



OFFICE OF INCHARGE, BIOFERTILISER PLANT,
M.P. STATE AGRO IND. DEV. CORP. LTD.,
AGRO COMPLEX, C - SECTOR, INDRAPURI,
BHOPAL

e - TENDER DOCUMENT FOR SUPPLY OF

RAW MATERIAL LABORATORY ITEMS (CHEMICALS, GLASSWARES, PLASTICWARE,
COTTON BUNDLES) AND PACKAGING MATERIAL (P.E.T. BOTTLE, GUM TAPE, LABEL
STICKER AND CORRUGATED BOX)

VALID FOR 3 MONTHS OR FURTHER YEAR

**THE TENDER CAN BE SEEN AND READ AT www.mpagro.org.in
AND**

**CAN PARTICIPATE ONLINE AT www.mptenders.gov.in
(any of all corrigendum will be published in above website only)**

PUBLISHED IN NEWS PAPER ON 25.06.25 AND ONLINE DUE ON 16.07.25



**OFFICE OF THE INCHARGE, BIOFERTILISER PLANT,
M.P. STATE AGRO IND. DEV. CORPN. LTD, AGRO COMPLEX.
SECTOR - C, INDRAPURI, BHOPAL.
GSTN : 23AACCMO330Q1ZM**

REF: BFP/ Tend/ 2025 - 26/1273

Dated : **25.06.25**

NOTICE INVITING e-TENDER FOR PURCHASE OF VARIOUS MATERIAL

Online e-tender in prescribed document from the eligible parties are invited for purchase of various raw materials needed for production of liquid Biofertiliser up-to 16.07.25 by 5:00 pm along with online deposit of earnest money. The detailed e-tender and other information can be seen at **www.mpagro.org.in** and **www.mptenders.gov.in**. Amendments if any will be published only on above website no further notification will be made in the news paper.

PLANT INCHARGE

**OFFICE OF INCHARGE BIOFERTILISER PLANT,
M.P. STATE AGRO INDUSTRIES. DEVELOPMENT CORPORATION. LTD.,
AGRO COMPLEX, C SECTOR, INDRAPURI, BHOPAL**

**TENDER DOCUMENT FOR SUPPLY INSTALLATION OF VARIOUS PLANT &
MACHINERIES FOR PRODUCTION OF LIQUID BIO FERTILISER THIS DOCUMENT
CONTAINS 27 PAGES AS BELOW:**

Sno	Particulars	Reference On	Page No
1	Meaning of the words used in document	...	04
2	Disclaimer	Point A	04
3	Scope of Work	Point B	04 - 05
4	Schedule of Tender Bidding Process	Point C	05
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MEANING OF THE WORDS USED IN THIS DOCUMENT

1.	The Corporation	M.P. State Agro Industries Development Corporation Ltd.
2.	Biofertiliser Plant (B.F.P)	Biofertiliser Plant, C-Sector, Agro Complex, Indrapuri, Bhopal.
3.	Tender Document	Tender Document.
4.	Application forms/ the document	Application forms and all other relevant annexure/ documents.
5.	Applicant /Tenderer/ Bidder	The Manufacturer/ Processor/ Producer/ Dealer who submits Tender for supply of Items as per document.
6.	The Supplier (Successful Tenderer)	Firm who sign agreement against this Tender.
7.	E.M.D.	Earnest Money Deposit.
8.	S.D.	Security Deposit.
9.	Incharge	Plant Incharge of Bio Fertilizer Plant, Indrapuri, Bhopal.
10.	Managing Director	Managing Director of M P State Agro Industries Development Corporation Ltd Bhopal.

A. **DISCLAIMER**

Even though adequate care has been taken in the preparation of this tender document, the Tenderer should satisfy himself that the document is complete in all respect. Intimation of discrepancy, if any, should be informed before/during through telephone or email or in writing.

B. **SCOPE OF WORK:-**

The Corporation has Bio Fertilizer Plant at Agro Complex, Indrapuri, Bhopal, well equipped for production of Powder based bio Fertilizer as well as production of Liquid Bio- Fertilizer, for this purpose tender is invited for following items (raw materials). The Production of Biofertiliser is carried out by this production unit as per the agriculture production season (Kharif and Rabi) -

Sr.	ITEMS
1	Chemical and Dehydrated Media.
2	P.E.T Bottle.
3	Corrugated box.
4	Glassware, Plastic-ware and Cotton Bundle (Absorbent and Non-Absorbent Type).
5	Label sticker and Gum Tape.

1. Tenders are invited for Supply of various types of "Chemicals and Dehydrated Media" as per specification on **Annexure 6**. The supply shall be required in phases as per the standing requirement by B.F.P. The parties are expected to stock some appropriate quantity for catering immediate order of B.F.P.
2. Tenders are invited for Supply of "Gum Tape" as per specification on **Annexure 6**. The supply shall be required in phases as per the standing requirement by B.F.P. The parties are expected to stock some appropriate quantity for catering immediate order of B.F.P.
3. Tenders are invited for Supply of various type of "Label Sticker" as per specification on **Annexure 6**. The supply shall be required in phases as per the standing requirement by B.F.P. The parties are expected to stock some appropriate quantity for catering immediate order of B.F.P.
4. Tenders are invited for Supply of "P.E.T (Polyethylene teraphthalate) bottle" as per specification on **Annexure 6**. The supply shall be required in phases as per the standing requirement by B.F.P. The parties are expected to stock some appropriate quantity for catering immediate order of B.F.P.
5. Tenders are invited for Supply of various size "Corrugated Box" as per specification on **Annexure 6**. The supply shall be required in phases as per the standing requirement by B.F.P.

The parties are expected to stock some appropriate quantity for catering immediate order of B.F.P.

