



The M.P. State Agro Industries Development Corporation Limited

3rd Floor Panchanan Bhavan, Malviya Nagar Bhopal PIN-462003
Head office: 0755-2551652, 2551967, 2551756 Fax No. 0755-2557305
E-mail: mpagrohobpl@gmail.com; Website: www.mpagro.org

NOTICE FOR REQUEST FOR PROPOSAL (RFP) FOR

SELECTION OF PROJECT ADVISOR FOR

**PROJECT ADVISORY SERVICES INCLUDING: LAND SURVEY, DESIGN AND DEVELOPMENT
OF THE TISSUE CULTURE LABORATORY, PREPARATION OF A DETAILED LAYOUT PLAN
AND NECESSARY CIVIL WORK SPECIFICATIONS, SPECIFICATION OF REQUIRED
INFRASTRUCTURE AND EQUIPMENT AND MATERIALS, REQUIRED FOR PRODUCTION OF
TISSUE CULTURE AND PREPARATION OF A DETAILED PROJECT REPORT (DPR) AND
RELATED DOCUMENTS**

FOR SETTING UP OF TISSUE CULTURE LAB

AT BIO FERTILIZER PLANT INDARPURI (BHOPAL)



**THE MADHYA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT
CORPORATION LIMITED**

"PANCHANAN" 3rd FLOOR, MALAVIYANAGAR, BHOPAL

Phone (0755)- 2760517, 2761392, Fax: 0755-2557305

CIN No. U01119MP1969SGC001055

Email- mpagrohbpl@gmail.com, Website- www.mpagro.org

REF. RM/BPL/2025-26/

Dated : -----

**NOTICE FOR INVITING
REQUEST FOR PROPOSAL (RFP)
FOR **SELECTION OF PROJECT ADVISOR** FOR PROJECT ADVISOR SERVICES, FOR SETTING
UP OF TISSUE CULTURE LAB**

M.P. State Agro Industries Development Corporation Ltd., Bhopal invites online Request for Proposal (RFP) from eligible Firms/Companies/Trusts/Societies/Agencies for providing Project advisory services for setting up a Tissue Culture Laboratory with an annual production capacity of 15 lakh plants, at the Bio-Fertilizer Plant, Indrapuri, Bhopal as detailed in RFP Document. For detailed RFP documents and updates, visit: www.mpagro.org and www.mptenders.gov.in

The last date for submission of the online proposal along with the EMD and Document Fee is 24.11.2025 up to 5:00 PM. For online submission, please visit: www.mptenders.gov.in

Note: Any updates or amendments related to this RFP will be published **only on the Corporation's website** www.mpagro.org. No further notification will be published in newspapers.

Regional Manager (Bhopal)

M.P. State Agro Industries Development
Corporation Ltd.
Bhopal (M.P.)



**THE MADHYA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION
LIMITED**

"PANCHANAN" 3rd FLOOR, MALAVIYANAGAR, BHOPAL
Phone (0755)- 2760517, 2761392, Fax: 0755-2557305
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REF. RM/BPL/2025-26/

Dated : -----

**REQUEST FOR PROPOSAL (RFP) SELECTION OF PROJECT ADVISOR FOR
FOR PROJECT ADVISORY SERVICE, DESIGN AND DEVELOPMENT WITH DETAIL LAYOUT PLAN AND
SPECIFICATION OF REQUIRED MATERIAL AND PREPARATION OF DETAIL PROJECT REPORT
FOR SETTING UP OF TISSUE CULTURE LAB**

1	Name of the work	Project advisory Services including: Land Survey, Design and development of the tissue culture laboratory, Preparation of a detailed layout plan and necessary civil work specifications, Specification of required infrastructure and Equipment and materials, required for production of tissue culture plants and Preparation of a Detailed Project Report (DPR) and related documents for setting up a Tissue Culture Laboratory with an annual production capacity of 15 lakh plants, at the Bio-Fertilizer Plant, Indrapuri, Bhopal.
2	Period of contract	24 Month (Extendable in exigency to do so)
3	Date of publication of NIT on website: https://mptenders.gov.in/	31/10/2025
4	Date & time of Pre-bid meeting	11/11/ 2025 at 1.00 P.M. In the Office of Managing Director MP State Agro Industries Development Corporation
5	Mode of submission of tender	Online through https://mptenders.gov.in/
6	Last date & time for receipt of online bids	24/11/2025 up to 05:00 PM
7	Technical Bid Opening Date	25/11/2025 at 03:00 PM
8	Name & address of office inviting RFP	Managing Director, The M.P. State Agro Industries Development Corporation Limited Panchanan 3rd Floor, Malviya Nagar, Bhopal, Madhya Pradesh 462003
9	Contact no. of procurement officer	0755-2551652, 2551967, 2551756, 9826579569
10	Helpline no. of e-procurement	0120-4001 002, 0120-4001 005

Any corrigendum/addendum can be seen on website: <https://mptenders.gov.in/>. Further details can be seen on website: <https://mptenders.gov.in/>

Details of EMD and RFP Document Fee

11	Cost of Bid document (non-refundable)	❖ For General Bidder: Rs. 5000/- (Rupees Five thousand) (inc. GST) only.
12	Earnest Money Deposit (EMD)	❖ For General Bidder: Rs. <u>50000</u> /- (Rupees Fifty Thousand) only ❖ For Startups and MSME of MP: Rs. Nil*

*MSME & STARTUP Entrepreneurs of Madhya Pradesh seeking exemption from Bid fee & EMD shall submit online documentary evidence supporting the exemption.

Managing Director,
The M.P. State Agro Industries Development Corporation
Limited

Disclaimer

This Request for Proposal (RFP) document is issued by the **Madhya Pradesh State Agro Industries Development Corporation Ltd., Bhopal**, for inviting proposals from eligible and qualified agencies for the aforementioned project. While all reasonable care has been taken in preparing this RFP document, the Corporation does not accept any responsibility or liability for any errors, omissions, or inaccuracies that may appear herein. Each Bidder is solely responsible for conducting its own investigation and analysis of any information contained in this RFP document. The Bidder shall ensure that the RFP is complete in all respects. Any discrepancy, error, or omission noticed by the Bidder shall be immediately brought to the attention of the Corporation **in writing, prior to the due date and time of the Pre-Bid Meeting**. In the absence of such written communication, it shall be deemed that the Bidder has fully understood and is satisfied with the scope, terms, and conditions of the RFP document. Any request for clarification or revision received after the Pre-Bid Meeting shall not be entertained.

The Corporation reserves the right to issue amendments, clarifications, or modifications to the RFP, if deemed necessary and such revisions shall be binding on all Bidders. No claims or objections shall be entertained with regard to the RFP contents after the Pre-Bid Meeting.

“In case of any doubt, ambiguity, or requirement of clarification, the decision of the competent authority shall be final and shall be taken in accordance with the provisions of the Store Purchase Rules of Madhya Pradesh.”

