course of time.

Each stage will take place on the date and time mentioned against them. However if the date and time is changed/ postponed information in this regard will be published on corporation website www.mpagro.org

(C) EOI FEE & EMD:

EOI DOCUMENT FEE	<i>Rs. 10,000 + 1800 (18%GST) = 11800 (Eleven Thousand Eight Hundred Only) Shall be paid Case/D.D. Non Refundable)</i>
EMD	<i>Rs 1,00,000/- (One Lakh Only) Shall Be Paid in the form of D.D. in favour of M.P. State Agro Industries Development Corporation Limited Payable at Bhopal.</i>

NO EXEMPTATION IS APPLICABLE FOR EOI DOCUMENT FEE AND EMD

SCOPE OF WORK OF THIRD PARTY INSPECTION AGENCY (TPIA)

1. TPIA shall carryout Physical Inspection-cum-trial run of the MI System and Agriculture Equipments, Pump set on farmer's field on receipt of the call from the MIS/Agriculture Equipments, Pump set suppliers online through MP Agro software in consultation with MP Agro.
2. The Third Party Inspection Agency's authorized person will visit the actual site of MIS Installation/ Agriculture Equipments, Pump set on farmer's field.
3. The physical verification cum trial run report filled-in by your field inspector should duly be certified by the competent person and endorsed by you.
4. To take geo tagged photographs of MI System/Agriculture Equipments, Pump set through mobile phones (android based mobile handset/tablet - which is to be purchased by the TPIAs) and uploading of the captured images on MP Agro server. You are also required to purchase e-capture software build from the party approved by MP Agro.
5. To give Original copy of physical-cum-trial run inspection report in the prescribed format to the MIS supplier/Agriculture Equipments, Pump set at site itself. One copy of the same is also required to be submitted to the farmer and M P AGRO. Report should be submitted within 3 days after inspection.
6. Report for total number of inspections carried out on daily as well as monthly basis in the prescribed format is required to be submitted by you to M P AGRO.
7. Any other task(s) given by MP Agro related to Inspection/Monitoring Work.
8. Suitable Login ID will be provided to TPIA for uploading reports and other operational purpose.



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ELIGIBILITY OF BIDDER

I. EXPERIENCE

- The organization shall have well-established identity and experience of at least 5 **years** in providing Third Party Inspection services.
- The organization's experience as third party inspection agency in carrying out Technical inspection or similar kind of activity as cited in the scope of work above in MADHYA PRADESH or in any State of India OR should have exposure in agrarian sector and have experience in carrying out similar kind of third party inspection in the area of Agriculture, Horticulture, Forest / Environment / Watershed / Irrigation / rural related activities at village level for a period of **minimum three years**.
- The bidder organization should be fully conversant with the **BIS Standards** and Specifications of Micro Irrigation system components & Other related areas.

II. TURN OVER

- Financial strength: The organization should have minimum yearly average turnover of Rs. 1.00 crore during last three years. (2018-19, 2019-20 & 2020-21)

III. ACCREDITATION

- Agencies should have valid accreditation certificate as inspection agency for compliance of ISO/IEC 17020:2012 issued by NABCB, Quality Council of India.

IV. MANPOWER & NETWORK

- Should have existing network in MADHYA PRADESH. Includes marketing offices and quality manpower deployed in the field and willingness to increase the network as per requirement. Should have independent Office/Branch in MP.

NOTE : Interested agencies to study entire EOI document, check detailed selection criteria, detailed terms and conditions and general instructions for the bidders before submitting the EOI.

**DY. GENRAL MANAGER
M.P. AGRO**

ORGANIZATION PROFILE

1.	Name of the Organization	:	----- ----- -----
2.	Kind of Organization (Company/Partnership firm/ proprietorship)	:	-----
3.	Address	:	----- ----- -----
4.	Telephone	:	-----
5.	E Mail:	:	-----
6.	Year of establishment	:	-----
7.	Name and Designation of chief Functionary	:	----- ----- -----
8.	Names of office bearers in the State of Madhya Pradesh with contact numbers and address during year (2018-19)		
Sr. No	Full Time Office Bearers With Address	Current Designation / Work Responsibility	Years of Work Experience
9.	Existing staff position of the Organization as on date:		
Sr. No.	Name	Designation	Working with Organization Since
(i)			
(ii)			
(iii)			
(iv)			
(v)			

:: 02 ::

Sr. No.	Name	Designation	Working with Organization Since
(vi)			
(vii)			
(viii)			
(ix)			
(x)			
10	Black Listing/Debarring of the Organization	:	-----
	Year og Being Black Listed	:	-----
	Organization black Listed By	:	-----
	Reason og lack Listing	:	-----

- Certicate that the information provided in this “Expression of interest” is true to the best of my knowledge and if found incorrect, all my future claims would be forfeited.
- Certified that I will produce all the reverent records in original for verification as and when Required by MP Agro.