6. Tenders are invited for Supply of various "Glassware, Plasticware and Cotton Bundle (Absorbent and Non-Absorbent Type)" as per specification on **Annexure 6**. The supply can be required in phases as per the standing requirement by B.F.P. The parties are expected to stock some appropriate quantity for catering immediate order of B.F.P.

The tenderer are expected to visit plant before submission of tender and get aware with tentative requirement, supply schedule and condition.

C. SCHEDULE OF TENDER BIDDING PROCESS:

E.M.D EXEMPTION IS APPLICABLE FOR STARTUP'S AND M.S.M.E OF MADHYA PRADESH, REST OTHERS SHALL HAVE TO DEPOSIT THE REQUISITE E.M.D THOROUGH ONLINE MODE ONLY.

The Tender Document (TENDER) is invited under E- Tender system. Bidding process will have following steps:

Tender Document Fee (including GST)	Rs. 1180.00 (shall be paid online)
Date and time of start of purchase of Tender Document and or start of submission of Technical/ Financial Bids	10:30 AM ON 25.06.25
Pre bid meeting	3.00 pm ON 07.07.25
Last Date and time of purchase of online Bid	1:00 pm ON 16.07.25
Last Date and time of submission of online Bid	Up-to 4:00 PM ON 16.07.25
Date and time of opening Technical Bids.	5:00 PM ON 16.07.25
Date and time of opening of Financial Bids.	Will be displayed on website, only after finalizing technical bids.

Financial bids of only those tenderer will be opened, who will qualify in technical bid.

IMPORTANT:

01. THE TENDERERS WHO WISH TO PARTICIPATE IN THE E-TENDER SHOULD NECESSARILY SUBMIT TENDER DOCUMENT FEES THROUGH E-PAYMENT OF Rs 1180/- (NO EXEMPTION IS ALLOWED TO ANY TENDERER).
 02. ALL PAGES OF THIS TENDER PAGE NO **1 TO 27** ARE TO BE SIGNED BY THE TENDERERS.
 03. **ANNEXURE 7** IS FORMAT OF FINANCIAL BID, WHICH IS TO BE FILLED ONLINE ONLY.
- D. **INSTRUCTION TO TENDERER** : Opening date of Financial bid of eligible Bidder will be published in website of the Corporation ie **www.mpagro.org.in** and online at **www.mptenders.gov.in** as Corrigendum. Each stage of bidding process will take place as scheduled in C on the date and time mentioned against them. However if there is any change in the date and time, or any other important matter then such information will be only uploaded on **www.mpagro.org.in** only in the form of corrigendum.

PART - 1 (TECHNICAL QUALIFYING BID)

ANNEXURE-1



THE M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED, BIOFERTILISER PLANT, AGRO COMPLEX, C SECTOR, INDRAPURI, BHOPAL.

GENERAL TERMS AND CONDITIONS OF TENDER.

01.
 - (i) Online tenders for Biofertiliser Plant are invited through www.mptenders.gov.in on behalf of the M.P. State Agro Industries Development Corporation Limited from eligible parties for purchase of various materials.
 - (ii) To participate in online tender please visit www.mptenders.gov.in. The tender document can be also seen and read at Corporation's website : www.mpagro.org.
 - (iii) Only online offers submitted through www.mptenders.gov.in will be accepted.
 - (iv) Tenderers will have to upload duly signed scanned copies of all required documents which are part of eligibility in PDF format only (each document size up-to 5 MB only). If the document is not readable then the committee may decide to reject such kind of offer.
 - (v) The offer should be submitted online in the prescribed form as per TWO PART SYSTEM ONLY. Both the Bids (Technical as well as Financial) shall have to be submitted online only. Bids not submitted online will not be entertained.
 - (vi) The tenders will be opened online as per e-Tendering procedure on the date specified in the tender notice. The supplier/ their authorized representative can attend the tender opening.
 - (a) PART - 1 : First of all, Technical Bid of the tenderer will be opened online through e-Tendering procedure to evaluate the minimum eligibility of tenderer as per requirements. If various documents contained in this part do not meet the requirement, a note will be recorded by the technical committee and the said tenderer's Financial Bid will not be opened and the same will be recorded. Decision on the tender opening committee shall be final in this regard.
 - (b) PART - 2 : Here Financial Bid shall be opened online as per the date and time. The financial bids shall not be opened till the completion of evaluation of technical bids. Financial Bids of only technically qualified tenderers who had fulfilled the minimum eligibility criteria as per requirement will be opened. The tenderers may remain present online at the time of opening of Financial Bids.
02. Tender Form can be purchased from the e-Tendering Portal www.mptenders.gov.in after paying online Tender Fees and its scan copy to be uploaded as a part of eligibility of tender. It is obligatory for the parties to make e-payment of Rs 1180/- (inclusive of G.S.T., nonrefundable) as the e-tender document fees. **Similarly requisite Earnest Money Deposit (E.M.D) shall have to be submitted online Only.**
03. In case holiday is declared on the due date, then e-tender will be opened as per same time schedule on the next working day.

04. Eligibility : Eligibility for different categories are as under :-

segment	ELIGIBILITY OF OFFERER	REMARKS
P.E.T Bottle, Gum Tape, Corrugated Box, Label Sticker.	Producer/ Processor/ Manufacturer.	Duly signed scanned copy of documents conforming status or eligibility, should be uploaded only before the opening of technical bid as scheduled of tender bidding process Point C page number 05.
Laboratory Chemicals, Glasswares, Cotton Bundles.	Manufacturer/ Producer/ Authorised Dealer.	

The Corporation reserves the right to change the eligibility criteria at any time, however if any changes are made, it will be notified on the website. The tenderers are advised to make themselves fully aware of any such change. If it is found that party has uploaded e-tender without fulfilling eligibility criteria or uploaded false / fabricated information / documents, the Corporation will be free to take any suitable action, including debarring or black listing such parties for future tenders / rejecting their tender / forfeiting their E.M.D. or any other suitable legal action.