2: **SECTION–I: REQUEST FOR PROPOSALS (RFP)**

1. The M.P. State Agro Industries Development Corporation Limited is a government entity under the administrative control of the Government of Madhya Pradesh.
2. The Corporation has proposed the establishment of a “Tissue Culture Laboratory” under the Rashtriya Krishi Vikas Yojana (RKVY). The proposed laboratory will have an annual production capacity of 15 lakh tissue culture plants. In addition, facilities such as hardening units and allied infrastructure under the project. The Government of India, under the RKVY scheme, has sanctioned the project with a total cost of ₹374.31 lakh for the establishment of the laboratory by the Corporation.
3. The M.P. State Agro Industries Development Corporation Limited invites proposals for Engagement of Firm For Project advisory services including: Land Survey, Design and development of the tissue culture laboratory, Preparation of a detailed layout plan and necessary civil work specifications, Specification of required infrastructure and Equipment and materials, required for production, Preparation of a Detailed Project Report (DPR) and related documents for setting up a Tissue Culture Laboratory with an annual production capacity of 15 lakh plants, at the Bio-Fertilizer Plant, Indrapuri, Bhopal.
4. The Firms/Agencies/bidder firms should have proven experience of providing Project advisory/ Consultation services of Design and development and / or establishment of the tissue culture laboratory, Preparation of a Detailed Project Report (DPR) are eligible to participate in this engagement process. The firm should have financial capability to undertake the assignment and key personnel should have experience in executing eligible assignments as specified in RFP document.
5. The RFP includes the following documents:
 - Section I - Request for Proposals (RFP)
 - Section II - Instruction to Bidders (ITB)
 - Section III - Scope of Work (SOW)
 - Section IV-Terms of Payment
 - Section V: Technical Proposal (TP) – Formats
6. The “Request for Proposal” for Engagement is available on the website [www. http://mpagro.org/](http://mpagro.org/) for download and can also be obtained from <https://mptenders.gov.in/>. Cost of RFP document is Rs.5000 /- (Rs. Five Thousand only) which is payable online. However, the bidder must deposit online non-refundable tender processing fee while submission of tenders in <https://mptenders.gov.in/>.
7. Each Bidder shall submit an Earnest Money Deposit (EMD) of an amount Rs. 50000/- (Rupees Fifty Thousand Only)
8. The M.P. State Agro Industries Development Corporation Limited reserves the right to reject any or all theProposals in whole or part without assigning any reasons.
9. The M.P. State Agro Industries Development Corporation Limited intends to select Project advisory firms/organizationsin accordance with the selection procedure given in this RFP.
10. Address for Communication:
The M.P. State Agro Industries Development Corporation Limited Panchanan 3rd Floor, Malviya Nagar, Bhopal, Madhya Pradesh 462003
Contact Number Head office: 0755-2551652, 2551967, 2551756
Contact Person: Rakesh Mehra (Regional Manager Bhopal) 9826579569
E-mail: mpagrohbpl@gmail.com ; Website: www.mpagro.org

4: SECTION-II: INSTRUCTIONS TO BIDDERS (ITB)

4.1 Instructions to Bidders

1. The guidelines to submit bid online can be downloaded from website <https://mptenders.gov.in/>
2. The interested bidders can download the bid from the website "<https://mptenders.gov.in/>".
3. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act-2000 to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mention digital signature certificate from any approved vendors (CCA). Bidders, who already possess valid Digital Certificates, need not to procure new Digital Certificate.
4. The bidders have to submit their bids online in electronic format with digital Signature. The bids without digital signature will not be accepted. No proposal will be accepted in physical form.
5. Bids will be opened online as per time schedule.
6. Bidders should get ready with the scanned copies of documents & tender fee as specified in the tender document.
7. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement. The valid successful bidder has to provide the originals to the concerned authority. The department will not be responsible for delay in online submission due to any reason.
8. All the required information for bid must be filled and submitted online.
9. Other details can be seen in the bidding documents.
- 10- Details of documents to be furnished for online bidding
 1. Scanned copies of the following documents to be up-loaded in PDF format on the website <https://mptenders.gov.in/>
 - i. Transfer receipt towards Tender fee.
 - ii. Transfer receipt towards EMD.
 - iii. GST certificate.
 - iv. PAN Card
 - v. Firm's Registration certificate by competent authority.
 - vi. Udyam Registration Certificate for MSME of MP (in case of seeking exemption in EMD)
 - vii. **CA certificate for Turnover**
- 11- Scanned Copies of the Annexure as per the enclosed formats should be uploaded after converting the same to PDF format.
 - i. Annexure-1 Covering Letter (On Bidder's Letterhead)
 - ii. Annexure 2: Authorization Letter: Form No. T-1
 - iii. Annexure 3: Work Experience: Form No. T- 2
 - iv. Annexure 4: Details of Team: Form No. T-3
 - v. Annexure 5: CV Format: Form No. T- 4
 - vi. Annexure 6: Qualification and experience of the key personnel: Form No T- 4 (a)
 - vii. Annexure-8: Format for Financial Requirement – Annual Turnover
 - viii. Annexure-9: Format for Financial Requirement - Net Worth Certificate

- ix. Annexure-10: Contact Person for the of Applicant/ Bidder
 - x. Annexure-11: Information about the Bidding Firm
 - xi. Annexure- 12 Draft Agreement.
- b. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent on registered email address.
- c. Annexure 7: Financial Proposal BOQ should be submitted online at portal.

4.2 Definitions

Unless the context otherwise requires, the following terms whenever used in this RFP and Agreement have the following meanings:

- a. "Applicable Law" means the laws and any other instruments having the force of law in India as they may be issued and in force from time to time.
- b. "Proposals" means proposal submitted by respondents in response to the RFP issued by MP State Agro Industries Corporation Limited, for engagement of Project advisor.
- c. "Competent Authority" means the Managing Director MP State Agro Industries Corporation Limited.
- d. "Committee" means committee constituted for evaluation of Technical Proposals.
- e. "Bidder" means Firm/Agency/Company Expert on the panel drawn up in pursuance of this RFP, which will provide the services to MP State Agro Industries Corporation Limited.
- f. "Agreement" means the Agreement signed by the parties for engagement along with the entire documentation specified in the RFP.
- g. "Day" means Calendar Day.
- h. "Effective date" means the date on which the agreement comes into force and effect.
- i. "RFP" means Request for Proposals, specified in Section I of this document.
- j. "ITB" means Instructions to Bidders, specified in Section II of RFP.
- k. "Government" means the MP State Government.
- l. "Member" means any of the entities that make up the joint venture / consortium /association, in relation to responding to this RFP.
- m. "Personnel" means professional and support staff provided by the Bidder detailed to perform services to execute an assignment and any part thereof.
- n. "SOW" means Scope of Work for the Respondents, specified in Section III of RFP.
- o. "Services" means the work to be performed by the bidder pursuant to the engagement by The M.P. State Agro Industries Development Corporation Limited and to the agreement to be signed by the

parties in pursuance of any specific assignment awarded to them by The M.P. State Agro Industries Development Corporation Limited.

- p. "Resource" means manpower position.
- q. "LOI" means Letter of Intent
- r. "LOA" means Letter of Award.

5.1 Introduction

MP Agro Established on 21st March 1969 under the Companies Act with the participation of Government of Industries and State Government. The authorized share capital of the corporation is Rs.500.00 lakhs and the paid-up share capital is Rs.329.49 lakhs out of which the share of Government of Industries is Rs.120.00 lakhs and the share of State Government is Rs.209.49 lakhs.

In Madhya Pradesh, regional offices at all divisional levels and district offices of the corporation are established at the district headquarters from where all the activities of the corporation are being conducted and cooperation is being provided to the farmers of the state in agricultural exchange system.

5.2 Conflict of interest

The M.P. State Agro Industries Development Corporation Limited requires that the bidder should provide professional, objective, and impartial advice purely based on standard and accepted technical norms and at all times hold the M.P. State Agro Industries Development Corporation Limited's interests paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interests and act without any consideration for future work. The norms should be based on principles guided by all connected codes and guidelines issued from time to time by central and state authorities.