Seal of Organization
For and on behalf of

Date :

Encl : as above

(_____)
(Name & Designation)



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LETTER OF UNDERTAKING AND DECLARATION

We hereby submit EOI conforming to the conditions mentioned in RCO.

We have by undertaken to provide services as per terms & conditions of this EOI.

We undertake that our firm has neither been Blacklisted/Debarred by any Government / Government Undertaking /Bank nor penalized on the same ground. We also undertake that no legal proceeding is pending in any Courts on the same grounds.

We hereby agree to abide by and fulfill all the terms and conditions of contract annexed hereto and in default thereof to forfeit and pay to the M.P. State Agro Industries Development Corporation Limited, the penalties or sum of money mentioned in the said conditions.

The sum of Rs. 1,00,000.00 (One Lac only) in the form of Demand draft or any of the form specified in the EOI Documents is herewith forwarded as Earnest Money which shall be retained by The MP State Agro Industries Development Corporation Limited, on account of Security Deposit as specified in the clause 9 of the said conditions of contract, should this EOI be accepted.

"I have read and fully understood the terms and conditions of services etc. mentioned in the documents.

Name :.....
Designation:.....
(Signature with Office Seal..)

Witness:

1.

2.

THE EOI IS HEREBY ACCEPTED BY ME ON BE HALF OF

M/s

SIGNATURE OF THE ACCEPTING AUTHORITY

Note: Letter of acceptance of RCO is to be submitted on non judicial stamp of Rs 500.00



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FINANCIAL BID FORMAT

S.N.	ITEM DESCRIPTION	APPROXIMATE COST OF ONE UNIT	UNIT	HSN CODE	QUOTE PRICE AS A MATERIAL COST OR MINIMUM RATE FOR ONE UNIT	
					% OF COST OF MATERIAL	RATE FOR ONE UNIT
1.1	PORTABLE SPRINKLER	0.30 LACK	ONE			
1.2	DRIP/MINI SPRINKLER / RAIN GUN	0.80 to 2.00 LACK	ONE			
1.3	OTHER AGRI./HORTI. IMPLEMENT (DRIP & SPRINKLER)	1.00 LACK	ONE			

SEAL & SIGNATURE OF THE BIDDER

NOTE :

- (1) **GST SHALL BE PAID EXTRA.**
- (2) **CORPORATION MAY HAVE BOTH WAY ORDER & PAYMENT SYSTEM.**
- (3) **IN SOME CASES SUPPLIER MAY SELECT TPIA DIRECTLY FOR WHICH PAYMENT OF FEE WILL BE MADE BY SUPPLIER.**
- (4) **IF CORPORATION PLACE ORDER FOR TPIA SERVICES PAYMENT OF FEE WILL BE MADE BY CORPORATION.**



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CHECK LIST OF DOCUMENTS TO BE ATTACHED WITH EOI

(A) ALL FOLLOWING DOCUMENTS SHOULD BE IN BIG ENVELOPE.

01. EOI documents duly signed on each page with office seal affixed. (Page 1 to 17)
02. Organization profile duly filled & signed.
03. Valid proof of authority to signing the document.
04. GST Registration certificate.
05. C.A. certificate as a proof of turnover or Audited annual accounts.
06. Affidavit from the Bidder that their firm has never ever been blacklisted by any Govt. organization, semi Govt. organization or any corporation till date.
07. Letter of Undertaking & Declaration
08. Certificate of experience (few order copies its.)
09. Accreditation (OCI/NABCB) Certificate as per EOI eligibility.
10. Demand Draft for Rs. 1.00 Lack. in favour of Corporation.
11. Financial Bid as per format of EOI duly filled & signed (must be in small envelop duly sealed). Financial Bid will be opened only for the eligible bidder.

GENERAL TREMS & CONDITION

1. Time schedule for Inspection of the activities mentioned in the Scope of Work:-

- 1.1 For each site of individual farmer, you will have to complete Physical-cum-trial run inspection within 7 days from the date of receipt of call from MP AGRO.
- 1.2 The adhoc sites given by M P AGRO for inspection should be completed within 5 days from the date of communication by MP Agro.