05. Uploading of e-tender :

- For any single item, not more than one e-tender will be accepted from any individual party. If any individual participates in the e-tender, representing more than one firm, in one or different names, such e-tender(s) will not be entertained.
- The tenderers should necessarily upload duly signed i.e self certified scan copy as proof of their eligibility otherwise their offers will not be included in the zone of consideration.
- Upload self certified copy of GSTN certificate and the Permanent Account Number (PAN) issued by the Government Authority in the name of the firm (in case of proprietary firm then be in the individual name of the offerer).
- Upload self certified e-tender document, this ensure that the tenderer had carefully read and understood that he fulfills eligibility criteria and agree in toto to comply with all the terms and conditions of the tender.
- Upload all mandatory requisite document (**Annexure - 2**) as per the structure of tenderer so that its eligibility as tenderer is ascertained.
- Parties participating in e-tender shall have to submit similar technically specified samples (see specifications - "**Annexure - 6**") for which Financial Bid is offered, the samples shall be submitted in the office of the Incharge, Biofertiliser plant, Agro complex, C- Sector Indrapuri, Bhopal or before the due date and time of closing of technical bid of the e-tender. Packet containing sample should be signed by the offerer mentioning product name, name of the party for Glasswares, P.E.T. bottle, Gum tape, Corrugated box and Label Sticker as per tender specification and make.

06. EARNEST MONEY DEPOSIT (EMD) :-

The detail of E.M.D. is as follows. (E.M.D EXEMPTION IS APPLICABLE FOR STARTUP'S AND M.S.M.E OF MADHYA PRADESH).

Sr.	ITEMS	Amt. OF EMD (Rs)
1	Chemicals and Dehydrated Media.	50,000/-
2	P.E.T Bottle	50,000/-
3	Corrugated box	25,000/-
4	Glassware and Cotton Bundle (Absorbent and Non-Absorbent Type).	10,000/-
5	Label sticker and Gum Tape.	1,000/-

- (i) Earnest money deposited in previous year will not be considered in any case therefore parties are advised to online deposit earnest money as detailed above.
- (ii) If party withdraws their offer in part or in toto after opening of the technical bid of the e-tender or similarly If successful party fails to execute the agreement within 7 days of the receipt of communication regarding acceptance of their offer, then this Corporation shall be authorised to forfeit the E.M.D without giving any notice.
- (iii) The Earnest Money of unsuccessful parties will be auto-refunded in their bank account on rejection of their tender this process is done after completing necessary office formalities.
- (iv) Earnest money of successful party will be kept in the Corporation as Security Deposit (SD) at the time of the execution of the agreement. No interest will be paid on Earnest Money Deposit or Security Deposit.

07. VALIDITY OF OFFER :-

Under ideal circumstances, the Corporation will be authorised to consider, offer of parties up-to 180 days from the due date of tender. This period is for completing necessary official procedures for approval of rates. The Corporation will be authorised to place supply order on approved rates and terms condition of the tender along with the agreement up-to three months or extended upto one year from the date of agreement. The Managing Director of the Corporation reserves the right to extend the date of validity of approved rate for one year or upto finalization of new tender in exigencies required to do so.

- 08.** The Corporation reserves the right to accept or reject or amend any part of e-tender / offer or total e- tender / offers so received without assigning any reason whatsoever at any time.

09. RATES :-

The parties should offer their lowest possible rates in the e-tender. Rates offered should be F.O.R. destination B.F.P. (delivered at Biofertiliser plant, Indrapuri, Bhopal), inclusive of G.S.T. (Goods and Service Tax). During the validity period of agreement / e-tender / offer, no request for increase in the rates will be accepted. However Corporation can consider such requests only if it is due to major increase in the tax structure by the Government.

10. NEGOTIATION :-

It is clarified that normally, no rate negotiation will be done therefore bidder should quote their lowest prices only. The Managing Director of Corporation reserve the right to give counter offers decided by the committee to the eligible lowest bidder or ask all eligible bidder to resubmit their offers of such item in closed envelop at such place, date and time as may be determined in this regard (this process shall be called snap bidding).

11. QUALITY :-

a) The supplier (successful tenderer) shall have to ensure the supply of ordered item in good conditions & as per the quality specifications mentioned in the tender document. Any material if not found conforming to the quality specifications, then material can be out rightly rejected by the Corporation and after having rejected the material shall also be eligible to recover all the losses incurred and the losses which may likely to be incurred as deemed fit by the Corporation due to such rejection.

b) If Corporation feels that material supplied is not as per the quality parameters / specifications as mentioned in the tender document then, Corporation can decide to get it tested from any government / reputed / BIS laboratories or laboratories accredited by NABL (National Accreditation Board for Testing and Calibration Laboratories) at the cost and risk of the party or refuse the entire item(s) supplied by the party.

c) The Corporation can however also decide to ask the supplier to replace the rejected material and the material shall have to be replaced immediately at his own cost by the supplier within 7

days of time of receipt of intimation either written or verbal. In case defective material is not replaced within given time limit then the Corporation will be free to remove such material at the cost & risk of supplier and expenses so incurred will be liable to be deducted from security deposit or from any other amount due to the party concerned. No responsibility physical or financial shall be attached to the Corporation for the safe custody of material / materials supplied in excess as per delivery schedule communicated to them or quantity not conforming to specifications or rejected or supplied in advance.

12. SUPPLY OR DELIVERY :-

Corporation will not entertain any stock received without delivery challan complete in all respects.

- (a) The party will supply ordered quantity as per the delivery schedule mentioned in the supply order, however Corporation will be authorised to revise / change the delivery schedule as per the circumstances.
- (b) Corporation will not be responsible for damages, losses, thefts, pilferage, fire, accidents and demurrages etc. if any, incurred to the consignment during transit and on receipt of material at plant but before physical delivery to the consignee.
- (c) The dispatch of consignment shall be immediately communicated to the Biofertiliser Plant.
- (d) Supplier should follow all the rules / guidelines issued in respect of standard packing of a particular item issued by the weight and measurement or food and safety or consumer protection or insurance or any other related / concern department.