5.3 Validity of proposals

Proposals shall remain valid for the period of 90 days from the date of publication of this RFP. A Proposal valid for shorter period may be rejected as non-responsive.

5.4 Right to accept proposal

The M.P. State Agro Industries Development Corporation Limited reserves the right to accept or reject any Proposal, and to annul the Engagement process and reject all Proposals at any time prior to the signing of the agreement, without thereby incurring any liability to the affected Respondent(s) or any obligation to inform the affected Respondent(s) of the grounds for such decision.

5.5 Fraud and Corruption

The M.P. State Agro Industries Development Corporation Limited requires that the Firm engaged through this RFP must observe the highest standards of ethics during the performance and execution of such agreement. In pursuance of this policy,

5.5.1 Defines, for the purposes of this provision, the terms set forth as follows:

- I. **"Corrupt practice"** means the offering, giving, receiving or soliciting of anything of value to influence the action of The M.P. State Agro Industries Development Corporation Limited or any personnel of Bidder(s) in contract executions.
- II. **"Fraudulent practice"** means a mis-presentation of facts, in order to influence a procurement process or the execution of a contract, to The M.P. State Agro Industries Development Corporation Limited, and includes collusive practice among Respondents (prior to or after Proposal submission) designed to establish Proposal prices at artificially high or non- competitive levels and to deprive The M.P. State Agro Industries Development Corporation Limited of the benefits of free and open competition;
- III. **"Unfair trade practices"** means supply of services different from what is ordered on or change in the Scope of Work which was given by the The M.P. State Agro Industries Development Corporation Limited in Section III.
- IV. **"Coercive practices"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of contract.
- V. The M.P. State Agro Industries Development Corporation Limited shall reject a proposal for award, if it determines that the Respondent recommended for award, has been determined by MP State Agro Industries Corporation Limited to having been engaged in corrupt, fraudulent or unfair trade practices.
- VI. The M.P. State Agro Industries Development Corporation Limited shall declare a Bidder ineligible, either indefinitely or for a stated period of time, for awarding the contract, if it at any time determines that the Bidder has engaged in corrupt, fraudulent and unfair trade practice in competing for, or in executing, the contract.

5.6 Clarifications and amendments of RFP Document

5.6.1 RFP Clarifications

During technical evaluation of the Proposals, The M.P. State Agro Industries Development Corporation Limited may, at its discretion, ask Respondents for clarifications on their proposal. The Respondents are required to respond within the time frame prescribed by The M.P. State Agro Industries Development Corporation Limited.

5.6.2 Amendments in RFP

At any time prior to deadline for submission of proposal, The M.P. State Agro Industries Development Corporation Limited may for any reason, modify the RFP. The prospective Respondents having received the RFP shall be notified of the amendments through website and such amendments shall be binding on them.

5.6.3 Process for Engagement of Respondents

The M.P. State Agro Industries Development Corporation Limited intends to engage agencies for work related to RFP in the state during the contract period. The scope of work is indicated in Section III.

5.7 Eligibility Criteria

The Bidder must meet the following eligibility criteria:

- 5.7.1 **Turnover:** The Bidder must have a cumulative turnover of at least ₹ 2 Corer during the last three financial years: FY 2022–23, FY 2023–24 and 2024-25. The Bidder shall submit **audited financial statements** or **CA-certified turnover certificates** in support of the above requirement.
- 5.7.2 **NET WORTH:** Company / Trust and Society/ Agencies/ bidder agencies should have a positive net worth for last three financial years.
- 5.7.3 **EXPERIENCE:** The Bidder must have prior experience of working with Government Agencies, State Nodal Agencies, Public Sector Undertakings (PSUs), Industrial Units, or the Private Sector for providing Project Advisory / Professional Services for the establishment of Tissue Culture Laboratories or other high-precision laboratory facilities cum production units.

The Bidder must have successfully completed at least one (1) project involving Project Advisory Services or Supply and Installation of a Tissue Culture Laboratory with a minimum plant production capacity of 10 lakh plants per annum.

The Bidder shall submit **Completion Certificates or equivalent documentary evidence** in support of the above claim, clearly indicating:

- Name of the client organization
- Year of completion
- Production capacity of the lab
- Scope of services rendered

- 5.7.4 **Manpower:** The Bidder must have a team comprising at least **four (4) full-time Technical and Civil Engineering employees** as specified in Clause 5.8.1, for providing Tissue Culture advisory services. A declaration to this effect, duly signed on the Bidder's official letterhead, must be submitted as evidence.
- 5.7.5 **Sub-contracting is not allowed for this RFP.**
- 5.7.6 The Bidder should be registered firm with appropriate statutory authorities as required under law. Copies of all such registration papers including PAN and GST must be enclosed.
- 5.7.7 The bidder must have a valid GST certificate.
- 5.7.8 **The bidder as a Joint Venture is eligible for participation in bidding.**
- 5.7.9 Joint Venture : If J.V. is allowed following conditions and requirements must be fulfilled:

1. Bids submitted by a joint venture of two or more firms as partners shall comply with the following requirements:
 - a. One of the partners shall be nominated as being Lead Partner, and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners.
 - b. The lead partner must have a share minimum of 51% in the JV.
 - c. The bid and, in case of a successful bid, the Agreement, shall be signed so as to be legally binding on all partners;

- d. The partner in charge shall be authorized to incur liabilities and receive instructions for and on behalf of any and all partners of the joint venture and the entire execution of the contract, including payment, shall be done exclusively with the partner in charge;
 - e. All partners of the joint venture shall be liable jointly and severally for the execution of the contract in accordance with the contract terms, and a statement to this effect shall be included in the authorization mentioned under [c] above, as well as in the bid and in the Agreement [in case of a successful bid].
 - f. The joint venture agreement should indicate precisely the role of all members of JV in respect of planning, design, construction equipment, key personnel, work execution, and financing of the project. All members of JV should have active participation in execution during the currency of the contract. This should not be varied/modified subsequently without prior approval of the employer.
 - g. The joint venture agreement should be registered, so as to be legally valid and binding on all partners; and
 - h. A copy of the Joint Venture Agreement entered into by the partners shall be submitted with the bid
2. The figures for each of the partners of a joint venture shall be added together to determine the Bidder's compliance with the minimum qualifying criteria required for the bid. All the partners collectively must meet the criteria specified in full. Failure to comply with this requirement will result in rejection of the joint venture's bid.
 3. The performance security of a Joint Venture shall be in the name of the partner Lead Partner/joint venture.
 4. Attach the power of attorney of the partners authorizing the Bid signatory(ies) on behalf of the joint venture
 5. Attach the agreement among all partners of the joint venture [and which is legally binding on all partners], which shows the requirements as indicated in the Instructions to Bidders'.
 6. Furnish details of participation proposed in the joint venture as below:

DETAILS OF PARTICIPATION IN THE JOINT VENTURE

PARTICIPATION DETAILS	Firm A (lead partner)	Firm B	Firm C
Financial			
Planning			
Key personnel			
Execution of Work (give details on contribution of each)			

For the purpose of evaluation of technical bids, it is hereby clarified that in addition to the conditions contained above the partners of JV should satisfy the qualification criteria as below:-