2. Rates

The party will have to work on the rates decided by the M P AGRO, demand in upward revision shall not be entertained. The EOI of the party will only be accepted subject to acceptance of proposed rates. The rates will be applicable as decided by M P AGRO from time to time

3. Payment Terms (Order place by MP Agro.)

- 3.1 Submission of bill will be monthly basis. The payment of the bill will be made by MP Agro within 30 days from the date of receipt of final bill.
- 3.2 The party will clearly indicate the rates of the activities and service tax separately in the bills to enable MP Agro to make the payment and you will mention GST Registration number in the bills.
- 3.3 The party will submit the bills (hard copy) in duplicate and soft copy of details to M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD. PANCHANAN BHAWAN, 3rd Floor, Malviya Nagar-Bhopal-462003 for payment.
- 3.4 If material is rejected by Third Party fee applicable for visit will be paid by MP AGRO.

4. Area of operation in the State:

- a) The party will operate in as per area/districts allotted by MP agro for activities mentioned as above on the sole discretion of MP agro. MP agro has right to reduce / increase the number of districts allotted to you which will be binding on you to random inspection services.
- b) The party will get inspection call for physical verification cum trial run of MIS and Agriculture Equipments, Pump sets. case/cases through automated random system operative through MP agro software.

5. Selected third party inspection Agency (TPIA) will be registered/ appointed for One year period. Period can be renewed for another one year on successful previous performance without complaints and decided by M P AGRO. Renewal terms & conditions can be revised by MP agro.
6. The party will have to respond / start work immediately as soon as the intimation is received from MP AGRO through software and the complete inspection/verification activities within the time schedule failing to which you shall be liable to a penalty decided by M P AGRO on the merit of the case but maximum up to Rs 100.00 per day par case for delayed and will be deducted from your bill.
7. The trial run call should only be attended after Tri Party agreement (TPA) signed.
8. All field staff who are actually inspecting & monitoring installation of MIS/Agriculture Equipments, site should have Graduate qualification and shall be equipped with mobile tablet (As specified by M P AGRO) to process data taken during inspection Cost of tablet will be borne by third party inspection agency. Android based software will be installed by M P AGRO on mobile/ tablet.
9. It is mandatory on the part of the party to recruit all the manpower for the carrying out the given task as per the scope of work defined must be on party's pay-role only and for the same the party should give an undertaking that all the manpower appointed is on their pay-role. Violation of this condition may result in termination of the party by cancelling work order with M P AGRO.
10. The Engineers/Officers/Staff deployed by the party for inspection /verification should possess required skill and knowledge for the scope of work. Selection of engineers /officers /staff for the activities mentioned in the scope of work will be done jointly by you and M P AGRO.
 - 10.1 M P AGRO considers at its sole judgment that the Engineer/Officer/ staff deployed by the party are unsuitable for the scope of work for whatever; the M P AGRO will request the party for prompt replacement at the party's cost.
 - 10.2 The party shall insure all the party's Engineers/Officers/Staff any accident while on duty at the site. All the party's employees shall abide by prevailing statutory state and central Govt. laws and M P AGRO shall not be responsible for any default in this regard by the party.
 - 10.3 Inspection/verification report should be prepared at the site by the Engineers/Officers/staff deployed by the party and issue to the MIS and Agriculture Equipments; Pump sets supplier and farmers.
 - 10.4 The party shall carrying out work as per the inspection of M P AGRO and follow of updates made by M P AGRO time to time, to improve the system.

11. Organization's experience as third party inspection agency in carrying out similar kind of activity as cited in the scope of work above in Madhya Pradesh or in any State of India OR should have exposure in agrarian sector and have experience in carrying out similar kind of third party inspection in the area of Agriculture, Horticulture, Forest/Environment/Watershed/rural related activities at village level for a period of minimum three years.
12. Existing network in Madhya Pradesh includes marketing offices and quality manpower deployed in the field and willingness to increase the network as per requirement.
13. Financial strength of the organization. The minimum average turnover of the last three years must be Rs. one crore.
14. Company/firm should not be involved in any other activities by work order/agreement with M P AGRO neither be blacklisted/terminated/withdrawn/ dropped out earlier for any activity whatsoever.
15. **Disclaimer:**

The information in this document has been prepared to assist the firm.s in preparing the non binding EOI and it is clarified that:

- 1 It does not constitute an invitation to offer or an offer in relation to the transaction.
- 2 This document does not constitute any contract or agreement of any kind whatsoever.
- 3 This document does not, and does not purport to contain all the information that interested firm.s and their advisors would desire or require in reaching decisions as to the requirement / interested. Firm/s should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- 4 Neither the information in this document nor any other written or oral information in relation to the requirement or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transition and should not be relied on as such. Neither M P AGRO Ltd., nor their employees or advisors shall be liable to any interested party or any entity under any law including the law of contract, tort, the principle of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of, M P AGRO Ltd. or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.