13. PENALTY FOR SUB-STANDARD SUPPLY:-

- (a) The supplier shall have to supply the goods as per the tender specification and direction / instructions given in the supply order or from time to time in writing / orally. In case the goods supplied are not as per tender specification or not received within time limit or so communicated to them then the Corporation will be free to procure the ordered material from any other source on the cost and risk of supplier. In such event the price difference or any other production loss can be recovered from the supplier's bill pending with the Corporation or the security deposit or other sources. The Corporation will have the right to cancel the contract and forfeit the security deposit and recover all the losses due to such misconduct of the supplier and debarring the supplier for maximum period of 5 years to supply all material what-so-ever may be through this Corporation.
- (b) If the item supplied is of sub standard quality, the Corporation shall be authorised to recover the damages as deemed fit and take any other suitable action against the supplier which includes forfeiture of the security deposit, suppliers any amount pending in the Corporation.

14. PAYMENT :-

Corporation will release payment within a reasonable time period, normally 30 days from the date of receipt of bills (complete in all respect) in the office of Incharge, Biofertiliser plant, Bhopal.

- (a) The amount of applicable taxes must be clearly mentioned on the bills as per the guidelines of tax / accounting authorities. The Corporation adhere to modern accounting practices which necessitates submission of all accounting documents including bills against supplies, simultaneously therefore it is expected from the parties to submit their bills in triplicate within a reasonable time period (maximum within 10 days time after supply of material on delivery challan). In case party fail to submit their bills or any other accounting document in time limit as specified above then they will do it at their own

responsibility, cost & risk and if due to this reason supplier incurs any kind of losses then Corporation will not be liable for the same.

- (b) In case of L.R Grade Chemicals, P.E.T. Bottle, Corrugated Box the bill should be supported with in-house test report complete in all respect, indicating required parameters only then 100% payment will be released otherwise 75 % of payment will be released and 25% after submission of in-house satisfactory test report.

15. EXECUTION OF AGREEMENT :-

- (a) The Successful Tenderer (Supplier) will have to execute an agreement as per **Annexure-5** with the Corporation, within a period of maximum 7 days from the date of receipt of communication regarding acceptance of their rates. The party should submit agreement document computer printed / typed on Rs 1000/- non-judicial stamp paper.
- (b) The Corporation shall intimate the Successful Tenderer (Supplier) regarding acceptance of the tender and intimate him to execute an agreement. In case the Successful Tenderer fails to execute agreement within 7 days time period without justified reasons then Corporation will be authorised to forfeit the EMD submitted along with the offer without giving any notice or intimation and party will not be authorised to make any claim in this regard further Corporation will be authorised to procure the material from any other party.
16. If anything regarding technical specifications is not clearly mentioned in the Tender documents, the differences arising out on such points will be settled as per the provisions of Bureau of Indian Standards (BIS) or CIPET and the charges shall have to be borne by the offerer.
17. Managing Director of the Corporation reserves the right to amend or replace or change any condition without any notice in exigencies required to do so.

18. PROVISIONS FOR STARTUP'S, M.S.M.E. AND PROVISION FOR SCHEDULED CASTE AND SCHEDULED TRIBE AND WOMEN ENTREPRENEUR'S OF MADHYA PRADESH :-

According to the clause number 22 of store purchase rules 2015 (as amended in 2022) for STARTUP's and M.S.M.E of the Madhya Pradesh the EMD is waived off, It is mandatory for such entrepreneurs to submit all related documents / documentary proof duly self attested. Such firms whose rates are opened in the financial bid and falls up-to 15% range above the lowest found rate and that such firm had agreed to supply on the lowest rates in such circumstances the 25 to 50 percent of the total quantitative order, can be placed to such firms. Similarly to avail the benefits related to section number 23.1 of the Store Purchase Rules 2015 (as amended in 2022), it is mandatory for Schedule Caste, Schedule Tribe, Women – Owned entrepreneurs to submit all related documents/ documentary proof duly self attested. The firms who come under the category of Scheduled Caste or Scheduled Tribe shall be offered order up-to 4 percent of above said 25 percent quantitative order. Similarly the firms owned by the female (female proprietary firm) shall be offered order up-to 3 percent of the total above said 25 percent quantitative order.

19. PENALTIES FOR DELAYED SUPPLY / NON SUPPLY :-

In case the supplier does not supply the ordered material within the specified time limit as written in the order in such cases the penalty will be imposed as under :-

S.no	WEEKS	Rate of penalty imposed
1	1 st week	2.00%
2	2 nd week	4.00%
3	After 15 days.	Cancelling the supply order and forfeit of EMD along with debarring for maximum 5 years in any tender of the Corporation.

M.P Agro reserves the right to make emergent purchase from open market in case of failure of supply/ rejected supply either in part or full in accordance to the order issued by the M.P. Agro and amount paid of such purchases would be adjusted from the Suppliers Bill and Security Deposit. In the event of the amount of Security Deposit being insufficient to cover the claimed amount(s) or if no security has been taken from the Supplier, M.P Agro shall be entitled to withhold and have lien to retain to the extent of the such claimed amount(s) from any sum(s) found payable or which at any time thereafter may become payable to Supplier under the same contract or any other contract lying with M.P. Agro.

20. ARBITRATION :-

In case of any dispute arising between the supplier and the Corporation, firstly matter will be informed to the Incharge, Biofertiliser plant and it should be settled with discussions. However if any party disagrees with this settlement, then they can appeal to General Manager of the Corporation for final decision. However any unsatisfied party then can refer the matter to The Managing Director of the Corporation, who will act as sole arbitrator and his decision will binding on both the parties.