- a- The Lead Partner and or any must fulfil minimum turnover criteria as mentioned in clause 5.7.1
- b- All Partners of JV should have a positive net worth for last three financial years **as mentioned in clause 5.7.2.**
- c- Any one of the Partners of JV must have prior experience as mentioned in clause 5.7.3 of of RFP Document. The Bidder shall submit completion certificates or equivalent documentary evidence in support of the above claim, clearly indicating:
 - Name of the client organization
 - Year of completion
 - Production capacity of the lab
 - Scope of services rendered

5.8 Composition of manpower and deployment team

5.8.5 Team Composition (Man-power)

Sl.	Position	No of Staff	Minimum Qualification and Experience
1.	Team Leader	01	Graduate Degree in Engineering / Master Degree in Bio Technology with a minimum of 10 years of relevant professional experience of which 3 years shall be in Setting / Operations of Tissue Culture Lab.
2.	Project Engineer for Lay Out and Planning for Construction site	01	B.E./B. Tech (Civil / Architecture) with 5 years relevant professional experience.
3.	Project Manager for Making detailed Specification and DPR	02	Graduate Degree in Engineering / Master Degree Bio Technology with a minimum of 3 years of relevant professional experience in Lab Construction/ Operation Projects. (At Least one Project Manager Should have Master Degree Bio Technology with a minimum of 3 years of relevant professional experience in Lab Construction/ Operation Projects.)

- (1) The firm shall deploy a suitable task force of well-qualified and experienced Designated Persons. The name of the persons proposed to be deployed for completion of services included under the scope of this specification, along with their relevant experience shall be included by the bidder in the offer.
- (2) All designated persons should be on rolls of firm.
- (3) Team Leader/ Project Engineers needs to visit The M.P. State Agro Industries Development Corporation Limited office at least once in one month and provide routine update to The M.P. State Agro Industries Development Corporation Limited.
- (4) The Bidder is advised to visit and examine the site of works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid and entering into a contract for the design-build and completion and commissioning of the works. The information of the project provided in the tender document is for guidance only. The cost of visiting the Site etc. shall be at the bidders own expense.
- (5) The Bidder and any of its personnel or agents will be granted permission by the MPAGRO to enter upon its premises and lands for the purpose of such inspection, but it is deemed that the bidder, its personnel and agents, will release and indemnify the MP AGRO and its personnel and agents from and against all liability in respect thereof and the Bidder will be responsible for death or personal injury, loss of or damage to property and any other loss, costs and expenses incurred as a result of the inspection.
- (6) The onsite team shall maintain the safety norms, site guidelines as per applicable.

5.9 Disqualifications

The Managing Director, The M.P. State Agro Industries Development Corporation Limited may at its sole discretion and at any time during the evaluation of Proposal, disqualify any bidder, if the bidder has Submitted the Proposal documents after the response deadline;

Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements; Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding two years; Submitted a proposal that is not accompanied by required documentation or is non- responsive; Failed to provide clarifications related there to, when sought;

Submitted more than one Proposal; declared ineligible by the Government of Industries /State/UT Government for corrupt and fraudulent practices or blacklisted or debarred by any government agency, Submitted a proposal with price adjustment/variation provision.

5.10 Request for Proposal

The bidders are expected to examine all the instructions, guidelines, terms and condition and formats in the RFP. Failure to furnish all the necessary information as required by the RFP on submission of a proposal not substantially responsive to all the aspects of the RFP shall be at bidder's own risk and may be liable for rejection. The entire set of RFP is available for download at: www.mpagro.org and <https://mptenders.gov.in/>

5.11 Site Visit

- 5.11.5 The Bidder is advised to visit and examine the site of works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid and entering into a contract. The information of the project provided in the tender document is for guidance only. The cost of visiting the Site and investigation etc. shall be at the bidder's own expense.
- 5.11.6 The Bidder and any of its personnel or agents will be granted permission by the MPAGRO to enter upon its premises and lands for the purpose of such inspection, but it is deemed that the bidder, its personnel and agents, will release and indemnify the MP AGRO and its personnel and agents from and against all liability in respect thereof and the Bidder will be responsible for death or personal injury, loss of or damage to property and any other loss, costs and expenses incurred as a result of the inspection.
- 5.11.7 For visit to site the Executive Engineer (Civil), MP AGRO, Bhopal (MP) or Regional Manager Bhopal maybe contacted during office hours.

5.12 Pre-Proposal Queries

The prospective bidders, requiring any clarification on RFP may notify the same in the form of query to The M.P. State Agro Industries Development Corporation Limited well before the pre-bid meeting. The M.P. State Agro Industries Development Corporation Limited response as well as the clarifications sought (including an explanation of the query but without identifying the source of inquiry) will be uploaded to the website for all the prospective bidders interested in submitting the Proposal.

5.13 Pre-Bid Meeting

- (a) All Bidders are invited to attend the Pre-Bid Meetings on the dates mentioned in the Bid Schedule at the time and place as provided therein.
- (b) All Bidders are requested to submit any queries to MP AGRO, through the E-Bidding Portal, at least 1 (One) days prior to the date of the Pre-Bid Meeting.

5.14 Preparation of Proposal

The bidders shall comply with the following related information during preparation of the Proposal- The Proposal and all associated correspondence shall be written in English and shall conform to prescribed formats. Any interlineations, erasures or over writings shall be valid only if they are initialed by the authorized person signing the Proposal.

The Proposal shall be typed or written in indelible ink (if required) and shall be signed by authorized person(s) to bind the bidder. **The letter of authorization shall be indicated by authenticated Power of Attorney and shall accompany the Proposal.**

In addition to the identification, the covering letter (Form 1) shall indicate the name and address of the bidder to enable the proposal to be returned in the case it is declared late, and for other purposes.

Proposals received by facsimile shall be treated as defective, invalid and rejected. Only detailed complete proposals in the form indicated above received prior to the closing time and date of the proposals shall be taken as valid.

Bidders are not permitted to modify, substitute, or withdraw Proposals after its submission.

- 5.15 The bidder shall submit the proposal in which the covering letter (Form 1) shall be in hard copy. However, during the course of evaluation of Proposal, as well as during the period of agreement, the competent authority has the right to carry out a due diligence in a fashion relevant to understand the facts.

5.16 Deadline for submission of Proposals

Deadlines for submission of Proposal will be in accordance as detailed at page no 3 of this document.

5.17 Earnest Money Deposit (EMD)

- a. Each Bidder shall submit an Earnest Money Deposit (EMD) of an amount Rs. 50000/- (Rupees Fifty Thousand Only) online while submission of tenders in <https://mptenders.gov.in/>. For unsuccessful Bidders, the EMD shall be refunded after finalization of Tender. For successful Bidder, EMD shall be released on the payment of the performance guarantee.

The following shall cause the forfeiture of EMD:

- i. If the Bidder modifies/ withdraws its Bid proposal except as per the provisions specified in the RFP document;
- ii. If the Bidder withdraws its Bid proposal before the expiry of the validity period of the Bid

proposal;

- iii. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;
 - iv. If the selected Bidder does not accept the Letter of Intent (LOI) unconditionally within fifteen (15) days of issue of Letter of Intent or the period as extended by The M.P. State Agro Industries Development Corporation Limited.
- b. Earnest Money Deposit (EMD) successful Bidder, EMD shall be released on the payment of the performance guarantee and execution of Agreement well within the given time limit.