- 5 M P AGRO Ltd. is not bound to accept any or all the EOIs. The Company reserves the right to reject any or all EOIs without assigning any reasons. No applicant shall have any cause of action or claim against or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI.
- 6 Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- 7 It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither M P AGRO Ltd. or any of their officers or employees or advisors or agents make any representation or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by M P AGRO Ltd. or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.
- 8 M P AGRO reserve all right to modify or amend terms and conditions (Partially or fully) of this document as and when required and at any point of time.

12. Final Decision Making Authority:

M P AGRO reserves the right to accept or reject any EOI application and / or to the selection process and reject all EOI at any point of time without assigning any reason or incurring any liability to the applicant.

13. Other Terms and Conditions:

1. Selected firm(s) shall be issued formal order of appointment as third party inspection agency. The decision of the M P AGRO in this matter shall be final & binding to firms selected by M P AGRO.
2. EOI received after due date & time will not be accepted and the offer will be categorically ignored without any further communication to the firm.
3. Incomplete "Expression of Interest" will be categorically ignored without any further communication to the firm.
4. Bidders should observe a high standard of ethics during the selection process and in the execution of the contract and for the same; they have to execute "Ethic Pact".

DY. GENERAL MANAGER
M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD.,
PANCHANAN BHAWAN, 3rd Floor, Malviya Nagar- Bhopal-462003,
Bhopal (M.P.) Phone: 0755-2551756-1967, FAX: - 0744-2557305

Dated : -----

DECLARATION OF BLACKLISTING

I/We M/S hereby declare that neither I/We nor our Start-up or a parent, subsidiary or associate Company under direct or indirect common parent is/are presently nor in the past been placed on any Black list / Debar/Penalized by any Public Sector Company in India or by any Department of State or Central Government and that there is no pending inquiry by any Public Sector Company in India or by any Department of State or Central Government, against us or a parent, subsidiary or associate Company as aforesaid in India, in respect of criminal, corrupt or fraudulent practice(s), is NIL.

It is understood that if this Declaration is found to be false, MP AGRO shall have the right to reject my/our proposal, and if the proposal has resulted in an investment, the investment agreement is liable to be terminated without prejudice to any other right or remedy (including Black list / Debar/Penalized) available to MP AGRO.

Place: -----

Date: -----

**Seal & Signature of the Bidder
or their authorized Representative**

NOTE: This declaration should be furnished on company's "Letter Head"

DRAFT AGREEMENT

**(THIS AGREEMENT TO BE FURNISHED AFTER THE BID IS
ACCEPTED ON NON JUDICIAL STAMP RS. 1000/-)**

This agreement made at Bhopal this day of , between The Madhya Pradesh State Agro-Industries Development Corporation, having registered office at 'Panchanan, 3rd Floor, Malviya Nagar, Bhopal, M.P. hereinafter referred to as 'Corporation' which expression shall unless repugnant to the context or meaning there of include its successors and assigns on the one part.

AND

M/s. ----- having its office at -----
----- acting through its (hereinafter referred to as the Supplier which expression unless repugnant to the context and meaning there of includes its assigns, successors and administrations on the other part.

AND WHEREAS the Corporation accepted the EOI submitted by the services vide its letter of acceptance no. dated -----in consideration of the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the RCO and the following documents shall form and be constructed a part of the Agreement Deed: -

- a) The terms & conditions of the EOI
- b) The letter of acceptance dated -----
- c) The EOI submitted by the TPIA.
- d) The rates mentioned in annexure to agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. State Agro-Industries Development Corporation Limited shall be final.

For Supplier
.....
.....
.....

For
M.P. STATE AGRO INDUSTRIES
DEVELOPMENT CORPORATION LTD

Signature with Office Seal

DY. GENERAL MANAGER MARKETING

Witnesses

- 1.
- 2.