- 21.** The Managing Director of the Corporation reserves the right to impose penalties at his discretion for breach of the terms and condition (commensurate with the losses incurred) which may be forfeiture of SD and or debarring the supplier for maximum period of 5 years to supply all material what-so-ever may be through this Corporation.

- 22.** Only Bhopal Court shall have the jurisdiction.

IN-CHARGE - B.F.P

ANNEXURE-2**APPLICATION FORMAT & MANDATORY DOCUMENTS**

1	Name of and address of Company or Firm.	
2	Name and address of Proprietor/ Partner/ Board of Directors.	1..... 2..... 3..... 4.....
3	Contact number of Proprietor/ Partner/ Board of Director.	Land line No :..... Mobile 1 :..... Mobile 2 :.....
4	Name, designation, Address and mobile number of the person signing the tender. (if signing person other than Proprietor/ Partner/ Director) Fill Annexure – 3.	Name :..... Designation:..... Address :.....
5	e mail address.	
6	PAN number.	Number.....
7	Goods and Service Tax Registration.	No.:..... Date of issue.....
8	Registration certificate issued by	Registration No.:..... Date of issue.....
9	STARTUP'S / M.S.M.E registration	Registration No.:..... Date of issue.....
10	D.I.C/ Factory health and safety certificate registration number (if applicable).	No.:..... Date of issue.....
11	Category or Segment of party.	Manufacturer/ Processor / Producer / Distributor or Authorised Dealer (Certificate from manufacturer in favor of Corporation)
12	Detail of firm whether Schedule Caste or Schedule Tribe or Women entrepreneur.	
13	Details of EMD for which rates are offered for item no. 1..... for item no. 2..... for item no. 3..... for item no. 4.....	ONLINE AMOUNT SUBMITTED Amount Amount..... Amount..... Amount

Mandatory Documents (Please refer Annexure – 8)**(Signature of tenderer)**

ANNEXURE - 3**"FORMAT FOR SIGNING AUTHORITY"**

Dated :

To,

M.P. State Agro Ind. Dev. Corpn. Ltd,
Agro Complex, C Sector, Indrapuri,
Raisen road, Bhopal.

Sub : Regarding Signing Authority.

I / we _____ undersigned as in the capacity of Proprietor /
Board of Directors of the firm M/s _____
having office at _____
hereby authorise Shri _____ holding the
position of _____ to sign all the required documents regarding
submission of e-tender and agreement on behalf of the firm / company.

Thanking you,

**Name, Signature and Seal of
person given authority to sign
by Director/ Proprietor**

**Name, Signature and Seal of
Proprietor/ Partner/ Board of Directors**

Seal of the firm

ANNEXURE - 4**UNDERTAKING**

REGARDING SUPPLY OF MATERIAL TO BIOFERTILISER PLANT, M.P. STATE AGRO IND. DEV. CORPN. LTD., BHOPAL, FOR THE YEAR 2025 - 26 AND ONWARDS.

I / We , hereby offer for the supply of conforming to the detailed specifications as desired by the M.P. STATE AGRO IND. DEV. CORPN. LTD., BHOPAL or as mentioned in the e-tender document.

We undertake to supply such quantities of as we may be called upon to supply under the condition here to enclosed or as mentioned in the e-tender document, during the period from the date of execution of agreement with M.P. STATE AGRO IND. DEV. CORPN. LTD., BHOPAL within specified delivery period

We undertake that our firm has neither been blacklisted / debarred by any Government organisation / Bank, nor penalised. We also undertake that no legal proceeding is pending in any Court against us regarding supply of material for which rate has been offered to M.P. STATE AGRO IND. DEV. CORPN. LTD.

If our offer is accepted, we hereby agree to abide by and fulfill all the terms and conditions of contract are annexed hereto and in default thereof to forfeit and pay to the M.P. STATE AGRO IND. DEV. CORPN. LTD., BHOPAL or his successors, in office the penalties or sum of money mentioned in the said condition.

The sum of Rupees in the form of E.M.D is herewith forwarded which shall be retained by the M.P. STATE AGRO IND. DEV. CORPN. LTD., BHOPAL, on account of security deposit (without payment of interest) as specified in the tender document, if our offer is accepted.

I have read and understood the complete terms and conditions of tender for supplies etc mentioned in the e-tender document.

Date

Signature of the Tenderer with Seal

WITNESSES:

- 1.
- 2.

(TO BE SUBMITTED ON NON JUDICIAL STAMP PAPER OF **Rs 500/-** DULY NOTARISED)

ANNEXURE - 5**DRAFT AGREEMENT**

This agreement made at Bhopal this day of 2025 between M.P. State Agro Ind. Dev. Corp. Ltd, Agro complex, "C" Sector, Indrapuri, Raisen Road, Bhopal, hereinafter referred to as the 'Corporation' which expression shall unless repugnant to the context or meaning there of includes its successors and assigns on the one part.

AND

M/s. Having its office at through Shri designation(hereinafter referred to as the Supplier whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations on the other part.

WHEREAS the Corporation invited e-Tender for supply of On the terms and conditions mentioned in the e-Tender Document.

AND WHEREAS the supplier has accepted, each and every terms and conditions contained in the e-Tender Document, while submitting his offer.

AND WHEREAS the Corporation accepted the offer submitted by the supplier vide its letter of acceptance no.dated in consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the e-Tender. The following documents shall form and be constructed a part of the Agreement Deed:-

- a. The e-Tender / offer submitted by the supplier including all the annexure attached thereto.
- b. Counter offer issued and letter of acceptance for the counter offer.
- c. The letter of approval issued by the Corporation / agreed rates as mentioned in annexure to this agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard, the decision of Managing Director, M.P. State Agro-Industries Development Corporation Limited shall be final and binding on both the parties.

IN WITNESS WHEREOF, the parties hereto have signed this agreement on the day and year referred to above.