5.18 List of documents to be submitted as part of Proposal

5.18.5 Form I: Proposal Form

5.18.6 Form II: Technical Proposal – details

Applicants shall submit the technical proposal in the formats (T-1 to T-4a). **÷ The project adviser is required to provide documents but not limited to the following**

- I. The composition of the team of personnel which the Bidders would propose to provide with the details of name of the key personal, his area of expertise, position and the tasks which would be assigned to each team member other details.
- II. Curricula Vitae of the individual staff members to be assigned to the work and of the senior officer in the home office who would be responsible for supervision of the team. The curricula vitae should follow the attached Format.
- III. Any comments or suggestions of the Firm on the Terms of reference as given in Format.
- IV. **The Technical Proposal shall not include any financial information relating to the Financial Proposal (Annexure 7: Form No. F-1).**
- V. The M.P. State Agro Industries Development Corporation Limited reserves the right to verify all statements, information and documents, submitted by the applicant in response to the RFP. Failure of The M.P. State Agro Industries Development Corporation Limited to undertake such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of The M.P. State Agro Industries Development Corporation Limited there under.
- VI. In case it is found during the evaluation or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the Applicant or the Applicant has made material misrepresentation or has given any materially incorrect or false information, the Applicant shall be disqualified forthwith if not yet appointed as the Bidder either by issue of the LOA or entering into of the Agreement, and if the Applicant has already been issued the LOA or has entered into the Agreement, as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this RFP, be liable to be terminated, by a communication in writing by The M.P. State Agro Industries Development Corporation Limited without The M.P. State Agro Industries Development Corporation

Limited being liable in any manner whatsoever to the Applicant or bidder, as the case may be.

VII. In such an event, The M.P. State Agro Industries Development Corporation Limited shall forfeit and appropriate the Bid Security as mutually agreed pre-estimated compensation and damages payable to The M.P. State Agro Industries Development Corporation Limited for, inter alia, time, cost and effort of The M.P. State Agro Industries Development Corporation Limited, without prejudice to any other right or remedy that may be available to The M.P. State Agro Industries Development Corporation Limited.

5.18.7 Form II: Financial Proposal – details

- I. Applicants shall submit the on line financial proposal as per formats at Annexure-7: Form No. F-1 (the “Financial Proposal”) clearly indicating the total cost of the work in both figures and words, in Industries in Rupees, and signed by the Applicant’s authorized signatory. In the event of any difference between figures and words, the amount indicated in words shall be taken into account.

While submitting the Financial Proposal, the Applicant shall ensure the following:

- II. All the costs associated with the assignment shall be included in the Financial Proposal. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption, and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered non-responsive and liable to be rejected.
- III. The Financial Proposal shall take into account all expenses of Land Survey, Design and development of the tissue culture laboratory, Preparation of a detailed layout plan and necessary civil work, electric and drainage system design and specifications, Specification of required infrastructure and Equipment and materials, required for production and Preparation of a Detailed Project Report (DPR)
- IV. work as mentioned in Scope of Work including, travelling arrangement of team to sites, tax liabilities and any other expenses of team to carry out work efficiently. For the avoidance of doubt, it is clarified that all taxes as are applicable or may become applicable shall be deemed to be included in the costs shown under different items of the Financial Proposal. Further, all payments shall be subject to deduction of taxes at source as per applicable laws.
- V. Costs shall be expressed in INR.

5.19 Submission of Proposals by Bidders

Bidder shall submit on line responses (referred to as ‘Proposals’ herein) as mentioned in Section 1.

5.20 Technical Bid opening date

- ❖ On Line Technical bid would be opened on at 5.00 P.M. on the date as mentioned at page 3 at the address indicated.
- ❖ The Online Financial Offers of only those Bidders who are declared eligible upon completion of the Technical Evaluation shall be opened. The exact date and time of opening of the Financial

Offers shall be duly communicated to all such eligible Bidders through their registered e-mail IDs and contact numbers

5.21 Evaluation Criteria and Evaluation of Proposals

A- **TECHNICAL QUALIFICATION CRITERIA:** The M.P. State Agro Industries Development Corporation Limited will evaluate the proposal receipt through The M.P. State Agro Industries Development Corporation Limited technical committee for a detailed scrutiny. During evaluation of Proposals, The M.P. State Agro Industries Development Corporation Limited, may, at its discretion, ask the bidders for clarification of their Proposals.

B- **TECHNICAL EVALUATION:** If a Technical Proposal is determined as not substantially responsive, The M.P. State Agro Industries Development Corporation Limited will reject it. Technical Proposals conforming to eligibility criteria will be taken up for detailed technical evaluation.

The bidders would be required to make presentation before the Technical Committee if required, for which intimation would be given to, the bidders with a notice of at least 7 days along with date, place and time of such presentation.

C- **FINANCIAL EVALUATION:** The Financial Bids of only those Bidders that have qualified as per the criteria mentioned above shall be opened. The Financial Bids shall be evaluated and the bidder with Lowest price offered will be Successful Bidder.

D- **NEGOTIATION:** It is clarified that normally, no rate negotiation will be done and therefore the Bidder should quote their lowest prices only. However if rate received is not reasonable as found by the recommendation of committee, the Managing Director of the Corporation may decide to give counter offer rates by the Corporation to L1 Bidder only.

F- **CONFIDENTIALITY:** Information relating to the examination, clarification and comparison of the Proposals shall not be disclosed to any Respondents or any other persons not officially concerned with such process until the engagement process is over. The undue use by any Respondent of confidential information related to the process may result in rejection of its Proposal. During the execution of the project except with the prior written consent of The M.P. State Agro Industries Development Corporation Limited, the **Project advisor** and its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Agreement.

5.22 Letter of Intent (LOI): After the selection of the eligible firm, the Corporation shall issue a Letter of Intent (LoI) to the successful bidder. The LoI will invite the bidder to:

- Enter into a formal agreement with the Corporation, and
- Submit the required Bank Guarantee as specified in the tender documents.

5.23 Letter of Award (LOA): Upon submission of the required Bank Guarantee and execution of the Agreement by the successful bidder, the Corporation shall issue the Letter of Award (LoA), authorizing the bidder to commence the work in accordance with the terms and conditions of the contract.

5.24 Period of Engagement: The Firm shall be engaged for a period of Twenty-four (24) months, commencing from the date of execution of this Agreement. Notwithstanding the above, the assigned projects in hand shall be completed by the Firm within the agreed timelines and at rates mutually

agreed upon in writing by both Parties.

5.25 Performance Guarantee

- The successful bidder shall submit a **Performance Guarantee** in the form of a Bank Guarantee issued by any **Nationalized Bank / Scheduled Bank**, for an amount equivalent to **3% of the contract value**, prior to execution of the contract agreement.
- The Bank Guarantee shall be valid for a period of **Twenty-four (24) months** from the date of execution of the Agreement, **plus a six (6) month claim period** thereafter.
- The Performance Bank Guarantee shall be in favor of **“Managing Director, The M.P. State Agro Industries Development Corporation Limited.”**
- The **Performance Guarantee** shall be **returned upon satisfactory completion of the work**.
- In case of **any discrepancy, default, or breach** of the terms and conditions of the RFP during the currency of the contract, the Performance Guarantee shall be **enforced or adjusted in favor of the Corporation**.

6- **SECTION III: SCOPE OF WORK (SOW) :**

The Corporation has proposed the establishment of a “Tissue Culture Laboratory” under the Rashtriya Krishi Vikas Yojana (RKVY). The proposed laboratory will have an annual production capacity of 15 lakh tissue culture plants. In addition, facilities such as hardening units and allied infrastructure under the project. The Government of India, under the RKVY scheme, has sanctioned the project with a total cost of ₹374.31 lakh for the establishment of the laboratory by the Corporation.