BIOFERTILISER PLANT (BFP)

SUPPLIER.

WITNESSES:

1.

2.

PART - 1 (TECHNICAL BID)**ANNEXURE-6****SPECIFICATION FOR CHEMICALS :-**

Chemicals Shall be Of L.R grade Chemicals unless specified. Shall Be Of MERCK, S.D FINE, LOBA, RANCHEM, QUALIGENS, ACCUMAX (MICROEXPRESS), FISHER SCIENTIFIC, S.R.L., MOLYCHEM, CDH, SISCO Chem Brands.

S.no	Name of chemicals	Grade	Packing	Approximate quantity
1	Dextose	L.R grade	5Kg	950 Kg
2	Mannital	L.R grade	5Kg	110 Kg
3	Sucrose	L.R grade	5Kg	675 Kg
4	Tri calcium phosphate.	Comm. grade	25 Kg	225 Kg
5	Calcium carbonate.	L.R grade	1Kg	77 Kg
6	Ammonium sulphate.	L.R grade	1Kg	50 Kg
7	Yeast extract.	L.R grade	1Kg	60 Kg
8	Magnesium sulphate.	L.R grade	1Kg	30 Kg
9	Potassium chloride.	L.R grade	1Kg	20 Kg
10	Di potassium hydrogen phosphate.	L.R grade	1Kg	40 Kg
11	Sodium chloride.	L.R grade	1Kg	20 Kg
12	Ferrous sulphate.	L.R grade	500 gm	5 Kg
13	Manganous sulphate.	L.R grade	500 gm	2 Kg
14	Poly vinyl pyrolidone K-30 (PVP-K-30)	L.R grade	5 Kg	2075 Kg
15	Glycerol	L.R grade	5 lit	700 Lit
16	Sodium Molybdate.	L.R grade	500 gm	Kg
17	Mallic acid.	L.R grade	500 gm	25 Kg
18	D biotin.	L.R grade	1 gm	100 gm
19	KOH pellets.	L.R grade	500 gm	5 Kg
20	Agar agar.	L.R grade	500 gm	10 Kg
21	Crystalline phenol	L.R grade	500 gm	10 Kg
22	Caustic soda.	Comm . grade	25 Kg	100 Kg
23	Sulphamic acid.	Comm. grade	25 Kg	100 Kg
24	Chromic acid.	L.R grade	500 gm	10 Kg
25	Isopropanol.	L.R grade	2.5 lit	50 Lit
26	Ethyl alcohol.	L.R grade	500 ml	25 Lit
27	Methyl alcohol	L.R grade	2.5 lit	10 Lt
28	Ferric chloride (FeCl ₃)	L.R grade	1 Kg	1 Kg
29	Ammonium chloride	L.R grade	1 Kg	10 Kg
30	Sodium hydroxide	L.R grade	1 Kg	5 Kg
31	Carboxymethyl cellulose sodium salt	L.R grade	1 Kg	100 Kg
32	Silicone anti-foaming agent.	L.R. grade	1 lit	50 Lit
33	Calcium chloride.	L.R. grade	500 gm	5 Kg
34	Fe-EDTA	L.R. grade	500 gm	1 Kg
35	Sodium benzoate.	L.R. grade	500 gm	5 Kg
36	Butanol.	L.R. grade	500 ml	5 Lit
37	Formaldehyde.	L.R. grade	500 ml	50 Lit
38	Ferric chloride	L.R. grade	500 ml	1 Kg
39	Potassium alumino silicate (Mica Powder)	L.R. grade	500 gm	5 Kg
40	Calcium phosphate	L.R. grade	500 gm	5 Kg

(Signature and Seal of tenderer)

SPECIFICATION OF DEHYDRATED MEDIA.

Dehydrated media should be of MERCK, SD fine, RANCHEM, MOLYCHEM, HI-MEDIA, ACCUMAX, Brands.

Sno	Name of the media	Packing size.	Approximate quantity
41	Congo red yeast extract mannital agar media.	500 gm	1 Kg
42	Jenson agar media.	500 gm	2 Kg
43	Pikoviskayas agar media.	500 gm	2 Kg

(Signature and Seal of tenderer)

PART - 1 (TECHNICAL BID)
ANNEXURE - 6

1. SPECIFICATION FOR - LABEL STICKER

Label sticker (paper) of multicolor offset printing type - gauge typical to be stucked on bottle, the matter shall be given by this office in coral draw, its size is as mentioned below :-

S.no	Size of label sticker	For bottle of	Approximate quantity
1	295 mm X 125 mm. (L X H)	1 liter	75,000
2	235 mm X 100 mm. (L X H)	500 ml	75,000

(Signature and Seal of tenderer)

2. SPECIFICATION FOR - ADHESIVE GUM TAPE :-

Dimensions - width 48mm, length 65 running meter, thickness 50 micron, color brown. The Gum tape shall be strongly gummy on one side (typical to be stucked on open sides of corrugated box). Green color, Clear rotogravure Printing "M.P.S.A.I.D.C, B.F.P, INDRAPURI - C, BHOPAL" with mono of the Corporation, Any consignment not assuring specification under packaging shall be rejected.

(Approximate quantity required is 1000 rolls of 65 running meters each)

(Signature and Seal of tenderer)

PART - 1 (TECHNICAL BID)**ANNEXURE-6****SPECIFICATION FOR - P.E.T (POLYETHYLENE TERAPHTHALATE) BOTTLES :-**
(As per IS 14537 – Reaffirmed 1998)

Green or Amber color bottle with suitable self sealing (knurling) pilfer proof plastic cap - typical, typical to evenly paste label on the bottle.