The M P State Agro Industries Development Corporation intended to setup a Tissue Culture lab for production capacity of 15 lakhs plant per annum, This May include Production and Propagation of Banana, Pomegranate, Anzir, Guava, Sugarcane, Potato Tubers, Flower, Medicinal, Aromatic Planting Material etc. and / or as per the requirements.

The lab should be as per the norms setup by National Certification System for Tissue Culture Raised Plants (NCS-TCP) and all other necessary applicable Laws and Norms setup by Central and State regulatory authorities for operation of Lab, Industries, pollution control and safety.

The following work is required to be carried out at M P Agro Indarpuri Bhopal. Bidders are requested to quote for the same on the basis of details as depicted in the SOW.

6.1 **SCOPE OF WORK FOR BIDDER:**

The project adviser is required to provide services but not limited to the following

- 1- LAND SURVEY: Land Quality Check, water check, Dimension study of land, related data acquisition,
- 2- Designing of Project Layout: Designing the Project Layout as per the crop type(s),
- 3- Designing of Necessary Lab, production area, Clean room area, Primary and Secondary hardening area including all necessary green house and net house, walking tunnels, mother plant and nursery etc. with detail Civil and technical drawing and design of each.
- 4- Design and Specification of all other essentials required amenities for running of commercial tissue culture lab (i.e RO Water unit, Water Treatment Plant. distilled water plant, Axillary power supply, electricity supply, Load Calculation, Storage area)
- 5- Designing of Complete working area including administration, Training, production, storage, loading and unloading area, suggestive requirements for working staff.
- 6- Designing of centralized aseptic air circulation system
- 7- Specification and quantity of all necessary machines / equipment's required for tissue culture lab
- 8- Cost estimate for necessary civil and technical work (As per latest MPPWD SOR).
- 9- Cost estimate for required machinery and equipment (With Suggestive Make and Models)
- 10- Production Planning, Manpower Planning, Consumable Planning.
- 11- Preparation of Project Report: Project Report with Detailed LOI, Project Feasibility studies, Project Sensitivity Analysis,
- 12- Preparation of a 3D walkthrough digital model that allows exploring the interior of a building before it is constructed.

- 13- The bidder shall assist in submitting applications to the concerned statutory departments and obtain all necessary permissions and approvals required for the construction and installation activities
- 14- Preparation of tender document: The Firm shall prepare comprehensive tender documents for the further construction, installation, and supply works, in accordance with the project requirements and specifications provided by the Corporation.
- 15- Monitoring: The Firm shall monitor the execution of work during the construction, installation, and supply phases to ensure that all activities are carried out strictly in accordance with the approved drawings, designs, and specifications as finalized by the Corporation.

Note: The bidder should ensure that the design should be as per the norms setup by National Certification System for Tissue Culture Raised Plants (NCS-TCP) and all other necessary applicable Laws and Norms setup by Central and State regulatory authorities for operation of Lab, Industries, pollution control and safety.

6.2 **SCOPE OF WORK FOR MP AGRO:**

- 1- Ensure land availability at location and handover the land to selected bidder for work commencement.
- 2- Ensure supply of necessary land record and maps for work commencement.
- 3- Assistance in Finalizing the Layout Plan/ Designee / Specification cost estimate and Final DPR
- 4- The Corporation shall submit applications to the concerned statutory departments and obtain all necessary permissions and approvals required for the construction and installation activities.
- 5- Finalized and Issuance of tender for further construction, installation, and supply works.

6.3 **TIME LINE TO COMPLETE THE PROJECT:** The bidder thus selected and executes the agreement.

SN	Key Deliverables	Target date for completion From The Day of Award of Contract
1	Land Survey	D+2 weeks
2	Designing of Project Layout and Submission of Detail Design and Lay Out Blue Print	D+4 Weeks
3	Approval of Design and Lay Out Blue Print	D+6 Weeks
4	Specification and quantity of all necessary machines / equipment's	D+8 Weeks
5	Cost Estimate for all necessary Technical and Civil work	D+9 Weeks
6	Preparation of DPR and 3d walk through digital model	D+12 Weeks
7	Finalization of DPR and Designee and Cost estimate in all respect	D+14 Weeks
8	Applications to the concerned statutory departments and obtain all necessary permissions and approvals required for the construction and installation activities	D+20 Week
9	Preparation of tender document	D+22 Week
10	Monitor the execution of work during the construction supply and Installation.	D+ until the final execution of project maximum up to 100 week

6.4 **APPROVALS AND FINALIZATION:**

Bidders shall be required to obtain final approval from the Managing Director of the Corporation with respect to the layout plan, design, specifications, cost estimates, and all other related documents. The Managing Director may, at their discretion, constitute a Technical Committee comprising officials of the Corporation and/or technical experts from other relevant departments to review, evaluate, and finalize the work submitted by the bidder. Should the Committee recommend any amendments; such changes shall be incorporated only upon mutual consent of the bidder and the Corporation. The decision of the Managing Director shall be final and binding upon the bidder.

6.5 **PENALTIES:**

6.5.1 Subject to Clause 6.3 of Section III, the Managing Director of the Corporation may, in exigent circumstances, extend the time limit for completion of work.

6.5.2 In case of delay in execution of the work, or any deficiency attributable to the Bidder, the Corporation reserves the right to impose penalties as per the agreed terms. Such penalty shall be deducted from the amounts payable to the Bidder and shall be levied at the rate of **0.25% of the contract value per week of delay**.

6.5.3 Further, the Managing Director of the Corporation reserves the right, at his sole discretion, to impose additional penalties for breach of terms and conditions, commensurate with the losses incurred. Such penalties may include, but are not limited to:

- Revocation of the Bank Guarantee; and/or
- Debarring the Bidder from supplying any materials to or through the Corporation for a maximum period of three (3) years.

6.6 The Corporation intends to construct the Tissue Culture Laboratory in accordance with the designs and specifications provided by the engaged Project advisor. However, at any stage, if approvals for construction and/or operations are required from statutory government agencies—such as the Industries Department, Town and Country Planning Department, Pollution Control Board, NCS-TCP (Department of Biotechnology), or any other Central/State regulatory authority—and such agencies mandate modifications in the design, the Bidder shall be obliged to incorporate the required changes. The Bidder shall also submit the revised technical drawings and designs within the period specified by the respective authority.

7 SECTION IV: TERMS OF PAYMENT:

7.1 Payment schedule for performing the work shall be as follows:-

Stage 1	On submitting conceptual design and preliminary estimate cost with detail survey	10% of the total fees-payable
Stage 2	On submitting the final, Preliminary Drawing/ Design along with modified estimate of cost including site plan.	25% of total fees less payment already made
Stage 3	On obtaining approval from Statutory Bodies/ Departments	35% of total fees less payment already made
Stage 4	On Submitting detailed architectural working drawing, structural designs detail specification of material required together with estimate of cost and DPR and Draft Tender Document	45% of total fees payable less payment already made
Stage 5	On Finalization of Tenderer for construction and supply installation	70% of total fees less payment already made
Stage 6	On Completion of the construction and installation Work and handing over to the corporation by the tenderer	Balance Payment making the total equivalent to 100% of the fee payable

- 7.2 In the event of any delay in execution of the work, or if a penalty is imposed in accordance with Clause 6.5, the payment to the Bidder shall be made after deduction of such penalty.
- 7.3 All applicable statutory deductions, including but not limited to Tax Deducted at Source (TDS) or any other taxes as per prevailing laws, shall be made by the Corporation at the time of payment.

8 SECTION V: TECHNICAL PROPOSAL (TP) – FORMATS

The following are the response formats to be used by Bidders for Proposals related to engagement of Bidders:

I. Form I: Proposal Form - Covering Letter for engagement of Bidders.

The Respondents are required to submit the covering letter in the Annexure 1 . This Form should be in the letterhead of the Respondents, who are submitting the proposal.

II. Form II: Technical Proposal formats

The Respondents are required to submit their Technical Proposals in the formats given at forms. (Annexure 1 to Annexure 11)

III. Form III: Financial Proposal formats

The Respondents are required to submit their on line Financial Proposal (BOQ in excel sheet).

FORM 1

LETTER OF PROPOSAL

(To be printed on the letterhead of the Bidder/Lead Member) Dated:

MP AGRO Industrial Development Corporation Limited
Bhopal,
Madhya Pradesh

Sub: **Response to RFP No:** [] for Project advisory services, for setting up of tissue culture lab

Dear Sir,

With reference to your RFP dated [], we, having read and examined in detail the Bid Documents and understood their contents, hereby submit our Qualification Proposal. The Qualification Proposal is unconditional, unqualified, and valid for 90 (Ninety days) days from the Bid Due Date.

1. We give our unconditional acceptance to the Bid Documents issued by MP AGRO. In token of our acceptance to the Bid Documents, the same have been initiated by us and enclosed with our Qualification Proposal. We confirm and undertake that we shall sign and execute the Contract Agreement as per the provisions of the RFP, without seeking any deviations or amendments, and the provisions of the Contract Agreement shall be binding on us.
2. We acknowledge that MP AGRO will be relying on the information provided in the Bid and the documents accompanying the Qualification Proposal for selection of the Bidders for awarding the Unit(s), and we certify that all information provided in the Qualification Proposal and in the Annexes is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Qualification Proposal are true copies of their respective originals. In the event that any of the information provided in the Qualification Proposal is found to be incorrect after our selection as the Selected Bidder, we agree that the same would be treated as an event of default under the Contract Agreement, and the MP AGRO shall have the right to terminate the Contract Agreement.
3. We hereby unconditionally and irrevocably agree and accept that the decision made by MP AGRO in respect of any matter regarding or arising out of this RFP shall be binding on us. We hereby expressly waive any and all claims in respect of this process.
4. The statements in this letter are made for the express purpose of qualifying for participation and selection as the Selected Bidder for the development, operation and maintenance of the projects notified as Project A and Project B in the bid document and we are enclosing herewith our response to the RFP with formats duly digitally signed as desired by you in accordance with the RFP, for your consideration.
5. We confirm that we have studied the provisions of the relevant Indian laws and regulations as required to enable us to submit our Bid and execute the Contract Agreement in the event of our selection as the Selected Bidder.
6. We hereby understand and confirm that MP AGRO reserves the right, at any time, to verify the documents furnished by us, including the documents satisfying the qualification criteria to the extent claimed in the Qualification Proposal with the original documents. Further, we shall make available to MP AGRO any additional information it may find necessary or require supplementing or authenticate the Bid.
7. We acknowledge the right of MP AGRO to reject our Bid without assigning any reason or otherwise and we hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
8. We represent, warrant and undertake that:
 - (a) We have examined and have no reservations to the Bid Documents and do not seek any deviations to the Bid Documents issued by MP AGRO;
 - (b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP, in respect of any tender or request for proposal issued by or any agreement entered into with MP AGRO or any other public sector enterprise or any government, Central or State;
 - (c) We have taken steps to ensure that in conformity with the provisions of the RFP, no Person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice;
 - (d) The Bid Documents and all other information provided by MP AGRO are and shall remain the property of MP AGRO and are provided to us solely for the purpose of preparation and the submission of our Bid in accordance with the RFP. We undertake that we shall treat all information received from or on

behalf of MP AGRO as strictly confidential and we shall not use such information for any purpose other than for preparation and submission of our Bid;

- (e) We, [including the Members of the Consortium] or our Associates have not been barred by any government or government instrumentality in India or in any other jurisdiction in which we or our Associates belong or in which we conduct our business, from participating in any project or being awarded any contract as of the date of submission of our Qualification Proposal; and
 - (f) We certify that we, [including the Members of the Consortium], or our/their Associates have not been convicted by a court of law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to participate in the Bid Process and, if selected as the Selected Bidder, which could cast a doubt on our ability to develop, operate and maintain the Unit(s), in accordance with the Project Agreement.
9. We understand that you may cancel the Bid Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders, in accordance with the RFP.
10. We declare that we or our Associates are not submitting another Bid.
11. We undertake that in case due to any change in facts or circumstances during the Bid Process, we attract the provisions of disqualification in terms of the provisions of this RFP, we shall intimate MP AGRO of the same immediately.
12. We are submitting with this Qualification Proposal and all the documents that are required to be submitted in accordance with the RFP.
13. We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever arising to challenge the criteria for evaluation or question any decision taken by MP AGRO in connection with evaluation of Qualification Proposals, declaration of the Selected Bidder(s), or in connection with the Bid Process itself, in respect of the Project and the terms and implementation thereof, to the fullest extent permitted by applicable law and waive any and all rights and/or claims we may have in this respect, whether actual or contingent, whether present or in future.
14. In the event of us being declared as the Selected Bidder, we agree to enter into Contract Agreements. We agree not to seek any changes in or deviations from the aforesaid draft and agree to abide by the same.
15. We understand that except to the extent as expressly set forth in the Contract Agreements, we shall have no claim, right or title arising out of any documents or information provided to us by MP AGRO or in respect of any matter arising out of or concerning or relating to the Bid Process.
16. We agree and understand that the Bid is subject to the provisions of the Bid Documents. In no case, shall we have any claim or right against MP AGRO if the Project is not awarded to us or our Bid is not opened or considered, as the case may be.
17. We further confirm that the technology proposed to be used by us for the Project is commercially established and operational technology.
18. This Bid Process and the Bid shall be governed by and construed in all respects according to the laws for the time being in force in India. The competent courts at Bhopal will have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Bid Process.
- In witness thereof, I/we submit this Qualification Proposal under and in accordance with the terms of the Bid Documents.

Yours faithfully,

Dated this [insert date] day of [insert month] 2025

Name and seal of the Bidder

(Signature, name and designation of the authorised signatory of the Bidder/Lead Member)

Power of Attorney: Form No. T-1**POWER OF ATTORNEY**

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr / Ms.....(name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for providing Project Advisory Services including: Land Survey, Design and development of the tissue culture laboratory, Preparation of a detailed layout plan and necessary civil work specifications, Specification of required infrastructure and Equipment and materials, required for production, Preparation of a Detailed Project Report (DPR) and related documents for setting up a Tissue Culture Laboratory with an annual production capacity of 15 lakh plants

Including signing and submission of all documents and providing information / responses to MP AGRO, representing us in all matters before MP AGRO, and generally dealing with MP AGRO in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For

Accepted

.....(signature) (Name, Title and Address)of the Attorney Note:

1. To be executed by all the members in case of a Consortium.
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s)and when it is so required the same should be under common seal affixed in accordance with the required procedure

Note: The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, lay down by the applicable law and the charter documents of the executants (s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.