S.no	Particulars	Approximate quantity required
1	For filling 1 liter Liquid Biofertiliser :- Neck diameter - 42 mm I.D & 46 mm O.D. Overall length without cap - 220 mm Base diameter - 95 mm length upto shoulder - 195 mm weight of bottle with self sealing cap - 65 gm	75,000 bottles
2	For filling 500 ml Liquid Biofertiliser :- Neck diameter - 42 mm I.D & 46 mm O.D. Overall length without cap - 170 mm Base diameter - 75 mm length upto shoulder - 145 mm weight of bottle with self sealing cap - 40 gm	75,000 bottles

(Signature and Seal of tenderer)

PART - 1 (TECHNICAL BID)**ANNEXURE-6**

: SPECIFICATION OF CORRUGATED BOXES :
(As per IS 13228 – Reaffirmed 2006)

S. No	Item	Approximate quantity	Specification
1	Corrugated box. Size :- [LxBxH] 500mm x 200mm x 270mm (10 bottles of 1 lit)	10,000 boxes	Corrugated boxes made of 5 ply 150 GSM, top and bottom paper virgin pulp , and rest of mixed pulp/ B grade craft paper printed in single color on both sides.
2	Corrugated box. Size :- [LxBxH] 400mm x 320mm x 200mm (20 bottles of 500 ml)	10,000 boxes	

Printing shall be done on one side. The printing shall be Bright and Clear as on corrugated box for black color - Potash solubilising, blue color - Phosphate solubilising, Green color - Rhizobium, and Red color - Azotobacter Biofertiliser. The design is available in the office.

Note the matter to be printed on boxes shall be given by this office in word file.

(Signature and Seal of tenderer)

PART - 1 (TECHNICAL BID)**ANNEXURE-6****SPECIFICATIONS FOR GLASSWARES**

Borosilicate glass wares only :- BOROSIL, CORNING, MERCK, RIVIERA, FISHER, J-SIL, Glassco brands shall be entertained.

S.no	Name of glasswares.	Specifications / capacity.	Approximate quantity required
1	Test tube. (15 x 150 mm)	15 x 150 mm	100 nos
2	Test tube. (18 x 150 mm)	18 x 150 mm	400 nos
3	Conical flasks. (250 ml)	250 ml	25 nos
4	Conical flasks. (1000 ml)	1000 ml	25 nos
5	Petri plate. (100 x 15 mm)	100 x 15 mm	100 nos
6	Complete Glass kjeldhal distillation unit.	for nitrogen estimation.	2 nos
7	Measuring cylinders. (250 ml)	250 ml	4 nos
8	Measuring cylinders. (500 ml)	500 ml	4 nos
9	Measuring cylinders. (1000 ml)	1000 ml	2 nos
10	Graduated beakers (250 ml)	250 ml	10 nos
11	Graduated beakers (500 ml)	500 ml	10 nos
12	Graduated beakers (1000 ml)	1000 ml	5 nos
13	Pipettes. (1 ml)	1 ml	50 ns
14	Pipettes. (10 ml)	10 ml	5 nos
15	Pipettes. (25 ml)	25 ml	2 nos

(Signature and Seal of tenderer)

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SPECIFICATION OF COTTON BUNDLES

S.no	Particulars	Approximate quantity required
16.	Absorbant cotton bundles of 500 gms.	5 bundles
17.	Non – Absorbant cotton bundles of 500 gms.	20 bundles

(Signature and Seal of tenderer)

PART - 2 (FINANCIAL BID)**ANNEXURE - 7****FORMAT FOR FINANCIAL BID**

**M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED
BIOFERTILISER PLANT, AGRO COMPLEX, INDRAPURI - C, RAISEN ROAD, BHOPAL**

NAME OF THE BIDDER

PART1 (FINANCIAL BID FOR CHEMICAL)					
S. no	Name of chemicals as per Annexure 6	Grade	Packing	Rates in Rs inclusive of all taxes FOR BFP Bhopal In figure	Rates in Rs inclusive of all taxes FOR BFP Bhopal In word
0.01	Dextose	L.R grade	5Kg		
0.02	Mannital	L.R grade	5Kg		
0.03	Sucrose	L.R grade	5Kg		
0.04	Tri calcium phosphate.	Comm. grade	25 Kg		
0.05	Calcium carbonate.	L.R grade	1Kg		
0.06	Ammonium sulphate.	L.R grade	1Kg		
0.07	Yeast extract.	L.R grade	1Kg		
0.08	Magnesium sulphate.	L.R grade	1Kg		
0.09	Potassium chloride.	L.R grade	1Kg		
0.10	Di potassium hydrogen phosphate.	L.R grade	1Kg		
0.11	Sodium chloride.	L.R grade	1Kg		
0.12	Ferrous sulphate.	L.R grade	500 gm		
0.13	Manganous sulphate.	L.R grade	500 gm		
0.14	Poly vinyl pyrrolidone K-30 (PVP-K-30)	L.R grade	5 Kg		
0.15	Glycerol	L.R grade	5 lit		
0.16	Sodium Molybdate.	L.R grade	500 gm		
0.17	Mallic acid.	L.R grade	500 gm		
0.18	D biotin.	L.R grade	1 gm		
0.19	KOH pellets.	L.R grade	500 gm		
0.20	Agar agar.	L.R grade	500 gm		
0.21	Crystalline phenol	L.R grade	500 gm		
0.22	Caustic soda.	Comm . grade	25 Kg		
0.23	Sulphamic acid.	Comm. grade	25 Kg		
0.24	Chromic acid.	L.R grade	500 gm		
0.25	Isoproponal.	L.R grade	2.5 lit		
0.26	Ethyl alcohol.	L.R grade	500 ml		