Work Experience: Form No. T- 2**NIB No:** _____**ASSIGNMENTS OF SIMILAR NATURE DURING LAST 8 YEARS**

S.N	Name of the assignment and brief scope	Name of the Project	Client of Project assignment	Assignment Awarded By	Cost of the Assignment	Date of Commencement	Date of completion	Assignment satisfactorily completed
1	2	3	4	5	6	7	8	9

- Firm have to submit work order of the above-mentioned work & corresponding performance certificate issued by competent authority.

Signature Full Name &

address

Seal

Note: Please attach completion certificate as a documentary proof.

Details of Team: Form No. T-3

NIB No: _____ (Composition of the team personnel and the task which would be assigned to each teamMember for the proposed assignment)

S.No	Name	Position	Qualification	Area of Expertise	Task Assignment
1	2	3	4	5	6
2					
3					
4					

Signature

Full Name & address with Seal

CV Format: FORM NO. T- 4

NIB No: _____

(SUGGESTED FORMAT OF CURRICULUM VITAE FOR MEMBERS OF TRANSACTION TEAM)

Name of Firm	
Name of Staff	
Current Position	
Years with Firm	
Nationality	
Relevant Experience	
Employment Record	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications and my experience.

Date: Full name of Staff Member: Full name of Authorized Representative:

Signature Full Name & address

Seal

Qualification and experience of the key personnel:Form No T- 4 (a)**NIB No:** _____

S.No	Name of the Key Personnel	Position	Qualification	Experience

SignatureFull Name & address

Seal

Financial Proposal (BOQ in excel) Form No. F – 1

(BOQ in excel)

(To be submitted Online)

For the Appointment of Project advisory as per RFP Document

S.	Name of the Project	Lump Sum Amount (in Rs.)		
		Basic	GST	Total
1	Project Advisory Services for setting up a Tissue Culture Laboratory with an annual production capacity of 15 lakh plants, at the Bio-Fertilizer Plant, Indrapuri, Bhopal(as Detailed in section 6 Scope of work SOW of RFP Document).			

Note:

- 1) The price should include overhead / out of pocket expenses, travel, boarding, lodging, visits to site, all Taxes /Duties.
- 2) The prices shall remain FIRM till completion of the Assignment
- 3) Lowest rate quoted by the bidder will be considered for awarding the work.

SignatureFull Name & Address

Seal

Format For Financial Requirement
[On the letterhead of Bidding Company]

FINANCIAL CAPABILITY (TURN OVER)

Name of Bidder

Sr. No.	Year	Turnover (Rs. In Crores)	Ref. to Page No. of Bidder's Documents
1	2	3	6
1.	Year 2022 to 2023		
2.	Year 2023 to 2024		
3.	Year 2024 to 2025		
	Total		
	Cumulative		

Note:

1. The information provided shall be certified by Chartered Accountant and supported by Audited Balance Sheets.
2. *Each Bidder or partner of a joint venture must fill in the form.*

Particulars of the Applicant

1.1	Title of Company:	
1.2	State the following: Name of Firm: Legal status (e.g. sole proprietorship or partnership):Country/ State of incorporation: Registered address: Year of Incorporation: Year of commencement of business: Principal place of business: Name, designation, address, and phone numbers of authorizedsignatory of the Applicant: Name: Designation: Company: Address: Phone No.: Fax No. : E-mail address:	
1.3	Have the bidder/Company ever been Debarred By any Govt. Dept. /Undertaking for undertaking any work	
1.4	Whether the Bidder wishes to form a Project Company for executionof work	Yes/ NO

Format for Financial Requirement - Net worth Certificate

[On the letterhead of Bidding Company]

To,

The Managing Director,

The M.P. State Agro Industries Development Corporation Limited Panchanan 3rd Floor, Malviya Nagar, Bhopal, Madhya Pradesh 462003

Dear Sir,

Sub: Net Worth for Engagement of Bidder.

This is to certify that Net worth of _____ {insert the name of Bidding Company}, as on 31st March 2025 is Rs _____. The details are appended below.

Particulars	Amount (In Rs.)
Equity Share Capital	
Add: Reserves	
Subtract: Revaluation Reserve	
Subtract: Intangible Assets	
Subtract: Miscellaneous Expenditure to the extent not written off and carried forward losses	
Net Worth as on 31 st March 2025	

UID No.:

Authorized Signatory
(Power of Attorney holder)

Statutory Auditor
(CA Stamp & Signature)

Contact Person for the Bid

[On the letterhead of Bidding Company]

1	Contact Person name for the Bid	
2	Designation	
3	Contact No. (phone & mobile)	
4	Fax No.	
5	e-mail ID	
6	Corresponding address with pin code	
7	Remarks	

(Signature of Authorized Signatory)Name:

Designation:

Company Seal:

Information about The Bidding Firm

(To be submitted in the official letter head of the company)

SL. No.	Particulars	
1.	Name of the Bidder	
2.	Address of Bidder with Telephone, Fax, email	
3.	Address of the Registered Office	
4.	Registered Office in Madhya Pradesh	
5.	Name & Designation of Authorized Signatory for Correspondence (Power of Attorney)	
6.	Nature of Firm (Proprietorship/Partnership /Pvt. Ltd./Public Ltd. Co./Public Sector)	
7.	Permanent Account Number (PAN)/TIN (Attach proof)	
8.	GST Number (Attach proof)	
9.	Firm's Registration Number (Attach proof)	
10.	Particulars of Bid fee	
11.	Particulars of Earnest Money	
12.	Other details and remarks, if any	

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation :

Company seal :

(Separate sheet may be used for
giving detailed information

Agreement Deed (Draft)

This agreement made at Bhopal this day ofbetween Madhya Pradesh State Agro-Industries Development Corporation, 'Panchanan, 3rd Floor, Malviya Nagar, Bhopal, M.P. hereinafter referred to as the 'Corporation' which expression shall unless repugnant to the context or meaning thereof includes its successors and assigns on the one part. AND M/s. Having its office at through Shri designation(hereinafter referred to as the "PROJECT ADVISOR" whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations on the other part. WHEREAS, the Corporation invited Request For Proposal (RFP) for Project Advisory Services for Setting up of Tissue Culture Lab on the terms and conditions envisaged in the terms schedule issued with the Request For Proposal (RFP) Document and purchased by the supplier.

AND WHEREAS the PROJECT ADVISOR has accepted each and every term and condition contained in the RFP Document, while submitting his offer.

AND WHEREAS the Corporation accepted the offer submitted by the bidder vide its letter of acceptance no.dated in consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the RFP. The following documents shall form and be constructed a part of the Agreement Deed:-

- a. The RFP submitted by the PROJECT ADVISOR including all the annexure attached thereto.
- b. Schedule of Scope of Work for Project Advisory Services.
- c. The letter of Intent (LOI) dated ----- issued by the Corporation.
- d. The offer submitted by the Bidder.
- e. The rates mentioned in annexure to agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. State Agro-Industries Development Corporation Limited shall be final. IN WITNESS WHEREOF the parties hereto have signed this agreement on the day and year referred to above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day, month, and year first above written.

For and on behalf of
The PROJECT ADVISOR

(Signature, Name, Designation, Seal)

Witnesses

For Project advisor:

1. _____
(Signature, Name, Address)
2. _____
(Signature, Name, Address)

For and on behalf of
M.P. State Agro-Industries Development
Corporation Limited
Regional Manager (Bhopal)

Witnesses

For Corporation:

1. _____
(Signature, Name, Address)
2. _____
(Signature, Name, Address)