0.27	Methyl alcohol	L.R grade	2.5 lit		
0.28	Ferric chloride (FeCl_3)	L.R grade	1 Kg		
0.29	Ammonium chloride	L.R grade	1 Kg		
0.3	Sodium hydroxide	L.R grade	1 Kg		
0.31	Carboxymethyl cellulose sodium salt	L.R grade	1 Kg		
0.32	Silicone anti-foaming agent.	L.R. grade	1 lit		
0.33	Calcium chloride.	L.R. grade	500 gm		
0.34	Fe-EDTA	L.R. grade	500 gm		
0.35	Sodium benzoate.	L.R. grade	500 gm		
0.36	Butanol.	L.R. grade	500 ml		
0.37	Formaldehyde.	L.R. grade	500 ml		
0.38	Ferric chloride	L.R. grade	500 ml		
0.39	Potassium alumino silicate (Mica Powder)	L.R. grade	500 gm		
0.40	Calcium phosphate	L.R. grade	500 gm		
0.41	Congo red yeast extract mannital agar media	L.R. grade	500 gm		
0.42	Jenson agar media.	L.R. grade	500 gm		
0.43	Pikoviskayas agar media.	L.R. grade	500 gm		

PART - 2 (FINANCIAL BID)**ANNEXURE - 7****FORMAT FOR FINANCIAL BID**

**M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED
BIOFERTILISER PLANT, AGRO COMPLEX, INDRAPURI - C, RAISEN ROAD, BHOPAL**

NAME OF THE BIDDER					
PART1 (FINANCIAL BID FOR LABEL STICKER & GUM TAPE)					
S. no	Name of item as per annexure 6	Size	unit	Rates in Rs inclusive of all taxes FOR BFP Bhopal In figure	Rates in Rs inclusive of all taxes FOR BFP Bhopal In word
0.01	Multi-color label sticker	295 x 125 mm L x B	1 no		
0.02	Multi-color label sticker	235 x 100 mm L x B	1 no		
0.03	Gum tape	48mm x 50 micron B x T 65 running meter	1 no		

**M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION
LIMITED
BIOFERTILISER PLANT, AGRO COMPLEX, INDRAPURI - C, RAISEN
ROAD, BHOPAL**

NAME OF THE BIDDER					
PART1 (FINANCIAL BID FOR PET BOTTLE)					
S. no	Name of item as per Annexure - 6	Size	unit	Rates in Rs inclusive of all taxes FOR BFP Bhopal In figure	Rates in Rs inclusive of all taxes FOR BFP Bhopal In word
0.01	PET bottle	1 lit	1 no		
0.02	PET bottle	500 ml	1 no		

PART - 2 (FINANCIAL BID)**ANNEXURE - 7****FORMAT FOR FINANCIAL BID**

**M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED
BIOFERTILISER PLANT, AGRO COMPLEX, INDRAPURI - C, RAISEN ROAD,
BHOPAL**

NAME OF THE BIDDER					
PART1 (FINANCIAL BID FOR CORRUGATED BOX)					
S. no	Name of item as per Annexure - 6	Size	unit	Rates in Rs inclusive of all taxes FOR BFP Bhopal In figure	Rates in Rs inclusive of all taxes FOR BFP Bhopal In word
0.01	Corrugated box	500 x 200 x 270 mm LxBxH	1 no		
0.02	Corrugated box	400 x 320 x 200 mm LxBxH	1 no		

PART - 2 (FINANCIAL BID)**ANNEXURE - 7****FORMAT FOR FINANCIAL BID**

**M.P. STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LIMITED
BIOFERTILISER PLANT, AGRO COMPLEX, INDRAPURI - C, RAISEN ROAD, BHOPAL**

**NAME OF THE
BIDDER**

FINANCIAL BID FOR GLASSWARES

S. no	Name of glasswares.	Specifications / capacity.	unit	Rates in Rs inclusive of all taxes FOR BFP Bhopal In figure	Rates in Rs inclusive of all taxes FOR BFP Bhopal In word
0.01	Test tube.	15 x 150 mm	no		
0.02	Test tube.	18 x 150 mm	no		
0.03	Conical flasks.	250 ml	no		
0.04	Conical flasks.	1000 ml	no		
0.05	Petri plate.	100 x 15 mm	no		
0.06	Glass kjeldhal distillation unit.	For nitrogen estimation.	no		
0.07	Measuring cylinders.	250 ml	no		
0.08	Measuring cylinders.	500 ml	no		
0.09	Measuring cylinders.	1000 ml	no		
0.10	Graduated beakers	250 ml	no		
0.11	Graduated beakers	500 ml	no		
0.12	Graduated beakers	1000 ml	no		
0.13	Pipettes.	1 ml	no		
0.14	Pipettes.	10 ml	no		
0.15	Pipettes.	25 ml	no		
0.16	Absorbant cotton bundles	500 gm	no		
0.17	Non – Absorbant cotton bundles	500 gm	no		

ANNEXURE - 8

:LIST OF SELF CERTIFIED MANDATORY DOCUMENT:

S.no	For Ascertaining	Mandatory Documents	Whether submitted
1	Manufacturer/ Producer/ Processor	DIC/ MSME/ Factory License issued by Labor Dept/ Pollution Control License	
2	Letter of Authority in case of dealer	Authorisation letter from manufacturer in favor of M.P. Agro Ind. Dev. Corpn ltd	
3	Private Limited Company	Articles of Association (If required any one or all Director can sign Annexure - 3 for lending signing authority to its employee in this tender)	
4	Company / Firm	Proprietor (If required proprietor shall sign Annexure - 3 for lending signing authority to its employee in this tender)	
		Partnership deed (If required any all or any one partner can sign Annexure - 3 for lending signing authority to its employee in this tender)	
5	Tax	GST Certificate	
6	Identification of Tax Payer of the firm	PAN Card and Aadhar Card	
7	Whether product has qualitatively marked	ISI marked license / NABL certified license / ISO certificate	
8	Affidavit of "Undertaking"	Annexure-4 to be typed on Rs 500/- Stamp Paper	
9	Tender document is read and accepted.	Seal and Sign be displayed on each page of the tender and eligibility document	